

**BOARD of FINANCE  
MEETING NOTICE  
December 10, 2015  
7:30 PM  
TOWN HALL  
MEETING ROOM**

1. Discussion/ decision regarding Supplemental Appropriation for the Senior Excursion Bus.- Tom Landry, Town Administrator and Wendy Petty, Senior Center Director.
2. Discussion/decision regarding general District update- Supt. Palmer.
3. Discussion/decision regarding close out/transfers of Town line items in the FY2014-15 Operating Budget. Rick Darling, Finance Director.
4. Discussion/decision regarding close out of completed Town and BOE Capital Accounts. Rick Darling, Finance Director.
5. Discussion/decision regarding Middle School Pool Condition and Need for Engineering Study. Tom Landry, Town Administrator.
6. Discussion/decision regarding budgeting outlook and approach – Nina Daniel, First Selectman.
7. Discussion/decision regarding approval of meeting minutes of October 8.
8. Any other items.
9. Adjourn

**TOWN OF WESTON, CONNECTICUT  
YEAR END ADJUSTMENTS 2014-15**

Department	Original Budget	Revised Budget	Expend. & Encumb.	Balance Prior to Transfers	Transfer from (Credit)	Transfer to (Debit)	Ending Balance	Final Revised Budget
GENERAL GOVERNMENT	6,348,599	6,321,846	5,935,792	386,054	(473,552)	87,498	0	5,935,792
PUBLIC SAFETY	2,560,772	2,585,702	2,623,255	(37,553)	(105,521)	143,073	0	2,623,255
PUBLIC WORKS, SANITATION, HEALTH, ENVIRONMENT	2,130,977	2,134,130	2,448,635	(314,505)	(74,644)	389,149	0	2,448,635
HUMAN RESOURCES & DEVELOP.	663,313	687,810	668,358	19,452	(84,564)	65,113	0	668,358
PARKS AND RECREATION	386,732	400,492	394,296	6,196	(52,047)	45,851	0	394,296
CAPITAL NON-RECURRING	1,261,745	1,463,377	1,463,377	0	0	0	0	1,463,377
DEBT SERVICE	<u>6,487,869</u>	<u>6,487,869</u>	<u>6,487,869</u>	<u>0</u>	<u>(0)</u>	<u>0</u>	<u>0</u>	<u>6,487,869</u>
<b>TOTAL</b>	<b>19,840,007</b>	<b>20,081,226</b>	<b>20,021,582</b>	<b>59,644</b>	<b>(790,328)</b>	<b>730,684</b>	<b>0</b>	<b>20,021,582</b>
Less: Wage Reserve for Unsettled Contracts				(166,171)				
June BOF Supplemental				122,750				
<b>Net Transfer to Unassigned Fund Bal.</b>				<b><u>16,223</u></b>				

