

**Department:** Administration and Finance

**Account Number:** 100

**Department Description**

Provides for 1st Selectman's salary, Admin Asst, Town Administrator, Finance Dir's office, P&Z/Cons Comm, Admin Asst, Town Bldg Maintenance worker, & Town Engineer. Proposes and enacts local legislation, prepares budget for adoption, determines town policies that best serve the citizens of Weston. Responsible for personnel management, planning, coordinating, and evaluating the activities of the town government. Finance Department administers payroll, accounts payable & receivable, and is responsible for accounting, budgeting and long term financial planning. Town Engineer

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	603,101	594,887	600,583	600,583	609,631	609,631	609,631		1.5%
102 Overtime	5,135	4,606	8,670	6,800	7,050	7,050	7,050		-18.7%
200 Expenses	0	0	1,000	1,000	1,000	1,000	1,000		0.0%
203 Contractual Services	14,761	43	0	0	0	0	0		0.0%
	622,997	599,536	610,253	608,383	617,681	617,681	617,681		1.2%

Personnel	8.48	8.68	8.28	8.28	8.28	8.28		
Revenue	779	1,811	2,000	2,000	2,000	2,000		

**Board of Selectmen's Budget Notes**

101: Anticipates 1.75% increases for Administrative Union (Contract expires June 30, 2012) and non union employees.

102: \$2,700 for BOS meetings (27 x \$100), the remainder is for building checks, Police Depart. weekend cleaning, weekend events, snow removal, etc. (150 hrs x \$29/hr OT rate = \$4,350)

200: Reimbursement of Selectmen's expenses.

**Department:** General Administration**Account Number:** 110**Department Description**

Covers insurance, maintenance, and repair of Town buildings, liability, worker's compensation, and health insurance for Town employees, Social Security and pension payments, legal ads, subscriptions and memberships, postage expenses, and general supplies.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
113 Commission for the Arts	4,522	10,224	6,000	6,000	6,000	6,000	6,000	6,000	0.0%
115 Memorial/Veterans Day	1,861	3,965	3,800	3,800	3,800	3,800	3,800	3,800	0.0%
116 Kids in Crisis	69,962	0	0	0	0	0	0	0	0.0%
119 Community Grants	20,853	24,995	25,000	25,000	25,000	25,000	25,000	25,000	0.0%
120 Health Insurance	1,426,136	1,554,630	1,804,000	1,755,000	1,984,000	1,984,000	1,984,000	1,984,000	10.0%
121 Workers Compensation	102,508	142,415	145,000	152,000	162,000	162,000	162,000	162,000	11.7%
122 Pension	571,651	702,475	782,000	790,000	796,000	796,000	796,000	796,000	1.8%
123 FICA	406,876	395,670	400,000	400,000	410,000	410,000	410,000	410,000	2.5%
124 Unemployment Comp.	13,545	2,263	3,000	3,000	3,000	3,000	3,000	3,000	0.0%
126 OPEB Liability Account	91,250	257,377	86,700	86,700	95,200	95,200	95,200	95,200	9.8%
201 Electricity	141,139	143,360	159,000	128,000	128,000	128,000	128,000	128,000	-19.5%
202 Repairs to Bldgs. & Equip.	48,325	58,707	48,000	48,000	48,000	48,000	48,000	48,000	0.0%
203 Contractual Services	171,791	136,393	130,000	130,000	133,000	133,000	133,000	133,000	2.3%
204 Print., Binding, & Advert.	2,921	3,418	5,500	5,500	5,500	5,500	5,500	5,500	0.0%
205 Training & Prof. Develop.	2,999	2,748	4,500	4,150	4,150	4,150	4,150	4,150	-7.8%
206 Subscrip.Memberships	14,824	15,599	16,000	16,000	16,000	16,000	16,000	16,000	0.0%
207 Postage	15,255	18,520	21,000	20,000	20,000	20,000	20,000	20,000	-4.8%
208 Grants & Subsidies	0	4,595	0	0	0	0	0	0	0.0%
210 General Supply	49,186	37,562	50,000	50,000	50,000	50,000	50,000	50,000	0.0%
222 Insurance - Property Liability	227,952	266,394	228,000	228,000	211,000	211,000	211,000	211,000	-7.5%
234 Travel & Mileage Expense				350	350	350	350	350	
269 Cable Television	19,345	10,580	10,000	10,000	10,000	10,000	10,000	10,000	0.0%
306 Heating Oil and Gas				27,000	27,000	27,000	27,000	27,000	
400 Equipment	6,895	77	0	0	0	0	0	0	0.0%
622 Tree Warden	100	278	500	500	500	500	500	500	0.0%
	3,409,896	3,792,245	3,928,000	3,889,000	4,138,500	4,138,500	4,138,500	4,138,500	5.4%

Personnel

Revenue

1

**Board of Selectmen's Budget Notes**

Account Revision: New Account 306 previously budgeted in 201

New Account 234 previously budgeted in 205

**Department:** Information Systems

**Account Number:** 115

**Department Description**

Oversee computer operations for all Town departments. Develop and implement long-term technology plan. Provide computer training for all employees. Responsible for all phone, computer, copier and fax machines. Serves as the Town's Freedom of Information (FOI) coordinator.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	74,911	72,943	74,031	74,031	75,327	75,327	75,327	1.8%	
103 Part Time Salaries	10,910	9,764	7,000	7,200	7,125	7,125	7,125	1.8%	
203 Contractual Services	82,585	118,322	82,219	83,000	81,299	81,299	81,299	-1.1%	
205 Training & Prof. Develop.	225	361	500	400	400	400	400	-20.0%	
210 General Supply	5,308	3,455	7,000	7,000	6,000	6,000	6,000	-14.3%	
260 Telecommunications Exp	50,499	33,860	42,000	42,000	42,000	42,000	42,000	0.0%	
400 Equipment	19,600	10,859	4,150	7,000	5,925	5,925	5,925	42.8%	
	<u>244,038</u>	<u>249,564</u>	<u>216,900</u>	<u>220,631</u>	<u>218,076</u>	<u>218,076</u>	<u>218,076</u>	<u>0.5%</u>	
Personnel	1.00	1.00	1.00	1.00	1.00	1.00			
Revenue									

**Board of Selectmen's Budget Notes**

400: Increase is attributable to the purchase of 5 replacement computers in FY12-13 rather than 3 in FY11-12 budget (as well as 3 dictating systems for BOS, Police, and Land Use.)

