

Approved 6/12/08

**BOARD OF FINANCE  
MEETING NOTICE  
May 8, 2008 8:00 PM  
TOWN HALL COMMISSION ROOM**

**Board of Finance Members Present:** Chairman O'Brien, Vice Chairman Jerry Sargent, Mr. Atkinson, Ms. Koller, Ms. Kopas and Mr. Muller. *Absent:* Mr. Carter

**Administration:** Town Administrator Tom Landry and Finance Director Rick Darling.

**Also Present:** Building Committee Members Chairman Joe Fitzpatrick, Vice Chairman Richard Wolf, members Allen Swerdlowe and Don Gary; Town Engineer John Conte; Brian Gioele of the Weston Forum; Michael Ferguson from Kids In Crisis; Bonnie Rumilly Kids In Crisis Counselor; Denise Qualey MSW Managing Director; Secretary Donna M. Anastasia and a few residents.

The Meeting was called to order by Chairman O'Brien at **8:05 PM.**

**Approval of Meeting Minutes of February 25<sup>th</sup> and March 13<sup>th</sup> 2008.**

Chairman O'Brien amended paragraph 2/pg 1 of the February 25<sup>th</sup> 2008 meeting. Mr. Atkinson made a motion to approve the minutes of February 25<sup>th</sup> 2008 as amended, Ms. Koller seconded, motion carries. Ms. Koller made a motion to approve the minutes of March 13<sup>th</sup>, 2008 as submitted, Ms. Kopas seconded, motion carries.

**Discussion/decision regarding the appointment of auditing firm McGladrey & Pullen as the Town Auditors for the FY 2007-2008 audit for a fee of \$45,300.00.**

McGladrey & Pullen has completed its third year as auditors for the Town. Mr. Darling expressed confidence in the firm and recommended them for the FY 2007-2008 audit. Chairman O'Brien mentioned to add OPEB to the audit. Mr. O'Brien would like Mr. Darling to follow up with McGladrey & Pullen regarding a multi-year appointment for a discounted fee. Mr. Sargent made a motion to approve the fee of \$45,300.00 for McGladrey & Pullen as the Town Auditors for the 2007-2008 audit to be completed during the 2008-2009 fiscal year, Ms. Kopas seconded, motion carries unanimously.

**Discussion/Decision regarding supplemental appropriation request for Kids in Crisis program for FY08-09 in the amount of \$67,958.- Michael Ferguson**

Representatives from Kids In Crisis gave an overview of the program currently in place at the Weston High School. Kids In Crisis offers counseling services at the Weston High School and a Teen Talk program. In addition to full time counseling services at the school the Kids In Crisis program offers other professional services, round the clock crisis intervention and emergency shelter care.

Ms. Kopas made a motion to approve a supplemental appropriation for **\$67,958.00** for the Kids in Crisis program for the FY08-09, Mr. Sargent seconded, motion carries.

**Discussion/decision regarding supplemental appropriation request for drainage improvements/outfall for 33 November Trail in the amount of \$31,640.**

Town Engineer John Conte presented a drainage map and several aerial photographs of the drainage outline of November Trail and nearby areas. The resident of 33 November Trail was present. Mr. Conte explained that the drainage basin at the homeowner's site empties out to a steep grade and over the years with increasing velocity and changing weather patterns has caused drainage erosion problems. There was some discussion regarding other culverts in Town and Mr. Conte explained that not all problem drainage areas in Town are the responsibility of the Town, only specific sites. He stated that new zoning regulations including culverts are being worked on. Mr. Darling suggested building a small fund for this purpose. Bids were received by Datin Brothers (\$31,640.00); Park City Construction (\$32,500.00); F&D Falls Excavating Co Inc. (\$34,500.00); and Kowalsky Bros. Inc. (\$47,000.00). respectively. Mr. Conte recommended Datin Brothers with a bid of \$31,640.00. Mr. Conte has had experience with the company doing work for the Town of Weston in the past with excellent results. Mr. Conte explained that rather than using concrete Datin would install galvanized Gabion baskets which he felt would work much better given the serious erosion and contour of the site. All proposals are attached.

Mr. Muller made a motion to approve a supplemental appropriation request in the amount of \$31,640.00 for drainage improvements/outfall of 33 November Trail, Ms. Koller seconded, motion passes unanimously.

**Discussion/decision regarding supplemental appropriation request in the amount of \$512,700 (\$333,700) for the replacement of the Town Hall roof.**

Joe Fitzpatrick Chairman of the Building Committee gave a brief description of the repair needed to the Town Hall roof. Upon inspection by HB Fishman consultants it was discovered that there is no ventilation and the roof has been poorly maintained over the years. The members of the Building Committee strongly prefer a slate roof over asphalt for the Town Hall building. Although the cost is somewhat more expensive the committee feels the longevity of the slate will be worth the cost savings down the road.

Mr. Landry who had attended the Board of Selectmen meeting earlier stated that the Board of Selectmen approved a motion to appropriate \$250,000. from the current fiscal year fund balance and \$262,000. from the 2008-2009 fiscal year fund balance.

Ms. Koller made a motion to approve a supplemental appropriation in the amount of \$512,000.00 for the replacement of the Town Hall roof. This amount is comprised of \$250,000. from the FY2007-2008 fund balance, with the remaining \$262,000. to be made as of July 1 from the FY 2008-2009 fund balance. Mr. Sargent seconded, motion carries unanimously.

See April 24, 2008 Memo to the Board of Selectman from Tom Landry attached.

Bd of Finance  
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**Update on auditorium bid results (bids opened May 6).**

Mr. Landry received four bids for the remodeling of the High School auditorium. There was discussion regarding the details of the bids and the additional expected costs. Building Committee Chair Joe Fitzpatrick will meet with the two lowest bidders to discuss the project. Although there is 1.5M available from the school construction project the estimate for completion would cost an additional \$400,000.

It is agreed that the appropriation will require a Special Town Meeting and the Board of Selectmen, Board of Finance and the Building Committee should meet sometime in May before a scheduled Town Meeting.

**Discussion/decision regarding proposed Board of Selectmen appropriations from General Fund Balance surplus for Special Town Meeting.**

Mr. Landry discussed upcoming issues facing the Town such as Revson Field, possible Kaestle Boos projects, legal issues and the Library roof. He also expressed that the Board of Selectmen do not want to start the year off at less than 12% fund balance due to these projects and unexpected possible expenses. Mr. Sargent suggested group meetings with the Board of Education, Board of Selectmen and the Board of Finance to discuss the Kaestle Boos report and develop strategies on how to proceed. Mr. Landry mentioned partial bonding may be needed to begin some Kaestle Boos items.

Mr. Atkinson made a motion to adjourn the meeting, Mr. Sargent seconded, meeting adjourned at 10:05 PM.

Respectfully submitted  
Donna M. Anastasia, Secretary

5/8/08