Acct #	Department	Account	Original Budget	Revised Budget	Expend. & Encumb.	Balance Prior to Transfers	Transfer from (Credit)	Transfer to (Debit)	Ending Balance	Final Revised Budget
50101	Administration & Finance	Salaries	686,245	579,645	491,255.23	88,389.77	(88,389.77)	0.00	0.00	491,255.23
50102	Administration & Finance	Overtime	7,050	7,327	6,088.44	1,238.56	(1,238.56)	0.00	0.00	6,088.44
50103	Administration & Finance	Part-time Salaries	37,523	39,858	37,457.50	2,400.50	(2,400.50)	0.00	0.00	37,457.50
50200	Administration & Finance	Misc. Expenses	1,000	1,000	224.99	775.01	(775.01)	0.00	0.00	224.99
51301	Administration & Finance	Other Contractual Services	-	10,750	10,750.40	(0.40)	0.00	0.40	0.00	10,750.40
54302	Administration & Finance	Secretarial Services	500	500	100.00	400.00	(400.00)	0.00	0.00	100.00
59800	Administration & Finance	Cultural Activities	5,000	5,000	4,999.09	0.91	(0.91)	0.00	0.00	4,999.09
		sub total	737,318	644,080	550,876	93,204.35	(93,204.75)	0.40	0.00	550,875.65
51301	General Administration	Contractual Services	147,000	147,000	149,679.33	(2,679.33)	0.00	2,679.33	0.00	149,679.33
52740	General Administration	Equipment	-	-	171.10	(171.10)	0.00	171.10	0.00	171.10
53601	General Administration	General Supply	50,500	50,500	48,254.98	2,245.02	(2,245.02)	0.00	0.00	48,254.98
59201	General Administration	Property & Casualty Ins.	190,000	190,000	192,296.54	(2,296.54)	0.00	2,296.54	0.00	192,296.54
59202	General Administration	Social Security	425,500	425,500	410,351.29	15,148.71	(15,148.71)	0.00	0.00	410,351.29
59203	General Administration	Unemployment Comp.	9,000	9,000	197.49	8,802.51	(8,802.51)	0.00	0.00	197.49
59204	General Administration	Worker's Compensation	220,000	220,000	169,974.00	50,026.00	(50,026.00)	0.00	0.00	169,974.00
59205	General Administration	Hospitalization	2,066,000	2,066,000	1,961,325.27	104,674.73	(104,674.73)	0.00	0.00	1,961,325.27
59206	General Administration	Pensions	871,535	871,535	824,925.07	46,609.93	(46,609.93)	0.00	0.00	824,925.07
59208	General Administration	Professional Development	4,150	4,150	3,087.86	1,062.14	(1,062.14)	0.00	0.00	3,087.86
59224	General Administration	Claims and Settlements	-	-	-	0.00	0.00	0.00	0.00	0.00
59225	General Administration	OPEB Liability	95,200	95,200	95,200.00	0.00	0.00	0.00	0.00	95,200.00
59318	General Administration	Vehicle Repair and Mntc.	-	-	-	0.00	0.00	0.00	0.00	0.00
59431	General Administration	Repairs to Building/Equip.	48,000	48,000	48,459.47	(459.47)	0.00	459.47	0.00	48,459.47
59434	General Administration	Tree Warden	5,000	5,000	1,743.00	3,257.00	(3,257.00)	0.00	0.00	1,743.00
59501	General Administration	Printing and Advertising	5,000	5,000	3,637.46	1,362.54	(1,362.54)	0.00	0.00	3,637.46
59502	General Administration	Postage	20,000	20,000	22,831.10	(2,831.10)	0.00	2,831.10	0.00	22,831.10
59503	General Administration	Legal Notices	-	-	3,788.00	(3,788.00)	0.00	3,788.00	0.00	3,788.00
59504	General Administration	Travel Expenses	350	350	856.92	(506.92)	0.00	506.92	0.00	856.92
59602	General Administration	Electricity and Heat	98,500	98,500	82,603.77	15,896.23	(15,896.23)	0.00	0.00	82,603.77
59603	General Administration	Heating Oil and Gas	21,000	21,000	17,041.69	3,958.31	(3,958.31)	0.00	0.00	17,041.69
59640	General Administration	Subscriptions and Memberships	16,000	16,000	14,632.44	1,367.56	(1,367.56)	0.00	0.00	14,632.44
59802	General Administration	Grants and Subsidies	-	-	-	0.00	0.00	0.00	0.00	0.00
59806	General Administration	Selectman's Cultural Activities	3,000	3,000	299.27	2,700.73	(2,700.73)	0.00	0.00	299.27
59807	General Administration	Town Hall AV	8,000	8,000	8,409.90	(409.90)	0.00	409.90	0.00	8,409.90