**Department:** Probate Court

**Account Number:** 120

**Department Description**

The Town of Weston's share of Probate Court (in Westport) costs is based on population and grand list totals.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
200 Expenses	3,767	7,590	4,000	4,000	4,000	4,000	4,000	4,000	0.0%
	3,767	7,590	4,000	4,000	4,000	4,000	4,000	4,000	0.0%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

**Department:** Elections/Registrars**Account Number:** 130**Department Description**

Administers all state and local election laws, including voter registration.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	20,822	20,822	21,188	21,188	21,559	21,559	21,559		1.8%
103 Part Time Salaries	829	1,989	3,140	2,300	3,194	3,194	3,194		1.7%
204 Print., Binding, & Advert.	99	98	200	400	500	500	500		150.0%
205 Training & Prof. Develop.	246	852	750	500	650	650	650		-13.3%
213 Canvass-Registrars	75	1,232	300	300	400	400	400		33.3%
214 Primaries & Referenda	11,157	20,974	18,464	18,464	22,525	22,525	22,525		22.0%
	33,228	45,967	44,042	43,152	48,828	48,828	48,828		10.9%
Personnel	0.60	0.60	0.60	0.60	0.60	0.60			
Revenue									

**Board of Selectmen's Budget Notes**

214: Presidential election year adds a primary.

**Department:** Board of Finance

**Account Number:** 141

**Department Description**

Responsible for the financial activities of the town government. Responsible for completion and submission of final budget recommendations to the town meeting.

This budget covers the cost of the annual town audit, as well as provides secretarial services for board meeting packets and minutes.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
203 Contractual Services	50,300	40,500	48,400	48,400	51,000	51,000	48,400	0.0%	
209 Secretarial Services	4,800	1,400	3,000	3,000	3,000	3,000	3,000	0.0%	
	55,100	41,900	51,400	51,400	54,000	54,000	51,400	0.0%	

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

203: Audit was not contracted for 2012-13 at the time of budget development. Since that date, the Board of Finance has renewed the current auditor at a flat rate for next year, which is reflected in the Board of Selectmen's recommendation.

209: 15 meetings @\$200.

**Department:** Assessor

**Account Number:** 143

**Department Description**

Assesses and lists all property in the Town. Produces and maintains the Grand List.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	87,758	85,454	86,728	86,728	88,246	88,246	88,246		1.8%
103 Part Time Salaries	28,550	29,571	31,767	31,767	32,323	32,323	32,323		1.8%
200 Expenses	0	58	250	250	250	250	250		0.0%
203 Contractual Services	0	265	1,000	550	525	525	525		-47.5%
205 Training & Prof. Develop.	1,640	1,513	1,795	1,575	1,575	1,575	1,575		-12.3%
206 Subscrip.Memberships				185	185	185	185		
	117,948	116,861	121,540	121,055	123,104	123,104	123,104		1.3%
Personnel	1.70	1.70	1.70	1.70	1.70	1.70			
Revenue	1,067	757	1,100	1,100	1,100	1,100			

**Board of Selectmen's Budget Notes**

203: Reduction is due to the removal of the Personal Property audit, somewhat offset by the expense of adding on-line access to DMV records for residents.

**Department:** Tax Collection

**Account Number:** 144

**Department Description**

Responsible for the preparation and issuance of all tax bills. Responsible for the collection of all personal property, motor vehicle, and real estate taxes for deposit in the Town treasury.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	112,258	110,741	111,128	111,128	113,079	113,079	113,079		1.8%
200 Expenses	1,868	1,865	1,865	2,370	2,326	2,370	2,370		27.1%
204 Print., Binding, & Advert.	2,022	1,533	1,417	1,417	1,437	1,437	1,437		1.4%
205 Training & Prof. Develop.	205	60	250	170	250	250	250		0.0%
	116,353	114,199	114,660	115,085	117,092	117,136	117,136		2.2%
Personnel	1.75	1.75	1.75	1.75	1.75	1.75			
Revenue									

**Board of Selectmen's Budget Notes**

200 Expenses - We receive notice from DMV in March as to what this expense will be. The FY12-13 request reflects the FY11-12 expense.

204 Printing, Binding & Advertising - printing notices (usually 5 @ \$287.50)

205 Training and Professional Development - This year our President did not hold any meetings since last December. We had one this month. Therefore, dollar amount should remain at \$250. Dues = \$100; Meetings are usually \$35 apiece.

**Department:** Board of Assessment Appeals

**Account Number:** 145

**Department Description**

Reviews and decides on applications for changes in tax assessments.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
200 Expenses	0	0	295	0	0	0	0	0	-100.0%
	0	0	295	0	0	0	0	0	-100.0%

Personnel

Revenue

**Board of Selectmen's Budget Notes**

200: This expense will no longer be budgeted. Any actual costs will be covered in the 110 account.

**Department:** Legal Counsel

**Account Number:** 150

**Department Description**

Provides legal counsel in litigation, union negotiations, and general municipal laws, ordinances, and procedures.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
104 Retainer Expense	89,085	87,589	89,600	89,600	89,600	89,600	89,600		0.0%
105 Litigation Expense	232,899	225,387	150,000	215,000	160,000	160,000	160,000		6.7%
	321,984	312,976	239,600	304,600	249,600	249,600	249,600		4.2%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

105: A \$10,000 increase is provided to begin addressing the chronic shortfall in this account. Billing rates have not increased.

**Department:** Town Clerk

**Account Number:** 160

**Department Description**

Responsible for the recording of real estate transactions, indexing, issuance of various licenses, recording of vital statistics, filing ordinances, town meeting minutes, and provides general information about the Town government to the public.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	121,654	119,177	121,355	121,355	123,485	123,485	123,485	1.8%	
203 Contractual Services	3,693	2,835	1,564	1,564	1,564	1,564	1,564	0.0%	
204 Print., Binding, & Advert.	0	951	2,845	2,845	1,404	1,404	1,404	-50.7%	
205 Training & Prof. Develop.	400	120	700	700	680	680	680	-2.9%	
206 Subscrip.Memberships	65	60	40	40	40	40	40	0.0%	
210 General Supply	50	107	825	825	825	825	825	0.0%	
217 Vital Statistics-Town Clerk	38	70	50	50	50	50	50	0.0%	
	125,900	123,320	127,379	127,379	128,048	128,048	128,048	0.5%	
Personnel	2.00	2.00	2.00	2.00	2.00	2.00			
Revenue	369,743	414,840	400,000	350,000	350,000	350,000			

**Board of Selectmen's Budget Notes**

**Department:** Historic District Commission

**Account Number:** 165

**Department Description**

Reviews and makes decisions concerning applications filed under the Historic District laws and ordinances.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
200 Expenses	300	116	300	300	300	300	300	300	0.0%
	300	116	300	300	300	300	300	300	0.0%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

**Department:** Planning & Zoning Commission**Account Number:** 170**Department Description**

Responsible for : 1) guiding the growth and development of the Town in accordance with the Town Plan, and 2) promulgating, administering, and enforcing the zoning, subdivision, and flood plain regulations. In carrying out its duties, the Commission is supported by and works with the Administrative Assistant, Zoning Enforcement Officer, Town Engineer, Town Attorney, and outside experts on an as-needed basis.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	57,486	56,657	46,898	45,978	46,783	46,783	46,783		-0.2%
103 Part Time Salaries	43,268	42,492	42,805	42,806	43,554	43,554	43,554		1.7%
200 Expenses	836	270	500	0	0	0	0		-100.0%
203 Contractual Services	455	2,006	300	200	300	300	300		0.0%
205 Training & Prof. Develop.	1,142	784	350	350	350	350	350		0.0%
206 Subscrip.Memberships	99	105	100	100	100	100	100		0.0%
212 Legal Notices	1,553	2,044	2,400	2,400	2,400	2,400	2,400		0.0%
234 Travel & Mileage Expense				300	300	300	300		
	104,839	104,358	93,353	92,134	93,787	93,787	93,787		0.5%
Personnel	1.53	1.53	1.33	1.33	1.33	1.33			
Revenue	8,552	7,494	13,000	17,000	14,000	14,000			

**Board of Selectmen's Budget Notes**

Account Revisions: New Account 234, previously budgeted in 200.

