

Weston Public Library Board Meeting December 2, 2014

PRESENT: Chairman Amy Sanborn, Lynne Langlois, Denis Toner, Michael Bellacosa, Barbara Groves, Pam Kersey, Harriette Heller, Rick Ross, Anne Hunt and Director Karen Tatarka

GUESTS: Tricia McDermott and Michael Tribe, Peter Gisolfi Associates

Chairman Sanborn called the meeting to order at 6:30 PM.

Chairman Sanborn announced that the Library has received a state grant of \$368,000 for Code Compliance, Emergency Preparedness and Accessibility items. Energy conservation and renovation projects were not grant-eligible.

ARCHITECTS

Mr. Tribe and Ms. McDermott of Peter Gisolfi Associates, architects, were invited to the board meeting by the Space Planning Committee to present their preliminary drawings and concepts for the renovation project. The board discussed the plans in general and how they addressed the priorities delineated in the Prospectus of priorities developed by the board in the spring of 2014. Given the smaller capital award received from the State, the project will be scaled back.

STATE GRANT

Chairman Sanborn passed out a breakdown of the expenditures for the State grant. It has always been assumed that if the Town cannot fund the window replacement and remediation, these projects are outside the scope of what the board is willing to use the Vitale bequest to fund. Realizing the limited funds received from the state, the Board discussed the appropriateness of purchasing a generator and will share those concerns with the Town. The consensus was that perhaps the Town's financial contribution, if available, would be better spent to defray the cost of other aspects of the project related to code compliance, preparedness, accessibility and infrastructure improvements. While the board believes the partial glass walls opening up the study/conference rooms would create a more spacious library, ultimately the cost will need to be reviewed in light of other priorities.

The Board would like the architects to address two different renovation cost scenarios for the project: The board spending \$600,000 and \$800,000 of the bequest funds, excluding the Town portion of the project.

The Space planning Committee will meet again with PGA before the January board meeting.

BOARD MEETING CALENDAR FOR 2015

March 31 was preferable to April 7 because of Easter and the Board of Finance meeting. Monday, November 2 rather than Election Day, November 3. Chairman Sanborn will revise the dates and send them out to everyone.

Chairman Sanborn asked everyone to consider possible Board positions for the next meeting.

TREASURER'S REPORT

Treasurer Toner announced that two checks had been written, one for Gisolfi Associates for \$1,900 making \$7,000 spent so far for our renovation project. The other check was for the 3-D printer.

BUDGET

The budget for 2015-2016 is due on December 18. Chairman Sanborn passed out the proposed budget considerations. The Budget Committee reviewed the proposed budget items with the board including areas where additional funding will be sought including books and materials, an increase in hourly rate for pages, incremental weekend cleaning, and a small increase in the Bibliomation fees. Additionally, the board discussed generally how to approach the capital budget, specifically as it relates to the renovation.

The Budget Committee will continue to work with the Director to finalize the budget package to be submitted to the Selectmen. The board agreed with this approach.

BOARD GOVERNED FUNDS

Nothing to report.

STRATEGIC PLANNING

Chairman Sanborn has written thank you notes to be distributed with mugs to those who helped us with the focus groups.

The Strategic Planning Committee is working on a revised mission statement and creating a vision statement to be included in the strategic plan, which should be distributed to the board in advance of the January meeting.

DIRECTOR'S REPORT

Director Tatarka reported that the issues with Indieflix have been resolved but we are still having difficulty with Zinio.

The gate count for November was 4,623, which was lower than last year, but the circulation was higher.

The 3-D printer has arrived and the tools necessary to assemble it have been purchased. The Director has not been able to review the PayPal contract with Town Attorney Pat Sullivan as yet. This would be a nice option for on-line donations as the year comes to a close. We would add the link to the website.

Alan Katz, a local children's author, will hold a musical program on Sunday, December 7, pro bono.

The Technology Committee will be meeting shortly.

MINUTES

Member Ross moved to accept the November minutes as amended. Member Heller seconded. The motion passed with two abstentions, Members Ross and Heller.

Motion to adjourn was made by Member Ross, seconded by Member Heller. The meeting adjourned at 9:49 PM.

Respectfully submitted,

Anne Hunt
Secretary

Approved February 3, 2015