59809	General Administration	Community Grants	25,000	25,000	17,993.00	7,007.00	(7,007.00)	0.00	0.00	17,993.00
59819	General Administration	Ivy Moore Cottage	-	-	307.52	(307.52)	0.00	307.52	0.00	307.52
		sub total	4,328,735	4,328,735	4,078,066	250,668.53	(264,118.41)	13,449.88	0.00	4,078,066.47
50101	Information Systems	Salaries	75,512	80,515	80,514.83	0.17	(0.17)	0.00	0.00	80,514.83
50103	Information Systems	Part-time Salaries	5,000	5,000	4,194.00	806.00	(806.00)	0.00	0.00	4,194.00
51301	Information Systems	Contractual Services	90,350	102,448	78,044.54	24,403.46	(24,403.46)	0.00	0.00	78,044.54
52740	Information Systems	Equipment	9,800	9,800	11,281.36	(1,481.36)	0.00	1,481.36	0.00	11,281.36
53601	Information Systems	General Supply	-	-	57.49	(57.49)	0.00	57.49	0.00	57.49
55208	Information Systems	Professional Development	200	200	-	200.00	(200.00)	0.00	0.00	0.00
59310	Information Systems	Telephone	42,000	42,000	58,514.92	(16,514.92)	0.00	16,514.92	0.00	58,514.92
		sub total	222,862	239,963	232,607	7,355.86	(25,409.63)	18,053.77	0.00	232,607.14
53601	Probate Court	General Supply	4,000	4,000	3,734.96	265.04	(265.04)	0.00	0.00	3,734.96
50101	Registrar of Voters	Salaries	12,558	23,558	23,662.68	(104.68)	0.00	104.68	0.00	23,662.68
50103	Registrar of Voters	Part-time Salaries	3,194	3,194	4,813.44	(1,619.44)	0.00	1,619.44	0.00	4,813.44
53601	Registrar of Voters	General Supply	500	500	683.30	(183.30)	0.00	183.30	0.00	683.30
55208	Registrar of Voters	Professional Development	-	-	-	0.00	0.00	0.00	0.00	0.00
59109	Registrar of Voters	Primaries and Referenda	17,028	19,903	20,448.98	(545.98)	0.00	545.98	0.00	20,448.98
59501	Registrar of Voters	Printing & Advertising	100	100	11.50	88.50	(88.50)	0.00	0.00	11.50
59504	Registrar of Voters	Travel Expense	-	-	20.16	(20.16)	0.00	20.16	0.00	20.16
59609	Registrar of Voters	Canvass	200	200	1,250.00	(1,050.00)	0.00	1,050.00	0.00	1,250.00
		sub total	33,580	47,455	50,890	(3,435.06)	(88.50)	3,523.56	0.00	50,890.06
51301	Board of Finance	Contractual Services	48,500	48,500	48,000.00	500.00	(500.00)	0.00	0.00	48,000.00
54302	Board of Finance	Secretarial	3,000	3,000	900.00	2,100.00	(2,100.00)	0.00	0.00	900.00
		sub total	51,500	51,500	48,900	2,600.00	(2,600.00)	0.00	0.00	48,900.00
50101	Assessor	Salaries	88,463	94,324	94,323.38	0.62	(0.62)	0.00	0.00	94,323.38
50103	Assessor	Part-time	32,402	34,834	34,772.97	61.03	(61.03)	0.00	0.00	34,772.97
51301	Assessor	Contractual Services	600	600	350.90	249.10	(249.10)	0.00	0.00	350.90
53601	Assessor	General Supply	100	100	121.05	(21.05)	0.00	21.05	0.00	121.05
55208	Assessor	Professional Development	1,575	1,575	1,080.00	495.00	(495.00)	0.00	0.00	1,080.00
59504	Assessor	Travel Expenses	-	-	125.51	(125.51)	0.00	125.51	0.00	125.51
59640	Assessor	Subscriptions and Memberships	455	455	110.00	345.00	(345.00)	0.00	0.00	110.00
		sub total	123,595	131,888	130,884	1,004.19	(1,150.75)	146.56	0.00	130,883.81
50101	Tax Collector	Salaries	95,689	98,821	123,103.65	(24,282.65)	0.00	24,282.65	0.00	123,103.65
55200	Tax Collector	Miscellaneous Expenses	2,475	2,475	2,559.15	(84.15)	0.00	84.15	0.00	2,559.15
55208	Tax Collector	Professional Development	250	250	135.00	115.00	(115.00)	0.00	0.00	135.00
59501	Tax Collector	Printing & Advertising	2,513	2,513	447.00	2,066.00	(2,066.00)	0.00	0.00	447.00
59503	Tax Collector	Legal Notices	-	-	1,654.50	(1,654.50)	0.00	1,654.50	0.00	1,654.50
		sub total	100,927	104,059	127,899	(23,840.30)	(2,181.00)	26,021.30	0.00	127,899.30
59307	Legal Counsel	Legal Retainer	93,250	93,250	89,862.87	3,387.13	(3,387.13)	0.00	0.00	89,862.87
59308	Legal Counsel	Litigation	168,000	168,000	113,905.43	54,094.57	(54,094.57)	0.00	0.00	113,905.43
		sub total	261,250	261,250	203,768	57,481.70	(57,481.70)	0.00	0.00	203,768.30