**Department:** Zoning Board of Appeals

**Account Number:** 180

**Department Description**

Responsible for determining and varying the application of the zoning regulations of the Town, and for hearing and deciding appeals from orders or actions of zoning enforcement officers. This budget provides for expenses of the ZBA, including staff support for preparation of board meeting materials and minutes.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
200 Expenses	1,716	855	1,400	100	210	210	210		-85.0%
203 Contractual Services	870	349	1,100	800	1,110	1,110	1,110		0.9%
212 Legal Notices				900	1,190	1,190	1,190		
	2,586	1,204	2,500	1,800	2,510	2,510	2,510		0.4%
Personnel									
Revenue	1,220	1,060	1,000	1,000	1,000	1,000			

**Board of Selectmen's Budget Notes**

Account Revisions: New Account 212 , previously budged in 200.

**Department:** Conservation Commission

**Account Number:** 185

**Department Description**

Responsible for monitoring the Inland Wetlands regulations and determining the impact of activities within wetlands. Locally designated Inland Wetlands & Watercourses permitting agency per Connecticut State Statutes.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	51,234	48,360	47,527	47,105	47,929	47,929	47,929		0.8%
203 Contractual Services	1,282	4,599	3,000	3,000	3,000	3,000	3,000		0.0%
205 Training & Prof. Develop.	107	286	600	800	1,115	800	800		33.3%
206 Subscrip.Memberships				200	285	285	285		
209 Secretarial Services	1,005	604	1,560	1,560	1,560	1,560	1,560		0.0%
212 Legal Notices	560	539	1,995	1,000	2,025	1,025	1,025		-48.6%
400 Equipment	135	0	200	200	200	200	200		0.0%
	<u>54,323</u>	<u>54,388</u>	<u>54,882</u>	<u>53,865</u>	<u>56,114</u>	<u>54,799</u>	<u>54,799</u>		<u>-0.2%</u>
Personnel	0.85	0.85	0.80	0.80	0.80	0.80			
Revenue	7,302	19,158	12,000	15,000	14,000	14,000			

**Board of Selectmen's Budget Notes**

Account Revisions: New Account 206, previously budgeted in 205.

212: Request reduced to reflect anticipated expenses. This will need to be increased when activity picks up.

**Department:** Building Inspector

**Account Number:** 191

**Department Description**

Responsible for enforcing local and state building codes and regulations.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	120,215	118,126	97,869	97,869	97,629	97,629	97,629		-0.2%
200 Expenses	0	43	200	200	200	200	200		0.0%
205 Training & Prof. Develop.	382	105	200	200	200	200	200		0.0%
400 Equipment	0	0	200	200	200	200	200		0.0%
	120,597	118,274	98,469	98,469	98,229	98,229	98,229		-0.2%

Personnel	2.00	2.00	1.60	1.60	1.60	1.60		
Revenue	161,032	209,384	200,000	170,000	170,000	170,000		

**Board of Selectmen's Budget Notes**

**Department:** Building Committee

**Account Number:** 195

**Department Description**

Reviews and makes recommendations concerning the planning, design, and construction of Town and School building projects including new facilities, additions, renovations, and code compliance.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
209 Secretarial Services	200	0	600	0	0	0	0	0	-100.0%
	200	0	600	0	0	0	0	0	-100.0%

Personnel

Revenue

**Board of Selectmen's Budget Notes**

200: Expense of minutes is eliminated from the budget. Town Administrator writes minutes for meetings he attends at no expense. Project manager writes the others, which are charged to that project's expenses.

**Department:** Volunteer Fire Department**Account Number:** 220**Department Description**

Provides the basic operation of fire suspension, rescue, evacuation, and other related activities. Not a Town agency or department.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
201 Electricity & Heat	5,372	5,372	13,984	17,000	17,402	17,402	17,402		24.4%
205 Training & Prof. Develop.	300	300	300	900	900	900	900		200.0%
206 Subscrip.Memberships	1,750	1,750	1,750	3,300	3,285	3,285	3,285		87.7%
209 Secretarial Services	11,784	11,784	16,100	15,500	15,810	15,810	15,810		-1.8%
211 Office Supplies	2,100	2,100	2,000	4,500	3,255	3,255	3,255		62.8%
218 Training	13,400	13,400	12,400	1,000	12,400	12,400	12,400		0.0%
222 Insurance - Property Liability	30,452	29,392	30,127	29,746	30,127	30,127	30,127		0.0%
242 Mid-Fairfield Hazmat Team	3,000	3,000	3,000	3,000	3,000	3,000	3,000		0.0%
243 Kitchen Equipment	100	50	50	0	0	0	0		-100.0%
244 Medical Exams	13,780	13,780	13,341	13,500	13,450	13,450	13,450		0.8%
245 Cleaning Supplies	1,800	1,800	1,800	0	0	0	0		-100.0%
246 Administrative Expenses	5,000	5,000	5,200	9,500	9,500	9,500	9,500		82.7%
247 Physical Fitness	3,500	3,500	500	0	0	0	0		-100.0%
248 Official Photography	25	25	25	0	0	0	0		-100.0%
249 Water Rescue Team	500	250	250	0	0	0	0		-100.0%
260 Telecommunications Exp	12,295	12,295	12,986	17,500	17,500	17,500	17,500		34.8%
301 Repairs to Vehicles & Equip	25,118	25,046	32,000	50,000	32,000	32,000	32,000		0.0%
302 Motor Fuels	11,504	12,079	12,683	12,683	12,683	12,683	12,683		0.0%
310 Fire Police *	500	500	300	1,500	1,475	1,475	1,475		391.7%
400 Equipment	65,603	70,751	53,382	50,000	50,000	45,000	45,000		-15.7%
	207,883	212,174	212,178	229,629	222,787	217,787	217,787		2.6%

Personnel

Revenue

**Board of Selectmen's Budget Notes**

400: The reduction in the recommended funding level is reflected in this line item for administrative convenience only.

