

**REGULAR MEETING
FINAL MINUTES
MONDAY, DECEMBER 14, 2015
7:45 P.M.**

**WESTON TOWN HALL
DAUGHERTY COMMISSION ROOM**

Official action of the commission in these minutes is indicated by underlining.

The Weston Parks and Recreation Commission (WPRC) held its regular monthly meeting on Monday, December 14, 2015 at Weston Town Hall. Commissioners present: Eric Albert, David Juneau, Mark Crowley, Marc Butlein, Brian Collins, and Carl Bernstein. Also present: Dave Ungar, Parks & Recreation Director. Call to order: Chairman Albert called the meeting to order at 7:45 p.m.

1) Approval of Minutes.

There was a motion to approve the minutes of the November 9, 2015 meeting by Commissioner Bernstein that was seconded by Commissioner Butlein. Motion was approved. For: 6 / Against: 0.

2) Public Forum – None

3) Unfinished Business

- a) Review of action items due from November 9, 2015 meeting – none.
- b) Other unfinished business – None.

4) Report of standing committees:

a) Administrative Committee:

- i) Financial planning and reporting - Mr. Ungar provided an update of, and the Commission discussed, recent financial results. Comparative financial information for the last two years was presented to the commission. The Commission discussed the information and Mr. Ungar responded to questions regarding the results.
- ii) AEDs at parks discussion and update – Mr. Ungar provided an update of the plan for Norwalk Hospital and a generous family from Westport to donate 10 AEDs to Weston for use at the parks and schools. The Commission discussed the donation noting their appreciation and support for having them at the parks.
- iii) Parks and Recreation Operating and Capital Budget – Mr. Ungar distributed (and the Commission discussed) the draft Parks and Recreation Department 2016-17 Operating Budget Request. The Commissioners discussed the portions of the budget within the Parks and Recreation Departments control noting many areas of the budget allocated to the department and, therefore not

within the Commissions control. Other areas of the budget were discussed in detail resulting in minor adjustment to certain amounts. The draft budgets, including the minor revisions, were approved as follows:

Commissioner Butlein motioned to approve Account #910 Administration budget, Account #912 Grounds budget, and Account #913 Pool Budget which was seconded by Commissioner Bernstein. The motion was approved. For: 6 / Against: 0

Commissioner Butlein motioned to approve the Capital Improvement Budget Projection 2016-2025 which was seconded by Commissioner Albert. The motion was approved. For: 6 / Against: 0

The approved draft operating and capital budgets will be submitted to the First Selectwoman and Town Administrator

b) Aquatics Committee: No update.

c) Fields Committee: No update.

i) End of season maintenance – Mr. Ungar updated the Commission on the end of season maintenance at the fields. Chairman Albert also noted the Weston Little League plans to provide the Commission with a plan for a new snack shack at Biscelie at a future meeting (rather than an update plan for having a snack shack under the new announcer’s booth as discussed at a prior WPRC meeting).

ii) Fields evaluation – Mr. Ungar provided the final inspection reports received from Dr. Dest and updated the Commission on the evaluation of the Town fields. The reports note the fields are in good shape with certain minor items to be repair/improved (which Mr. Ungar indicated will be performed). The Commission also discussed some informal complaints received regarding the status of Revson Field (not maintained by WPR or under the supervision of the WPRC). The Commission asked Mr. Ungar to consider providing a report on the field (similar to the reports he provides on the other fields) to help the Commission understand the status of the field and better respond to questions to residences on its status.

d) Programs Committee:

i) Mr. Ungar noted enrollment in the after school and basketball programs exceed expectations. Also, Chairman Albert noted the basketball coaching clinics were very successful and well received.

e) Parks Committee:

i) Surveillance and Monitoring Company – Mr. Ungar indicated that he is still working on a plan for surveillance devices at Biscelie Park to address the recent vandalism. He plans to report back to the Commission at a future meeting.

5) New Business:

- a) Set meeting dates for 2016 - Chairman Albert announced the WPRC meeting dates for 2016 as follows: January 11th, February 8th, March 14th, April 18th, May 9th, June 13th, July 11th, August 8th, September 12th, October 17th, November 14th, and December 12th, and the first meeting of 2017 (January 9th).
- 6) Correspondence: None
- 7) Announcements: Commission Bernstein noted the continued success of the Weston Mock Trail teams and specifically the Gold Teams recent victories at their first two trials on December 4th.
- 8) Adjournment: Motion to adjourn was made by Commission Crowley and seconded by Chairman Albert. Motion was approved. For: 6 / Against: 0.

Meeting was adjourned at 8:50pm.

Respectfully Submitted,
Mark Crowley, Secretary