

February 11, 2016

BOARD of FINANCE
Meeting Minutes
February 11, 2016

Approved

ATTENDANCE: The meeting was convened at 7:30 pm by Chairman Ezzes in the Town Hall meeting room with members Mr. Finkel, Ms. Koller, and Mr. Bochinski present. Also present were First Selectman Daniel, Town Administrator Landry, Finance Director Darling, BOE Finance Director Rich Rudl, BOE Facilities Supervisor Olenik, and BOE members Uzenoff, and Major.

OPEB VALUATION: Tim Ryor of Hooker and Holcumb presented the 2015 Valuation Report and determination of unfunded liability amounts for post-employment benefits. The new valuations indicate that the Town has funded 88% of its OPEB liabilities, the BOE 63%, for a combined funded ratio of 67%. He said this puts the Town among the top three or four in Connecticut. He spoke to other aspects of the Fund and its liabilities, including the presumed earnings rate. He said the Board should consider reducing the rate from 7.25% to 7.0% given the mix of investment vehicles being utilized. The Board will consider this at its next meeting. The full report is available in the Town's records until 2017 when a new report will be provided.

BOE UPDATE: Finance Director, Rich Rudl presented a financial report through January to the Board. He noted that the overall budget is tracking favorably to trend by \$200,000, although the expectation is that most of this surplus will be required to meet additional Special Education expenses. The Internal Services Fund had a high claims month in January, and while the balance dropped a bit, it maintains a still healthy \$3.2 million balance.

TOWN FINANCIAL UPDATE: Mr. Darling told the Board that he was currently estimating a year end surplus for the Town of \$88,000. Areas of expected significant surplus include snow and ice removal, legal, and health insurance. The major expected area of deficit is Police salaries and overtime. Revenue is trending to exceed budget by \$700,000, with the major contributor being the supplemental auto tax. He estimates the year end undesignated fund balance will be \$12.2 million, or 17.6% of budget.

SUPPLEMENTAL APPROPRIATION: Mr. Olenik explained the damage done to the WIS gym parapet wall in 2011 by a shifting snow load. He said temporary repairs were done at that time, and permanent repairs need to be undertaken. He received two proposals to examine the wall, design a fix, and prepare bid documents. He asked for a supplemental appropriation in the amount of \$15,000 to engage Archer Engineering for this work. The Board voted unanimously to approve the request (Ms. Koller motion, Mr. Bochinski second), but requested that references for Archer be pursued as the firm has not previously been engaged by the Town.

In response to a question regarding the status of the Pool Locker Room review, Mr. Olenik stated that Mulvaney has determined that the roof drains are indeed connected to

the floor drains, and will need to be separated to correct the conditions that result in flooding the room in heavy rains.

AUDIT: members discussed the approach they would implement to select a new auditor, but made no determination. Mr. Ezzes will speak with Mr. Sargent regarding forming a sub-committee of the membership to review proposals. Mr. Darling will send to the members the RFP for services that he developed last spring when the initial auditor replacement process was undertaken.

MINUTES: A motion (Ms. Koller, Mr. Finkel second) to approve the meeting minutes of January 14 as presented passed by unanimous vote.

ADJOURN: At 8:55 pm, a motion (Mr. Bochinski, Mr. Finkel second) to adjourn the meeting passed by unanimous vote.