**Department:** Fire Marshal**Account Number:** 240**Department Description**

Seeks to prevent the loss of life and property from fire-related incidents, through inspections, public education, and research and enforcement of codes and ordinances. Investigates and reports on all fires.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
102 Overtime	0	1,382	2,071	4,400	4,400	4,400	5,900	184.9%	
103 Part Time Salaries	35,874	36,343	35,928	35,928	54,862	35,556	35,556	-1.0%	
203 Contractual Services	1,603	418	220	220	220	220	220	0.0%	
205 Training & Prof. Develop.	0	833	2,075	500	500	500	500	-75.9%	
206 Subscrip.Memberships				1,575	1,575	1,575	1,575		
210 General Supply	408	165	250	250	400	400	400	60.0%	
400 Equipment	3,000	3,685	3,000	3,000	3,000	3,000	3,000	0.0%	
	40,885	42,826	43,544	45,873	64,957	45,651	47,151	8.3%	
Personnel		0.47	0.52	0.52	0.52	0.52			
Revenue									

**Board of Selectmen's Budget Notes**

102: Although increased significantly in the First Selectman's budget, the full Board recommends an additional \$1,500 on top of that amount in response to projected project demand for Fire Marshal services at Cobbs Mill. This is done under the condition that these hours be utilized in a manner which will not incur a MERS pension liability on behalf of the Town.

Account Revision: New Account 206 previously budgeted in 205.

**Department:** Animal Control

**Account Number:** 250

**Department Description**

Enforces the state laws relating to animal control.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	45,666	45,562	47,033	47,033	47,856	47,856	47,856	1.7%	
102 Overtime		0	2,000	2,000	2,000	2,035	2,035	1.8%	
103 Part Time Salaries	17,526	8,984	8,000	8,000	8,000	8,140	8,140	1.8%	
202 Repairs to Bldgs. & Equip.	0	80	1,000	1,000	1,000	0	0	-100.0%	
203 Contractual Services	1,586	803	1,200	1,200	1,200	1,200	1,200	0.0%	
205 Training & Prof. Develop.	35	0	100	100	100	100	100	0.0%	
207 Postage	835	835	835	835	835	0	0	-100.0%	
210 General Supply	203	161	900	900	900	900	900	0.0%	
253 Dog Tags	80	0	0	0	0	0	0	0.0%	
254 License Fees (to Conn.)	7,245	7,066	7,500	7,500	7,500	7,500	7,500	0.0%	
301 Repairs to Vehicles & Equip	1,458	255	1,000	1,000	1,000	1,000	1,000	0.0%	
304 Uniform Allowance	675	52	200	200	200	200	200	0.0%	
306 Heating Oil and Gas	1,807	2,523	2,300	2,300	2,300	2,300	2,300	0.0%	
400 Equipment	0	0	500	500	500	500	500	0.0%	
505 Use of Dog Reg. Fund	-9,572	-9,654	-10,000	-10,000	0	0	0	-100.0%	
	<u>67,544</u>	<u>56,667</u>	<u>62,568</u>	<u>62,568</u>	<u>73,391</u>	<u>71,731</u>	<u>71,731</u>	<u>14.6%</u>	
Personnel	1.40	1.20	1.20	1.20	1.20	1.20			
Revenue	9,572	9,654	10,000	10,000	10,000	10,000			

**Board of Selectmen's Budget Notes**

202 & 207: These expenses will be covered from General Administration accounts.

505: Due to GASB change, this revenue is now treated as local revenue, not as a restricted enterprise fund offset.

**Department:** Communications Center

**Account Number:** 260

**Department Description**

Provides 24-hour emergency communication for town residents. Handles many non-emergency calls each year. Calls Highway Department for snow/ice removal after hours. Dispatches Animal Control Officers.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	282,559	279,747	292,071	288,034	287,406	287,406	287,406	-1.6%	
102 Overtime	72,729	49,164	32,778	36,760	36,351	36,351	36,351	10.9%	
103 Part Time Salaries	22,749	23,754	27,675	23,903	24,750	24,750	24,750	-10.6%	
203 Contractual Services	6,840	6,840	6,840	6,840	6,840	6,840	6,840	0.0%	
205 Training & Prof. Develop.	1,271	2,608	2,500	2,263	2,500	1,500	1,500	-40.0%	
261 Repairs to Comm. Equip.	5,142	5,965	3,600	2,243	3,500	3,500	3,500	-2.8%	
300 Materials & Supplies	896	723	1,650	1,306	1,450	1,450	1,450	-12.1%	
304 Uniform Allowance	589	438	1,050	672	975	975	975	-7.1%	
400 Equipment	21,215	7,571	6,000	3,819	5,500	5,500	5,500	-8.3%	
962 Revenue Offset	-80,000	-100,000	-107,000	-107,000	-107,000	-122,000	-122,000	14.0%	
	<u>333,990</u>	<u>276,810</u>	<u>267,164</u>	<u>258,840</u>	<u>262,272</u>	<u>246,272</u>	<u>246,272</u>	<u>-7.8%</u>	

Personnel	5.25	5.25	5.25	5.25	5.25	5.25
Revenue	80,000					

**Board of Selectmen's Budget Notes**

101: Reduction is due to replacement of a retiree with a lower payrate employee, which also reduces the longevity pay expense contained in this line item.

205: The reduced amount includes anticipated continued expense of \$2,500, with a \$1,000 offset reimbursement credit from the State.

**Department:** SW Conn. Emerg. Med. Serv.

**Account Number:** 263

**Department Description**

There are 5 Emergency Medical Services Advisory Councils in Connecticut. The communities served by the Southwestern EMS Council include: Weston, Wilton, Westport, Norwalk, New Canaan, Darien, and several others. The Council oversees the EMS system in the region, and has representatives from hospitals, local government, ambulance, fire, police, and education. In particular, the Council develops guidelines, monitors service, and provides training for EMTs, paramedics, and other emergency medical officials.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
208 Grants & Subsidies	1,340	1,200	1,300	1,300	1,300	1,300	1,300	1,300	0.0%
	1,340	1,200	1,300	1,300	1,300	1,300	1,300	1,300	0.0%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

**Department:** Emerg. Med. Commun. Serv.

**Account Number:** 264

**Department Description**

The Emergency Medical Communication Center provides radio communication between ambulances and hospitals. Connecticut is divided into five regions for the delivery of this service. The Town belongs to the southwestern region along with the same communities that are involved in the EMS Advisory Councils, such as Wilton, Westport, Norwalk, New Canaan, and several others.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
208 Grants & Subsidies	11,919	12,104	12,269	12,269	12,205	12,205	12,205		-0.5%
	11,919	12,104	12,269	12,269	12,205	12,205	12,205		-0.5%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

208: This consists of two charges. The first is a mandatory assessment (\$12,029), less the per capita state credit (\$3,054) for a net appropriated expense of \$8,975. The second is for conveyance of medical instructions to callers until responders arrive at the scene. This is a per call charge, estimated at \$3,240.

