

TOWN of WESTON, CONNECTICUT



Incorporated 1787

Parks & Recreation Commission

REGULAR MEETING

MINUTES

MONDAY, SEPTEMBER 10, 2012

7:45 P.M.

WESTON TOWN HALL

DAUGHERTY COMMISSION ROOM

Eric Albert
Chairman
Committees:
Administrative,
Programs

Robert Uzenoff
Vice Chairman
Committee:
Administrative

Carl Bernstein
Commissioner
Committees:
Fields, Parks

Marc Butlein
Commissioner
Committee:
Programs

Brian Collins
Commissioner
Committee:

Jed Ferdinand
Secretary
Committee:
Aquatics

David Juneau
Commissioner
Committee: Fields

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Official action of the commission in these minutes is indicated by underlining.

The Weston Parks and Recreation Commission (WPRC) held its regular monthly meeting on Monday, September 10, 2012 at Weston Town Hall. Commissioners present: Carl Bernstein, Robert Uzenoff, David Juneau, Jed Ferdinand and Marc Butlein (7:55 p.m.). Call to order: Commissioner Uzenoff called the meeting to order at 7:45 p.m. Public present: none.

1) Approval of Minutes. Minutes of the August 13, 2012 regular meeting were approved. For: Ferdinand, Bernstein, Uzenoff and Juneau. Against: None. Motion carried 4-0.

2) Public Forum.

None.

3) Unfinished Business

a) Review of Action Items: None.

4) Report of standing committees and resulting motions:

a) Administrative Committee:

i) Review of Department Action Plan: Mr. Ungar and Commissioner Bernstein continue meet weekly to monitor Mr. Ungar's progress under the newly implemented guidelines. Mr. Ungar mentioned a positive article in the Weston Forum about P&R's new adult programs. Mr. Ungar continues to attend regular meetings with the Board of Education Facilities Subcommittee. Evaluations for P&R staff are completed. The

- 32 next milestone is to prepare for the October meeting of the
33 Board of Selectman. Commissioner Juneau suggested
34 contacting the Board of Selectman in advance to learn of any
35 potential issues so that there are no surprises at the BOS
36 meeting.
- 37 ii) Financial Planning and Reporting: Mr. Ungar distributed P&R's
38 August Income and Expense Report. August was a quiet month
39 with limited income. Most of the items listed were for expenses
40 incurred in August, including for Bisceglie Pond. Mr. Ungar
41 was able to calculate costs at \$36 per person for the entire
42 summer. ACTION ITEM: The Commission asked Mr. Ungar
43 to break that number down further based on number of visits,
44 and to compare costs with prior year(s). This gave rise to a
45 discussion on how to better tout P&R's accomplishments, such
46 as making Bisceglie Pond available to Town residents at no
47 charge. Commission Butlein suggested creating a bi-annual
48 plan to tout P&R's accomplishments. A lengthy discussion
49 ensued on what form this might take – what kind of document;
50 to whom it would be presented; and when. Commission Butlein
51 suggested creating a one-page executive summary for each of
52 the monthly items. It should answer the questions: "What is
53 happening?" and "Our challenges for next month are" The
54 Commission will continue to address this point at the next
55 meeting. In the meantime, Mr. Ungar will provide the
56 Commission with a quarterly report of P&R's operations.
- 57
- 58 b) Aquatics. All of the prior issues with the Middle School Pool have
59 been addressed or are contemplated in the next Operating Budget
60 except for the locks, which remain a problem. Mr. Ungar will
61 continue to work with the appropriate staff to address this problem.
- 62 At this point the Commission considered the issue of whether it
63 would be prudent for P&R to create additional checklists for all
64 facilities, similar to the one that P&R has been creating for the
65 Middle School Pool. A lengthy discussion ensued about the scope
66 of P&R's and the Commission's jurisdiction and the proper use of
67 P&R staff time. Mr. Ungar proposed that P&R staff members
68 create a checklist for their particular area of expertise. Mr. Ungar
69 will consult with P&R staff and will report back to the
70 Commission.
- 71 c) Fields:
- 72 i) Commissioner Bernstein reported that Dr. Dest's annual site
73 visit went very well. He visited Morehouse and Bisceglie fields
74 only, as all other fields are the responsibility of the BOE. We
75 are waiting for Dr. Dest's report.

- 76 ii) Bisceglie Scribner Park Field #3. The field renovations were
77 completed on time and on budget. Several Commissioners have
78 observed the field and noted that it looks to be in great shape.
79 The Commission thanked Mr. Ungar for a job very well done.
- 80 d) Programs: Mr. Ungar reported on P&R's new fall adult programs.
81 P&R is offering a total of seven. Recall the target was only three.
82 Flyers were done for each. P&R received very positive press in the
83 Weston Forum. Fees were reduced from the original proposal in
84 order to make the programs more attractive to Town residents.
- 85 e) Parks: Mr. Ungar is satisfied with the condition of all parks at this
86 time.
- 87 5) New Business:
- 88 a) Weston Youth Football. Games have started for the new WYF
89 program. Aspetuck has continued to ask for field space. P&R has
90 attempted to accommodate them because of long history of a
91 positive working relationship with Aspetuck. Aspetuck will be
92 allowed to use fields only when WYF and BOE do not need them.
- 93 ACTION ITEM: Mr. Juneau asked whether the public might have
94 access to Project Adventure, the climbing structure in between the
95 High School and Middle School. Perhaps for Town summer
96 camps?
- 97 6) Correspondence: None.
- 98 7) Announcements: None.
- 99 8) Adjournment: The Commission adjourned at 9:30 p.m.
100 Butlein/Bernstein motion and second. All in favor 5-0.
- 101 Respectfully Submitted,
- 102 Jed Ferdinand, Secretary

