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CAPITAL ADVISORY COMMITTEE  
Meeting Minutes  
December 13, 2016

**ATTENDANCE:** The meeting convened at 7:33am by First Selectman Daniel with the following in attendance: BOE members Spaulding , Major, and Uzenoff; BOE Superintendent McKersie ; BOE Business Manager Rudl; BOE Facilities Manager Olenik; Board of Finance members Ezzes and Sargent; Building Committee Chairman Swerdlowe; Selectman Spaulding; Town Administrator Landry; and Town Finance Director Darling. P&Z Chair Tom Failla and Library Trustee Chair Amy Sanborn were also present.

**SCHOOL CAPITAL LIST:** The BOE reaffirmed its desire to maintain a duplicate heating fuel source, and affirmed that it will undertake the engineering for the WIS gym wall fix in the current school year. Mr. Olenik did note that if the tanks are not replaced at the time of removal, they cannot be installed underground at a later date per regulation.

There was also discussion of how best to incorporate the additional security needs of the District sought separate from the capital items. Ms. Daniel suggested that the BOE have a capital budget similar to the amount approved for FY2016-17 (\$484,000) and that the undesignated capital fund account (\$380,000) be made available for the requested security items. The BOE said it will present a revised capital list at the next meeting with these targets in mind. There was also discussion of the need to replace the telephone system, which was replaced two years ago. No final determination was reached.

**TOWN LIST:** The Town's list of capital items for FY2017-18 totaling \$902,000 (attached) was reduced by a total of \$115,000 to a new total of \$787,000 as follows: Vehicle Sinking Fund reduced by \$50,000, and the BOE suburban will be included in those funds; Bridge Repair account will not be funded this year (\$40,000 reduction); Fire Radios will be funded at \$120,000 ( \$15,000 reduction) and the revaluation account will be funded at \$90,000 ( \$10,000 reduction).

Mr. Failla briefed the Committee on the preliminary outlook, which is still being developed for the Commission's mandated ten year Plan of Conservation.

**ADJOURN:** The meeting concluded at 9:43 am.

TO: Capital Advisory Committee  
FROM: Tom Landry  
SUBJECT: Capital Budget Items  
DATE: December 17, 2016

The Capital Budget as revised to date is presented below. Revisions include: elimination of the Bridge Repair contribution of \$40,000; elimination of the Fire Truck appropriation of \$46,000 as it was funded in 16-17; Reductions in the accounts of Fire radios by \$15,000, the Revaluation by \$10,000, and the Vehicle Sinking Fund by \$50,000, but with the inclusion of the BOE Suburban.

325,000	Vehicle Sinking Fund
50,000	Town Building repair (current year amount)
20,000	P&R/BOE Turf Replacement Account ( current year amount)
120,000	Fire radios ( 2 <sup>nd</sup> of 3)
50,000	Library Roof ( 3 <sup>rd</sup> of 4)
20,000	Library renovations (doors, bathroom, fire door, stair carpet, other)
90,000	Revaluation ( 1st of 2)
10,000	P&R Infield replacement BSP 3
21,000	P&R/BOE Pool Filtration
35,000	P&Z 10 year plan ( 1st of 2- 60K total)
\$741,000	TOTAL

NOTES:

Town funding level in the current year is \$687,000. Current request exceeds this amount by \$54,000 ( \$4,000 ex suburban).

The Vehicle Sinking Fund appropriation will include DPW plow truck, P&R dump truck, and a BOE Suburban.

This listing presumes no capital funds will be spent for the Fire Station roof replacement, the Dispatch Center Communications equipment upgrade, or the Police Station renovation/expansion, as those items will be paid from the General Fund Balance.

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