**Department:** Regional Paramedic

**Account Number:** 266

**Department Description**

Provides paramedic coverage to the towns of Weston and Wilton.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
219 Proportional Assessment	121,566	136,034	133,647	133,647	137,000	137,000	137,000		2.5%
	121,566	136,034	133,647	133,647	137,000	137,000	137,000		2.5%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

219: Contracted - 2012-13 rate is already contractually obligated at 2.5% increase.

**Department:** Police Services**Account Number:** 280**Department Description**

Provides for 24 hour patrol of the Town. Responsible for the enforcement of all laws (criminal and motor vehicle) as well as the public safety and welfare. Participates in educational forums for the schools and the public. Assists federal, state, and other enforcement agencies in the performance of their work. Provides assistance at all medical emergencies and fires. Prepares cases for and gives testimony in court. Provides commercial and residential security checks.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	1,296,445	1,237,911	1,319,341	1,239,280	1,325,442	1,324,931	1,324,931		0.4%
102 Overtime	234,044	335,492	194,343	235,000	198,230	198,230	198,230		2.0%
103 Part Time Salaries	0	494	0	0	0	0	0		0.0%
203 Contractual Services	36,960	34,078	39,940	41,640	44,840	44,840	44,840		12.3%
205 Training & Prof. Develop.	12,805	28,093	18,500	15,500	15,500	15,500	15,500		-16.2%
206 Subscrip.Memberships	1,275	750	1,390	1,390	1,390	1,390	1,390		0.0%
218 Training	4,114	4,607	11,000	12,601	11,000	11,000	11,000		0.0%
224 Claims & Settlements	100,001	0	0	0	0	0	0		0.0%
227 Police Commission Exp.	2,089	2,580	2,500	2,500	2,500	2,500	2,500		0.0%
229 Crime Prevention	0	570	800	800	800	800	800		0.0%
300 Materials & Supplies	13,511	11,052	13,300	13,300	13,300	13,300	13,300		0.0%
301 Repairs to Vehicles & Equip	16,900	20,887	27,500	20,000	20,000	20,000	20,000		-27.3%
302 Motor Fuels	50,000	30,812	38,000	38,000	38,000	38,000	38,000		0.0%
304 Uniform Allowance	12,710	15,290	16,955	16,955	16,955	16,955	16,955		0.0%
400 Equipment	20,926	6,587	3,400	4,000	4,290	4,290	4,290		26.2%
509 Vehicle Revenue	0	-5,000	-10,000	-10,000	0	-10,000	-10,000		0.0%
	1,801,780	1,724,203	1,676,969	1,630,966	1,692,247	1,681,736	1,681,736		0.3%
Personnel	15.00	15.00	15.00	15.00	15.00	15.00			
Revenue	3,584	4,427	5,000	4,000	4,000	4,000			

**Board of Selectmen's Budget Notes**

203: Increase due to Department request of additional software support to provide afterhours relief to Sgt. Brodacki.

301: Repair account is reduced in part to the inclusion of a new vehicle in the capital budget.

**Department:** Public Works - Highway

**Account Number:** 300

**Department Description**

Provides a wide variety of activities such as resurfacing, snow and ice removal, tree and brush removal. Also provides in-house maintenance and repair on most town-owned vehicles.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	792,087	728,768	760,914	760,914	780,105	780,105	780,105		2.5%
102 Overtime	19,499	7,986	15,000	27,000	15,338	15,338	15,338		2.3%
103 Part Time Salaries	13,175	6,315	13,490	13,490	13,794	13,794	13,794		2.3%
106 Snow Removal Overtime	89,144	96,133	58,862	58,862	60,186	60,186	60,186		2.2%
201 Electricity	4,835	29,638	20,000	10,000	10,000	10,000	10,000		-50.0%
202 Repairs to Bldgs. & Equip.	9,574	6,639	7,000	7,000	7,000	7,000	7,000		0.0%
203 Contractual Services	4,334	4,332	3,000	3,000	3,000	3,000	3,000		0.0%
205 Training & Prof. Develop.	462	181	500	500	500	500	500		0.0%
230 General Maintenance	101,576	160,296	132,500	132,500	132,500	132,500	132,500		0.0%
231 Miscellaneous Equip. Oper.	32,420	20,167	59,500	59,500	59,500	59,500	59,500		0.0%
301 Repairs to Vehicles & Equip	48,801	36,589	58,800	58,800	58,800	58,800	58,800		0.0%
302 Motor Fuels	40,411	50,140	56,000	56,000	56,000	56,000	56,000		0.0%
303 Miscellaneous Fuels	2,196	1,213	0	0	0	0	0		0.0%
306 Heating Oil and Gas				10,000	12,000	12,000	12,000		
333 Snow & Ice Control	136,627	179,565	137,500	137,500	140,000	140,000	140,000		1.8%
334a Resurfacing Roads - Town	314,043	449,194	390,000	390,000	400,000	400,000	400,000		2.6%
335 Road Striping	14,742	16,426	16,480	17,480	17,000	17,000	17,000		3.2%
336 Bridge Maintenance	7,000	7,000	7,000	7,000	7,000	7,000	7,000		0.0%
337 General Drainage	714	0	0	0	0	0	0		0.0%
400 Equipment	4,159	0	2,000	2,000	2,000	2,000	2,000		0.0%
	<b>1,635,799</b>	<b>1,800,582</b>	<b>1,738,546</b>	<b>1,751,546</b>	<b>1,774,723</b>	<b>1,774,723</b>	<b>1,774,723</b>		<b>2.1%</b>
Personnel	11.00	10.40	10.40	10.40	10.40	10.40			
Revenue									

**Board of Selectmen's Budget Notes**

Account Revision: New Account 306, previously budgeted in 201.

**Department:** Solid Waste Disposal

**Account Number:** 410

**Department Description**

Responsible for the disposal of solid waste and recyclable materials deposited at the Town's transfer station. The bottom line appropriation is a net number of collected fees from residents and commercial haulers which cover about 75% of actual cost.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	115,981	112,877	96,595	96,595	99,167	99,167	99,167		2.7%
102 Overtime	3,570	4,667	4,141	4,141	4,000	4,000	4,000		-3.4%
202 Repairs to Bldgs. & Equip.	0	684	2,000	2,000	2,000	2,000	2,000		0.0%
203 Contractual Services	379,979	327,695	354,903	324,000	300,962	300,962	300,962		-15.2%
300 Materials & Supplies	1,523	2,147	2,000	2,000	2,000	2,000	2,000		0.0%
301 Repairs to Vehicles & Equip	7	847	1,500	1,500	1,500	1,500	1,500		0.0%
302 Motor Fuels	0	0	2,000	2,000	2,000	2,000	2,000		0.0%
306 Heating Oil and Gas				8,972	10,000	10,000	10,000		
501 Use of Solid Waste Receipts	-369,922	-325,729	-371,046	-362,079	-353,563	-353,563	-353,563		-4.7%
	131,138	123,188	92,093	79,129	68,066	68,066	68,066		-26.1%
Personnel	2.00	2.00	1.60	1.60	1.60	1.60			
Revenue	369,922	325,769	371,046	362,079	353,563	353,563			

**Board of Selectmen's Budget Notes**

Account Revisions: New Account 306, previously budgeted in 203.