Acct #	Department	Account	Original Budget	Revised Budget	Expend. & Encumb.	Balance Prior to Transfers	Transfer from (Credit)	Transfer to (Debit)	Ending Balance	Final Revised Budget
50101	Town Clerk	Salaries	123,602	126,816	130,571.13	(3,755.13)	0.00	3,755.13	0.00	130,571.13
51301	Town Clerk	Contractual Services	1,564	1,564	1,094.43	469.57	(469.57)	0.00	0.00	1,094.43
53601	Town Clerk	General Supply	1,046	1,046	1,475.85	(429.85)	0.00	429.85	0.00	1,475.85
55208	Town Clerk	Professional Development	680	680	253.68	426.32	(426.32)	0.00	0.00	253.68
59501	Town Clerk	Printing & Advertising	1,450	1,450	156.52	1,293.48	(1,293.48)	0.00	0.00	156.52
59640	Town Clerk	Subscriptions	40	40	120.00	(80.00)	0.00	80.00	0.00	120.00
59650	Town Clerk	Vital Statistics	50	50	78.00	(28.00)	0.00	28.00	0.00	78.00
	sub total		128,432	131,646	133,750	(2,103.61)	(2,189.37)	4,292.98	0.00	133,749.61
50101	Land Use	Salaries	-	19,419	-	19,419.00	(19,419.00)	0.00	0.00	0.00
50103	Land Use	Part-time Salaries	342,950	344,401	366,214.32	(21,813.32)	0.00	21,813.32	0.00	366,214.32
51301	Land Use	Contractual Services	3,300	3,300	92.33	3,207.67	(3,207.67)	0.00	0.00	92.33
52740	Land Use	Equipment	900	900	900.00	0.00	0.00	0.00	0.00	900.00
53601	Land Use	General Supply	450	450	449.99	0.01	(0.01)	0.00	0.00	449.99
54302	Land Use	Secretarial Services	4,400	4,400	3,800.00	600.00	(600.00)	0.00	0.00	3,800.00
59208	Land Use	Professional Development	1,050	1,050	300.00	750.00	(750.00)	0.00	0.00	300.00
59501	Land Use	Printing & Advertising	-	-	-	0.00	0.00	0.00	0.00	0.00
59503	Land Use	Legal Notices	3,000	3,000	2,114.13	885.87	(885.87)	0.00	0.00	2,114.13
59504	Land Use	Travel Expenses	100	100	271.10	(171.10)	0.00	171.10	0.00	271.10
59640	Land Use	Subscriptions	250	250	275.00	(25.00)	0.00	25.00	0.00	275.00
	sub total		356,400	377,270	374,417	2,853.13	(24,862.55)	22,009.42	0.00	374,416.87
50101	Police	Salaries	1,404,648	1,411,162	1,386,950.22	24,211.78	(24,211.78)	0.00	0.00	1,386,950.22
50102	Police	Overtime	225,958	225,963	301,038.83	(75,075.83)	0.00	75,075.83	0.00	301,038.83
51301	Police	Contractual Services	54,840	54,840	42,269.49	12,570.51	(12,570.51)	0.00	0.00	42,269.49
52740	Police	Equipment	16,168	25,312	16,887.91	8,424.09	(8,424.09)	0.00	0.00	16,887.91
53601	Police	General Supply	13,300	13,300	14,213.77	(913.77)	0.00	913.77	0.00	14,213.77
55208	Police	Professional Development	15,500	15,500	5,225.51	10,274.49	(10,274.49)	0.00	0.00	5,225.51
59106	Police	Training	18,000	18,000	5,358.58	12,641.42	(12,641.42)	0.00	0.00	5,358.58
59224	Police	Claims and Settlements	-	-	-	0.00	0.00	0.00	0.00	0.00
59315	Police	Police Commission Expense	2,500	2,500	3,604.74	(1,104.74)	0.00	1,104.74	0.00	3,604.74
59316	Police	Crime Prevention	800	800	618.75	181.25	(181.25)	0.00	0.00	618.75
59318	Police	Storage and Care of Vehicles	20,000	20,000	34,545.29	(14,545.29)	0.00	14,545.29	0.00	34,545.29
59320	Police	Uniform Allowance	18,016	18,016	21,429.31	(3,413.31)	0.00	3,413.31	0.00	21,429.31
59504	Police	Travel Expense	-	-	751.41	(751.41)	0.00	751.41	0.00	751.41
59605	Police	Motor Fuels	39,900	39,900	30,213.67	9,686.33	(9,686.33)	0.00	0.00	30,213.67
59640	Police	Subscriptions & Memberships	1,890	1,890	3,482.50	(1,592.50)	0.00	1,592.50	0.00	3,482.50
59802	Police	Grants and Subsidies	(20,000)	(20,000)	(20,000.00)	0.00	0.00	0.00	0.00	(20,000.00)
	sub total		1,811,520	1,827,183	1,846,590	(19,406.98)	(77,989.87)	97,396.85	0.00	1,846,589.98
51301	Fire Department	Contractual Services	166,859	166,859	166,859.00	0.00	0.00	0.00	0.00	166,859.00