203 & 501: Reduced expense and revenue attributable primarily to reduced trash volume.

**Department:** Westport/Weston Health Dist.

**Account Number:** 510

**Department Description**

Responsible for maintaining public and environmental health standards through communication, education, supervision, and inspection. The amount shown below represents the Town's share (26% of the total District assessments).

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
208 Grants & Subsidies	178,396	178,396	178,400	178,400	183,752	183,752	183,752		3.0%
	178,396	178,396	178,400	178,400	183,752	183,752	183,752		3.0%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

208: District request is not finalized. The amount reflects the budget amount in Committee as the First Selectman's budget is submitted.

**Department:** Weston Water Utility**Account Number:** 530**Department Description**

Provides water to customers in the Godfrey Road-Ravenwood Drive area.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
201 Electricity	2,653	3,638	3,800	4,000	3,800	3,800	3,800		0.0%
202 Repairs to Bldgs. & Equip.	0	0	3,000	2,000	2,000	2,000	2,000		-33.3%
203 Contractual Services	25,416	27,253	25,000	25,000	25,500	25,500	25,500		2.0%
260 Telecommunications Exp	932	524	1,020	1,080	1,080	1,080	1,080		5.9%
300 Materials & Supplies	2,089	0	4,000	5,000	4,500	4,500	4,500		12.5%
504 Use of System Receipts	-16,129	-18,386	-21,500	-21,500	-20,800	-20,800	-20,800		-3.3%
	14,961	13,029	15,320	15,580	16,080	16,080	16,080		5.0%
Personnel									
Revenue	16,129	18,386	21,500	21,500	20,800	20,800			

**Board of Selectmen's Budget Notes**

504: Revenue from users is \$18,400. Additional withdrawal of \$ 2,400 from the system account.

**Department:** School/Town Water Supply

**Account Number:** 550

**Department Description**

Provides water to school and town buildings.

	Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
201	Electricity	6,573	4,925	7,500	6,500	6,500	6,500	6,500		-13.3%
202	Repairs to Bldgs. & Equip.	0	0	1,000	1,000	1,000	1,000	1,000		0.0%
203	Contractual Services	24,349	23,725	27,000	25,000	27,000	27,000	27,000		0.0%
260	Telecommunications Exp	937	457	1,130	1,130	1,130	1,130	1,130		0.0%
		31,859	29,107	36,630	33,630	35,630	35,630	35,630		-2.7%

Personnel

Revenue

**Board of Selectmen's Budget Notes**

**Department:** Human Services

**Account Number:** 600

**Department Description**

Provides services to Weston residents: Meals on Wheels, referrals for healthcare and socialization planning with adult children of elderly for their parents; family and individual counseling for elderly and non-elderly. Support group meetings for isolated elderly; advocating for all clients to eliminate bureaucratic impediments presented by State agencies. Also, newspaper notices and individual mailing updating health care program costs, home heating costs and low cost prescription drug programs. Referrals for State Fuel Assistance and Eviction Avoidance Assistance.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
103 Part Time Salaries	68,009	68,017	67,030	67,030	70,296	70,296	70,296		4.9%
200 Expenses	352	385	1,000	0	0	0	0		-100.0%
205 Training & Prof. Develop.	1,063	1,465	1,000	1,000	500	500	500		-50.0%
234 Travel & Mileage Expense				950	1,000	1,000	1,000		
630 Meals on Wheels	7,047	9,114	7,000	7,000	7,000	7,000	7,000		0.0%
	<u>76,471</u>	<u>78,981</u>	<u>76,030</u>	<u>75,980</u>	<u>78,796</u>	<u>78,796</u>	<u>78,796</u>		<u>3.6%</u>
Personnel	1.10	1.19	1.32	1.72	1.32	1.32			
Revenue	6,069	5,321	4,000	5,500	5,000	5,000			

**Board of Selectmen's Budget Notes**

Account Revisions: New Account 234, previously budgeted in 205.

**Department:** Youth Services

**Account Number:** 700

**Department Description**

Weston Youth Services oversees the creation, coordination, and promotion of programs that encourage positive youth development and enrich family life in Weston. Programs for youth and children cover ages from birth to eighteen. Additional programs include parenting courses, networks and workshops. The office also provides referrals to other area services and produces a Directory of Programs and Services for families in Weston.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	60,165	59,653	60,511	60,511	61,570	36,942	36,942		-38.9%
103 Part Time Salaries	36,307	36,345	38,120	37,820	38,726	38,726	38,726		1.6%
200 Expenses	733	837	800	800	700	700	700		-12.5%
203 Contractual Services	118,715	125,965	141,161	148,500	155,228	155,228	155,228		10.0%
205 Training & Prof. Develop.	1,339	0	500	500	400	400	400		-20.0%
206 Subscrip.Memberships	0	350	350	350	350	350	350		0.0%
506 Grants/Receipts (Donations)	-172,953	-223,379	-241,442	-248,481	-214,000	-232,346	-232,346		-3.8%
	44,306	-229	0	0	42,974	0	0		—
Personnel	1.75	1.75	1.75	1.35	1.35	1.35			
Revenue	172,953	223,379	241,442	248,481	214,000	232,346			

**Board of Selectmen's Budget Notes**

101: Reduction of Youth Services Director to three (3) days per week.

506: Anticipates continued drawdown of Youth Services Enterprise account by approximately \$18,000 more than anticipated revenues.

**Department:** Senior Services**Account Number:** 750**Department Description**

Responsible for providing and expanding the scope of diverse social, educational and physical fitness programs to meet the needs of our community's seniors. This includes activities at the Senior Center located in Hurlbutt Elementary School which is open 3 days per week. Senior Services also provides a luncheon for seniors 1 day per week. Additionally, the Center offers day trips using the 18 passenger Senior Center bus. A Dial-A-Ride van is available for medical and shopping trips as well as transportation to the Senior Center.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	29,690	30,893	32,722	32,722	33,295	33,295	33,295	1.8%	
103 Part Time Salaries	47,342	42,973	44,699	44,699	46,883	45,958	45,958	2.8%	
200 Expenses	41,138	10,910	11,116	17,000	17,160	15,160	15,160	36.4%	
203 Contractual Services	0	25,788	32,098	26,100	25,480	25,480	25,480	-20.6%	
205 Training & Prof. Develop.	195	105	200	200	200	200	200	0.0%	
250 Dial-A-Ride Expenses	232	389	2,000	2,000	2,000	2,000	2,000	0.0%	
506 Grants/Receipts (Donations)	-16,043	-26,396	-31,058	-27,000	-29,344	-27,344	-27,344	-12.0%	
	102,554	84,662	91,777	95,721	95,674	94,749	94,749	3.2%	
Personnel	1.70	1.96	1.96	1.96	1.96	1.96			
Revenue	16,043	26,396	31,058	27,000	29,344	27,344			

**Board of Selectmen's Budget Notes**

200 & 203: The shift in appropriations between line items reflects the recategorization of some expenses between the contractual services and expense categories.

506: Reflects reduced Dial-a-Ride grant amount by \$4,000 and somewhat offsetting program revenue increases.

Department: Public Library

Account Number: 810

## Department Description

Provides educational, recreational, reference, and audio-visual materials to the general public.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	225,050	231,303	227,999	227,999	233,162	233,162	233,162	2.3%	
103 Part Time Salaries	38,127	34,666	34,690	35,119	35,917	35,917	35,917	3.5%	
200 Expenses					500	500	500		
201 Electricity	27,723	29,323	35,845	19,845	19,845	19,845	19,845	-44.6%	
202 Repairs to Bldgs. & Equip.	1,393	4,822	5,000	5,000	5,000	5,000	5,000	0.0%	
203 Contractual Services	34,422	51,274	35,045	35,045	35,275	35,275	35,275	0.7%	
205 Training & Prof. Develop.	117	708	350	550	600	600	600	71.4%	
206 Subscrip.Memberships	1,690	1,600	2,000	2,000	2,000	2,000	2,000	0.0%	
211 Office Supplies	1,753	2,529	2,000	2,500	2,250	2,250	2,250	12.5%	
234 Travel & Mileage Expense				200	200	200	200		
306 Heating Oil and Gas				16,000	16,000	16,000	16,000		
308 Books & Audio/Visual	41,147	45,232	45,000	45,000	46,000	45,000	45,000	0.0%	
400 Equipment	2,532	150	1,600	1,600	1,600	1,600	1,600	0.0%	
	373,954	401,607	389,529	390,858	398,349	397,349	397,349	2.0%	
Personnel	4.94	4.64	4.64	4.64	4.86	4.86			
Revenue	8,929	7,236	8,500						

## Board of Selectmen's Budget Notes

Account Revisions: New Account 234, previously budgeted in 205.

New Account 306, previously budgeted in 201.

Also, revenue from fees and fines will be used to purchase new books and electronic resources in an effort to update and modernize the Library's circulation. (Account 308).

**Department:** Recreation Department

**Account Number:** 910

**Department Description**

Provides general direction and coordination of all parks and recreation activities.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	184,880	182,964	187,303	187,303	190,582	190,582	190,582		1.8%
103 Part Time Salaries	315	455	661	661	661	0	0		-100.0%
203 Contractual Services	421	2,536	0	0	0	0	0		0.0%
205 Training & Prof. Develop.	0	763	1,275	1,000	1,000	1,000	1,000		-21.6%
206 Subscrip.Memberships				275	275	275	275		
210 General Supply	2,460	632	1,150	1,150	650	650	650		-43.5%
518 Recreation Enterprise Fund					-20,000	-20,000	-20,000		
	188,076	187,350	190,389	190,389	173,168	172,507	172,507		-9.4%
Personnel	3.00	3.00	3.00	3.00	3.00	3.00			
Revenue					20,000	20,000			

**Board of Selectmen's Budget Notes**

Account Revisions: New Account 206, previously budgeted in 205.

518: This is the first year that enterprise fund receipts will be used to directly offset the overhead operating expense of providing Parks & Rec summer camps and fee based programs.

**Department:** Parks and Fields

**Account Number:** 912

**Department Description**

Maintains the Town Hall complex, Morehouse Farm Park, Bisceglie-Scribner Park and Keene Park. Contributes 30% of the Board of Education Field Maintenance Budget for School Campus Fields Maintenance (203-Contractual Services)

	Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101	Salaries & Wages	11,834	12,266	41,591	41,591	42,319	42,319	42,319		1.8%
103	Part Time Salaries	7,955	4,173	0	0	0	0	0		0.0%
203	Contractual Services	38,679	33,534	39,670	39,670	29,850	29,850	29,850		-24.8%
300	Materials & Supplies	946	1,595	3,000	3,000	3,000	3,000	3,000		0.0%
315	Town Park Maintenance	82,145	93,165	83,180	83,180	83,280	83,280	83,280		0.1%
		<u>141,559</u>	<u>144,733</u>	<u>167,441</u>	<u>167,441</u>	<u>158,449</u>	<u>158,449</u>	<u>158,449</u>		<u>-5.4%</u>
	Personnel	1.50	1.50	1.00	1.00	1.00	1.00			
	Revenue									

**Board of Selectmen's Budget Notes**

Overall reduction reflects BOE cost reduction for school field maintenance, of which the department pays a portion (line 203).

**Department:** Middle School Pool

**Account Number:** 913

**Department Description**

Responsible for the operation and maintenance of the Middle School Pool. Expenses are split 60% Town and 40% School.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
101 Salaries & Wages	27,451	28,524	50,350	50,350	51,231	51,231	51,231		1.7%
103 Part Time Salaries	15,218	14,621	17,198	17,198	17,464	17,464	17,464		1.5%
200 Expenses	0		1,680	1,680	1,680	1,680	1,680		0.0%
201 Electricity	19,831	20,317	30,000	25,000	25,000	25,000	25,000		-16.7%
202 Repairs to Bldgs. & Equip.	4,963	5,426	9,100	9,100	9,100	7,000	7,000		-23.1%
203 Contractual Services	5,007	2,618	24,987	24,987	19,220	19,220	19,220		-23.1%
300 Materials & Supplies	8,202	8,963	15,600	15,600	15,600	15,600	15,600		0.0%
400 Equipment	1,486	1,332	1,500	1,500	1,700	1,700	1,700		13.3%
962 Revenue Offset	0	0	-60,166	-58,166	-56,464	-55,624	-55,624		-7.5%
	82,158	81,801	90,249	87,249	84,531	83,271	83,271		-7.7%
Personnel	1.00	1.00	1.00	1.00	1.00	1.00			
Revenue			60,166	58,166	56,464	55,624			

**Board of Selectmen's Budget Notes**

Prior year Actual Expenses reflect the Net Cost to the Town while budget columns reflect Gross Expenses with the BOE Revenue Offset numbers shown on the last line.