52740	Fire Department	Equipment	52,517	52,517	52,517.00	0.00	0.00	0.00	0.00	52,517.00
53601	Fire Department	General Supplies	-	-	8.79	(8.79)	0.00	8.79	0.00	8.79
59605	Fire Department	Motor Fuels	12,683	12,683	13,997.85	(1,314.85)	0.00	1,314.85	0.00	13,997.85
	sub-total		232,059	232,059	233,383	(1,323.64)	0.00	1,323.64	0.00	233,382.64
50102	Fire Marshal	Overtime	2,800	2,890	1,560.06	1,329.94	(1,329.94)	0.00	0.00	1,560.06
50103	Fire Marshal	Part-time	46,983	50,255	50,336.04	(81.04)	0.00	81.04	0.00	50,336.04
51301	Fire Marshal	Contractual Services	220	220	472.00	(252.00)	0.00	252.00	0.00	472.00
52740	Fire Marshal	Equipment	3,000	3,000	3,000.00	0.00	0.00	0.00	0.00	3,000.00
53601	Fire Marshal	General Supply	400	400	15.95	384.05	(384.05)	0.00	0.00	15.95
59208	Fire Marshal	Professional Development	500	500	50.00	450.00	(450.00)	0.00	0.00	50.00
59640	Fire Marshal	Subscriptions & Memberships	1,866	1,866	1,255.50	610.50	(610.50)	0.00	0.00	1,255.50
	sub total		55,769	59,131	56,690	2,441.45	(2,774.49)	333.04	0.00	56,689.55
50101	Canine Control	Salaries and Wages	47,974	51,314	44,831.03	6,482.97	(6,482.97)	0.00	0.00	44,831.03
50102	Canine Control	Overtime	2,000	2,000	-	2,000.00	(2,000.00)	0.00	0.00	0.00
50103	Canine Control	Part-Time	8,262	8,708	8,809.41	(101.41)	0.00	101.41	0.00	8,809.41
51301	Canine Control	Other Contractual Services	1,200	1,200	582.57	617.43	(617.43)	0.00	0.00	582.57
52740	Canine Control	Equipment	400	400	399.98	0.02	(0.02)	0.00	0.00	399.98
53601	Canine Control	General Supplies	500	500	933.76	(433.76)	0.00	433.76	0.00	933.76
59318	Canine Control	Vehicle Repair & Mntc	1,500	1,500	1,499.71	0.29	(0.29)	0.00	0.00	1,499.71
59443	Canine Control	Dog Tags	-	-	165.00	(165.00)	0.00	165.00	0.00	165.00
55208	Canine Control	Professional Development	100	100	-	100.00	(100.00)	0.00	0.00	0.00
59320	Canine Control	Uniform Allowance	250	250	42.52	207.48	(207.48)	0.00	0.00	42.52
59444	Canine Control	License Fees to State	6,500	6,500	13,636.75	(7,136.75)	0.00	7,136.75	0.00	13,636.75
59603	Canine Control	Heating Oil and Gas	2,300	2,300	1,979.99	320.01	(320.01)	0.00	0.00	1,979.99
	sub total		70,986	74,772	72,881	1,891.28	(9,728)	7,837	-	72,881
50101	Communications Center	Salaries	295,995	298,114	289,593.70	8,520.30	(8,520.30)	0.00	0.00	289,593.70
50102	Communications Center	Overtime	37,101	37,101	52,320.81	(15,219.81)	0.00	15,219.81	0.00	52,320.81
50103	Communications Center	Part-time Salaries	23,501	23,501	42,837.27	(19,336.27)	0.00	19,336.27	0.00	42,837.27
51301	Communications Center	Contractual Services	7,770	7,770	7,803.00	(33.00)	0.00	33.00	0.00	7,803.00
52740	Communications Center	Equipment	5,502	5,502	1,191.77	4,310.23	(4,310.23)	0.00	0.00	1,191.77
53601	Communications Center	General Supply	1,285	1,285	814.08	470.92	(470.92)	0.00	0.00	814.08
55208	Communications Center	Professional Development	1,500	1,500	2,402.75	(902.75)	0.00	902.75	0.00	2,402.75
59320	Communications Center	Uniform Allowance	850	850	783.34	66.66	(66.66)	0.00	0.00	783.34
59432	Communications Center	Repairs to Equipment	3,425	3,425	3,065.25	359.75	(359.75)	0.00	0.00	3,065.25
59504	Communications Center	Travel Expense	300	300	991.14	(691.14)	0.00	691.14	0.00	991.14
59640	Communications Center	Subscriptions & Memberships	92	92	92.00	0.00	0.00	0.00	0.00	92.00
59821	Communications Center	Transfer in/Offset	(138,000)	(138,000)	(138,000.00)	0.00	0.00	0.00	0.00	(138,000.00)
	sub total		239,321	241,440	263,895	(22,455.11)	(13,727.86)	36,182.97	0.00	263,895.11

Acct #	Department	Account	Original Budget	Revised Budget	Expend. & Encumb.	Balance Prior to Transfers	Transfer from (Credit)	Transfer to (Debit)	Ending Balance	Final Revised Budget
50101	Public Works	Salaries	784,318	787,471	752,134.99	35,336.01	(35,336.01)	0.00	0.00	752,134.99
50102	Public Works	Overtime	15,338	15,338	10,752.25	4,585.75	(4,585.75)	0.00	0.00	10,752.25
50103	Public Works	Part-time Salaries	13,794	13,794	9,111.32	4,682.68	(4,682.68)	0.00	0.00	9,111.32
50104	Public Works	Snow Removal O/T	60,186	60,186	138,068.96	(77,882.96)	0.00	77,882.96	0.00	138,068.96
51301	Public Works	Other Contractual Services	500	500	3,603.40	(3,103.40)	0.00	3,103.40	0.00	3,603.40
52740	Public Works	Equipment	2,000	2,000	2,000.00	0.00	0.00	0.00	0.00	2,000.00
59208	Public Works	Professional Development	500	500	373.75	126.25	(126.25)	0.00	0.00	373.75
59318	Public Works	Storage and Care of Vehicles	58,800	58,800	67,598.97	(8,798.97)	0.00	8,798.97	0.00	67,598.97
59320	Public Works	Uniform Allowance	2,500	2,500	5,293.75	(2,793.75)	0.00	2,793.75	0.00	5,293.75
59421	Public Works	Snow & Ice Control	140,000	140,000	214,063.36	(74,063.36)	0.00	74,063.36	0.00	214,063.36
59422	Public Works	Resurfacing Roads	400,000	400,000	523,729.80	(123,729.80)	0.00	123,729.80	0.00	523,729.80
59423	Public Works	Road Striping	17,000	17,000	27,702.50	(10,702.50)	0.00	10,702.50	0.00	27,702.50
59424	Public Works	Bridges	7,000	7,000	7,000.00	0.00	0.00	0.00	0.00	7,000.00
59426	Public Works	General Drainage	-	-	74.40	(74.40)	0.00	74.40	0.00	74.40
59433	Public Works	Repairs to Building	7,000	7,000	3,619.27	3,380.73	(3,380.73)	0.00	0.00	3,619.27
59434	Public Works	General Maintenance	132,500	132,500	181,827.60	(49,327.60)	0.00	49,327.60	0.00	181,827.60
59435	Public Works	Misc Equipment Operation	59,500	59,500	71,724.00	(12,224.00)	0.00	12,224.00	0.00	71,724.00
59602	Public Works	Electric & Heat	10,000	10,000	19,249.81	(9,249.81)	0.00	9,249.81	0.00	19,249.81
59603	Public Works	Heating Oil and Gas	12,000	12,000	7,564.13	4,435.87	(4,435.87)	0.00	0.00	7,564.13
59605	Public Works	Motor Fuels	58,800	58,800	41,142.00	17,658.00	(17,658.00)	0.00	0.00	41,142.00
59821	Public Works	Transfers In/Offsetting Revenue	-	-	-	0.00	0.00	0.00	0.00	0.00
		sub total	1,781,736	1,784,889	2,086,634	(301,745.26)	(70,205.29)	371,950.55	0.00	2,086,634.26
59801	Cap & Nonrecurring expenses	Transfer to Special Fund	1,281,745	1,463,377	1,463,377.00	0.00	0.00	0.00	0.00	1,463,377.00
59801	Solid Waste Disposal	Transfer to Special Fund	92,766	92,766	109,908.00	(17,142.00)	0.00	17,142.00	0.00	109,908.00
59802	Westport/Weston Health District	Grants and Subsidies	204,375	204,375	204,374.00	1.00	(1.00)	0.00	0.00	204,374.00
59802	SW CT Emergency Svcs	Grants and Subsidies	1,300	1,300	-	1,300.00	(1,300.00)	0.00	0.00	0.00
59802	Emergency Med Comm Cntr	Grants and Subsidies	12,830	12,830	12,829.98	0.02	(0.02)	0.00	0.00	12,829.98
59802	Weston/Westport Paramedic	Grants and Subsidies	136,987	136,987	136,986.84	0.16	(0.16)	0.00	0.00	136,986.84
59801	Weston Water Utility	Transfer to Special Fund	17,400	17,400	17,400.00	0.00	0.00	0.00	0.00	17,400.00
59801	Youth Service Bureau	Transfer to Special Fund	33,130	33,130	33,130.00	0.00	0.00	0.00	0.00	33,130.00
51301	School/Town Water	Contractual Services	27,000	27,000	24,548.25	2,451.75	(2,451.75)	0.00	0.00	24,548.25
59310	School/Town Water	Telephone	1,200	1,200	713.91	486.09	(486.09)	0.00	0.00	713.91
59433	School/Town Water	Repairs to Building	1,500	1,500	-	1,500.00	(1,500.00)	0.00	0.00	0.00
59602	School/Town Water	Electric & Heat	5,000	5,000	5,056.68	(56.68)	0.00	56.68	0.00	5,056.68
		sub total	34,700	34,700	30,319	4,381.16	(4,437.84)	56.68	0.00	30,318.84
50103	Social Services	Part-time Salaries	70,469	75,142	75,144.36	(2.36)	0.00	2.36	0.00	75,144.36
51301	Social Services	Other Contractual Services	-	-	38.06	(38.06)	0.00	38.06	0.00	38.06
53601	Social Services	General Supplies	-	-	-	0.00	0.00	0.00	0.00	0.00
59208	Social Services	Prof Development	500	500	578.93	(78.93)	0.00	78.93	0.00	578.93
59504	Social Services	Travel Expense	1,000	1,000	666.65	333.35	(333.35)	0.00	0.00	666.65
59804	Social Services	Meats on Wheels	8,500	8,500	3,359.50	5,140.50	(5,140.50)	0.00	0.00	3,359.50
		sub total	80,469	85,142	79,788	5,354.50	(5,473.85)	119.35	0.00	79,787.50
50101	Senior Services	Salaries	33,376	35,908	36,834.69	(926.69)	0.00	926.69	0.00	36,834.69
50103	Senior Services	Part-time Salaries	62,673	66,710	61,711.63	4,998.37	(4,998.37)	0.00	0.00	61,711.63
50200	Senior Services	Miscellaneous Expenses	15,010	15,010	-	15,010.00	(15,010.00)	0.00	0.00	0.00
51301	Senior Services	Other Contractual Services	34,500	34,500	-	34,500.00	(34,500.00)	0.00	0.00	0.00
53601	Senior Services	General Supplies	-	-	58.40	(58.40)	0.00	58.40	0.00	58.40
59208	Senior Services	Professional Development	200	200	-	200.00	(200.00)	0.00	0.00	0.00
59445	Senior Services	Dial A Ride Vehicle Exp.	2,000	2,000	2,739.70	(739.70)	0.00	739.70	0.00	2,739.70
59602	Senior Services	Electricity	3,500	3,500	7,639.36	(4,139.36)	0.00	4,139.36	0.00	7,639.36
59603	Senior Services	Heating Oil and Gas	6,600	6,600	14,908.31	(8,308.31)	0.00	8,308.31	0.00	14,908.31
59801	Senior Services	Transfer to Special	(31,420)	(31,420)	18,090.00	(49,510.00)	0.00	49,510.00	0.00	18,090.00
59821	Senior Services	Transfers In/Offsetting Revenue	-	-	-	0.00	0.00	0.00	0.00	0.00
		sub total	126,439	133,008	141,982	(8,974.09)	(54,708)	63,662	-	141,982
50101	Library	Salaries	236,197	249,452	250,762.92	(1,310.92)	0.00	1,310.92	0.00	250,762.92
50103	Library	Part-time Salaries	52,817	52,817	43,281.12	9,535.88	(9,535.88)	0.00	0.00	43,281.12
50200	Library	Miscellaneous Expenses	1,000	1,000	714.73	285.27	(285.27)	0.00	0.00	714.73
51301	Library	Contractual Services	38,962	38,962	37,151.32	1,810.68	(1,810.68)	0.00	0.00	37,151.32
52740	Library	Equipment	810	810	725.70	84.30	(84.30)	0.00	0.00	725.70
53601	Library	General Supplies	2,500	2,500	2,315.55	184.45	(184.45)	0.00	0.00	2,315.55
59208	Library	Prof Development	400	400	290.00	110.00	(110.00)	0.00	0.00	290.00
59433	Library	Repairs to Building	5,000	5,000	1,246.40	3,753.60	(3,753.60)	0.00	0.00	1,246.40
59504	Library	Travel Expense	400	400	299.87	100.13	(100.13)	0.00	0.00	299.87
59602	Library	Electric & Heat	21,189	21,189	19,125.71	2,063.29	(2,063.29)	0.00	0.00	19,125.71
59603	Library	Heating Oil and Gas	12,000	12,000	6,570.39	5,429.61	(5,429.61)	0.00	0.00	6,570.39
59640	Library	Subscriptions & Memberships	2,000	2,000	1,120.45	879.55	(879.55)	0.00	0.00	1,120.45
59641	Library	Books and Magazines	50,000	50,000	49,854.56	145.44	(145.44)	0.00	0.00	49,854.56
		sub total	423,275	436,530	413,459	23,071.28	(24,382.20)	1,310.92	0.00	413,458.72
50101	Recreation Programs	Salaries	190,831	200,355	202,805.47	(2,450.47)	0.00	2,450.47	0.00	202,805.47
50103	Recreation Programs	Part Time Salaries	-	-	-	0.00	0.00	0.00	0.00	0.00
51301	Recreation Programs	Other Contractual Services	-	-	3.99	(3.99)	0.00	3.99	0.00	3.99