**Department:** Municipal Debt (Interest)

**Account Number:** 930

**Department Description**

Payment of interest on Notes Payable and Bonds Payable.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
651 Debt - Property Acquisition	145,364	6,056	0	0	0	0	0	0	0.0%
652 Debt - School Const 2003	972,817	34,319	0	0	0	0	0	0	0.0%
653 Debt - School Const 2004	858,256	347,875	287,875	287,875	227,125	227,125	227,125		-21.1%
655 Debt - School Const 2007	185,225	129,725	119,725	119,725	109,725	109,725	109,725		-8.4%
661 Debt-Town/Sch Constr.1997	67,858	13,650	0	0	0	0	0	0	0.0%
662 Debt-Town /Sch Const. 2002	383,779	59,000	37,250	37,250	13,000	13,000	13,000		-65.1%
663 Debt-Town /School 2010		155,872	211,750	211,750	205,750	205,750	205,750		-2.8%
664 Debt - Refunding 2010		1,536,272	2,046,600	2,046,600	1,966,300	1,966,300	1,966,300		-3.9%
665 Debt - Settlement Offset						-167,195	-167,195		
	2,613,299	2,282,769	2,703,200	2,703,200	2,521,900	2,354,705	2,354,705		-12.9%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

The First Selectman's Budget proposal anticipated that the mill rate impact of debt and interest payments will be reduced by \$167,195 in settlement funds reimbursed to the Town as part of a U.S. Government Enforcement Action.

**Department:** Municipal Debt (Principal)

**Account Number:** 950

**Department Description**

Retirement of principal on Notes Payable and Bonds Payable.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
651 Debt - Property Acquisition	195,650	185,250	0	0	0	0	0	0	0.0%
652 Debt - School Const 2003	1,309,350	1,239,750	0	0	0	0	0	0	0.0%
653 Debt - School Const 2004	1,200,000	1,285,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.0%
654 Debt - Lyons Plain	294,496	300,000	0	0	0	0	0	0	0.0%
655 Debt - School Const 2007	250,000	250,000	250,000	250,000	0	0	0	0	-100.0%
661 Debt-Town/Sch Constr.1997	790,000	780,000	0	0	0	0	0	0	0.0%
662 Debt-Town /Sch Const. 2002	550,000	705,000	625,000	625,000	650,000	650,000	650,000	650,000	4.0%
663 Debt-Town /School 2010					400,000	400,000	400,000	400,000	
664 Debt - Refunding 2010		105,000	1,970,000	1,970,000	2,045,000	2,045,000	2,045,000	2,045,000	3.8%
	4,589,496	4,850,000	4,045,000	4,045,000	4,295,000	4,295,000	4,295,000	4,295,000	6.2%

Personnel  
Revenue

**Board of Selectmen's Budget Notes**

**Department:** Town/School Capital Budget**Account Number:** 970**Department Description**

The Town/School Capital Budget includes those items from the Capital Plan that either a) have been approved in previous years and for which the Town is still making payments; or b) items that the Town plans on purchasing in the current Fiscal Year. In general, only items with a cost of over \$10,000 and a useful life of over ten years are included in the Capital Budget. It is revised annually through meetings of the Capital Plan sub-committee and the budget process.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
005 Administration Vehicle		20,000							
010 Town Vehicle Sinking Fund			50,000		367,000	342,000	342,000		584.0%
011 Police Vehicles	47,333	47,700							
012 Police Digital Radios		155,000							
015 Replace Fire Engine #4	150,000								
018 Pol/Fire Veh Digital radios			45,000						-100.0%
019 Fire Portable Radios		77,000							
021 Town Bridge Repair	125,000	150,000	150,000		200,000	200,000	200,000		33.3%
023 Assessor-Revaluation					60,000	60,000	60,000		
037 DPW Snow Removal Truck			165,000						-100.0%
038 DPW Small Dump Truck		45,000							
039 DPW Pickup w/plow			35,000						-100.0%
043 Town Bldg Repairs	80,000	50,000	50,000		50,000	50,000	50,000		0.0%
049 Reclaiming Three Roads					255,000	255,000	255,000		
050 Space Needs Review					40,000	40,000	40,000		
051 BOE Pool Area HVAC					192,000	192,000	192,000		
052 BOE UV Treatment Sys-Pool					35,358	35,358	35,358		
053 BOE Drainage Study MS/HS					30,000	30,000	30,000		
054 BOE Pool Locker Rm Renov					15,000	15,000	15,000		
055 BOE Instruct Space Renov					113,600	113,600	113,600		
056 BOE Paving HES					72,160	72,160	72,160		
057 BOE 2 Accessible Rest Rms					27,120	27,120	27,120		
058 BOE ES Corridor Battery	31,000								
059 BOE ES Corridor Smoke	25,000								
060 BOE ES Backflow	10,000								
061 BOE WIS Data Closet Exh	10,000								
062 BOE WIS Exterior Lighting	18,500								
063 BOE MS Boiler	139,000								
064 BOE MS Corridor Battery	40,000								
065 BOE MS ADA Elevator	16,000								
066 BOE MS Pool Filter Room	13,500								
067 BOE MS ADA Door	10,000								
068 BOE MS Stairwell Railings	6,000								
069 BOE CO Mechanical	15,000								
070 BOE 10% Contingency all	33,400								
071 BOE Bus Garage Septic	29,400								
073 BOE HES South House			213,000						-100.0%
074 BOE WMS Seal Smoke			91,568						-100.0%
075 BOE Central Office Paving			49,962						-100.0%
076 DPW 2 Roadside Mowers	175,000								
077 Coley Field Backstops	10,000								
078 MS Wetlands Mitigation		120,000	120,000		90,000	90,000	90,000		-25.0%
079 DPW Sprinkler	125,000				75,000	75,000	75,000		

Department: Town/School Capital Budget

Account Number: 970

Department Description

The Town/School Capital Budget includes those items from the Capital Plan that either a) have been approved in previous years and for which the Town is still making payments; or b) items that the Town plans on purchasing in the current Fiscal Year. In general, only items with a cost of over \$10,000 and a useful life of over ten years are included in the Capital Budget. It is revised annually through meetings of the Capital Plan sub-committee and the budget process.

Object	Actual 2009-2010	Actual 2010-2012	Budget 2011-2012	Projected 2011-2012	Dept Request 2012-2013	1st Select Request 2012-2013	BoSelect Request 2012-2013	BoFin Request 2012-2013	Percent Change
082 TH Complex Energy	75,000								
084 BOE/P&R Turf Replace Fund	20,000	20,000	20,000		25,000	25,000	25,000		25.0%
085 BOE/P&R Revson Infield		20,000							
086 BOE/P&R HS Track Seal		27,500	27,500						-100.0%
087 P&R Bisceglie Infield			10,000		10,000	10,000	10,000		0.0%
088 Capital & Special Funds						-215,455	-215,455		
	1,204,133	732,200	1,027,030		1,657,238	1,416,783	1,416,783		37.9%

Personnel  
Revenue

Board of Selectmen's Budget Notes