Acct #	Department	Account	Original Budget	Revised Budget	Expend. & Encumb.	Balance Prior to Transfers	Transfer from (Credit)	Transfer to (Debit)	Ending Balance	Final Revised Budget
53601	Recreation Programs	General Supplies	450	450	35.00	415.00	(415.00)	0.00	0.00	35.00
55208	Recreation Programs	Professional Development	750	750	470.00	280.00	(280.00)	0.00	0.00	470.00
59504	Recreation Programs	Travel Expense	200	200	210.15	(10.15)	0.00	10.15	0.00	210.15
59640	Recreation Programs	Subscriptions & Memberships	250	250	165.00	85.00	(85.00)	0.00	0.00	165.00
59801	Recreation Programs	Transfer To Special	(30,000)	(30,000)	-	(30,000.00)	0.00	30,000.00	0.00	0.00
59821	Recreation Programs	Transfers In/Offsetting Revenue	-	-	(30,000.00)	30,000.00	(30,000.00)	0.00	0.00	(30,000.00)
		sub total	162,481	172,005	173,690	(1,684.61)	(30,780.00)	32,464.61	-	173,689.81
50101	Park & Field Maintenance	Salaries	25,296	26,819	22,697.57	4,121.43	(4,121.43)	0.00	0.00	22,697.57
50102	Park & Field Maintenance	Overtime	-	-	-	0.00	0.00	0.00	0.00	0.00
51301	Park & Field Maintenance	Contractual Services	40,023	40,023	30,362.32	9,660.68	(9,660.68)	0.00	0.00	30,362.32
53601	Park & Field Maintenance	General Supplies	3,000	3,000	1,151.34	1,848.66	(1,848.66)	0.00	0.00	1,151.34
59436	Park & Field Maintenance	Town Park Maintenance	83,748	83,748	82,673.86	1,074.14	(1,074.14)	0.00	0.00	82,673.86
59504	Park & Field Maintenance	Travel Expense	-	-	-	0.00	0.00	0.00	0.00	0.00
59802	Park & Field Maintenance	Grants and Subsidies	(4,200)	(4,200)	-	(4,200.00)	0.00	4,200.00	0.00	0.00
		sub total	147,867	149,390	136,885	12,504.91	(16,704.91)	4,200.00	-	136,885.09
50101	Middle School Pool	Salaries	30,814	33,527	33,840.79	(313.79)	0.00	313.79	0.00	33,840.79
50103	Middle School Pool	Part-time	10,479	10,479	6,954.40	3,524.60	(3,524.60)	0.00	0.00	6,954.40
51301	Middle School Pool	Contractual Services	20,265	20,265	19,807.46	457.54	(457.54)	0.00	0.00	19,807.46
52740	Middle School Pool	Equipment	-	-	-	0.00	0.00	0.00	0.00	0.00
53601	Middle School Pool	General Supplies	9,756	9,756	13,098.73	(3,342.73)	0.00	3,342.73	0.00	13,098.73
59208	Middle School Pool	Professional Development	390	390	-	390.00	(390.00)	0.00	0.00	0.00
59433	Middle School Pool	Repairs to Building	1,200	1,200	1,093.77	106.23	(106.23)	0.00	0.00	1,093.77
59504	Middle School Pool	Travel Expense	480	480	396.30	83.70	(83.70)	0.00	0.00	396.30
59602	Middle School Pool	Electric & Heat	-	-	-	0.00	0.00	0.00	0.00	0.00
59603	Middle School Pool	Heating Oil and Gas	15,000	15,000	20,529.63	(5,529.63)	0.00	5,529.63	0.00	20,529.63
59821	Middle School Pool	Transfer In/Offsetting Revenue	(12,000)	(12,000)	(12,000.00)	0.00	0.00	0.00	0.00	(12,000.00)
		sub total	76,384	79,097	83,721	(4,624.08)	(4,562.07)	9,186.15	0.00	83,721.08
59653	Debt Service - 2004 Sch. Const.		100,281	100,281	100,281.25	(0.25)	0.00	0.25	0.00	100,281.25
59655	Debt Service - 2007 Sch. Constr.		63,338	63,338	63,337.51	0.49	(0.49)	0.00	0.00	63,337.51
59663	Debt Service - 2010 Issue		181,750	181,750	181,750.00	0.00	0.00	0.00	0.00	181,750.00
59664	Debt Service - Refunding 2010		1,752,500	1,752,500	1,752,500.00	0.00	0.00	0.00	0.00	1,752,500.00
59653	Debt Principal - Sch Cons		1,250,000	1,250,000	1,250,000.00	0.00	0.00	0.00	0.00	1,250,000.00
59663	Debt Principal - 2010 Issue		400,000	400,000	400,000.00	0.00	0.00	0.00	0.00	400,000.00
59664	Debt Principal - Refunding 2010		2,740,000	2,740,000	2,740,000.00	0.00	0.00	0.00	0.00	2,740,000.00
		sub total	6,487,869	6,487,869	6,487,869	0	(0)	0	-	6,487,869
<b>TOTAL</b>			<b>19,840,007</b>	<b>20,081,226</b>	<b>20,021,582</b>	<b>59,644</b>	<b>(790,328)</b>	<b>730,684</b>	<b>-</b>	<b>20,021,582</b>

# CAPITAL PROJECT CLOSE OUTS

DECEMBER, 2015

Project Year	Project Name	Original Budget	Available Balance	Comments
2012-13	BOE MS Pool UV Treatment	35,358	2,569.00	Close out.
2013-14	Assessor Revaluation	14,000	4,171.48	Close out.
2014-15	Police Technology	21,745	1,973.04	Close out.
2014-15	Parks and Rec Coley Field Irrigation	10,000	10,000.00	Close out - project was spent out of operating funds (\$4,000)
2014-15	Police Finger Print Machine	23,000	(87.00)	Close out.
2014-15	DPW Singing Oaks Paving	210,519	(4,481.00)	Close out (Original budget includes \$125,519 suppl. Approp.)
2014-15	Senior Center Renovations	85,000	(7,355.15)	Close out (Original budget is a supplemental appropriation)
2014-15	Town/BOE Telephone System	100,000	(8,602.22)	Close out.
2014-15	Zenon Plant Repair	112,165	10,397.09	Close out (Original budget includes \$77,165 suppl. Approp.)
2014-15	BOE HS Field Sound System	25,000	(2,058.26)	Close out.
2014-15	BOE MS Classroom Door Replacement	62,000	(7,216.15)	Close out.
2014-15	BOE North House Roof	84,000	(1,558.00)	Close out.
2015-16	Infield Groomer Machine	35,000	393.00	Close out.
2015-16	BOE HS Gym Air Conditioning	97,750	950.00	Close out.
2015-16	BOE HS Courtyard Revitalization	20,000	39.26	Close out.
2015-16	BOE HS Gas Leak Remediation	30,000	113.00	Close out.
2015-16	BOE Repair Stadium Bleachers	15,700	75.00	Close out.
2015-16	BOE Replace Skid Steer	45,628	1.00	Close out.
<b>Total Project Close Outs</b>			<u><b>(675.91)</b></u>	

## **DRAFT**

BOARD of FINANCE  
Meeting Minutes  
October 8, 2015

**ATTENDANCE:** The meeting was convened at 7:30 pm by Chairman Ezzes in the Town Hall meeting room with members Mr. Sargent, Mr. Ferguson, Mr. Grauberd, and Ms. Koller, and Mr. Bochinski present. Mr. Finkel joined the meeting at 7:35pm. Also present were First selectman Weinstein, Town Counsel Sullivan, Town Administrator Landry, Finance Director Darling, Superintendent Palmer, BOE Finance Director Rich Rudl, and BOE IT Director Tunks.

**EXECUTIVE SESSION:** At 7:34 pm, a motion ( Mr. Bochinski, Mr. Grauberd second) to enter executive session for the purposes of receiving an update on Town legal matters passed by a vote of 6-0. Attending the session were all members ( Mr. Finkel joined the session shortly after it began), Counsel Sullivan, Mr. Landry and Ms. Weinstein. No votes were taken. A motion ( Ms. Koller, Mr. Sargent second) to end the executive session and return to open session passed by unanimous vote at 7:58 pm.

**OPEB FUND INVESTMENTS:** Ms. Karen Paulson of FIA provided the Board with an update on the Fund's investment performance (portion attached). The Fund had a market value of \$6,963,575 as of June 30, 2015 which slipped to \$\$6,660,072 as of September 30, 2015. The presentation also included a discussion of the investment climate, and whether any changes in the portfolio are recommended. No changes were directed. Ms. Koller left the meeting at this time.

**TECHNOLOGY UPDATE:** Dr. Palmer and IT/ET Director Tunks provided a power point presentation to the Board which described the Department, the technology inventory for the District, and how it is integrated into the curriculum. There was much discussion devoted to the transition from dependence upon smart boards to utilization of interactive projectors in classrooms. Also, he explained the staff demands of supporting the "bring your own device" program, and in which instances this is preferable to having students all use the same device were identified.

**BOE UPDATE:** Supt. Palmer and Finance Director, Rich Rudl presented to the Board. Mr. Rudl provided the first financial report of the year, which due to its length (40 pages) is not included in these minutes. The report projects a small surplus in the current year operating budget due to the carryover of IDEA grant funds, and shows a strong position for the Internal Services Fund, helped by a light health insurance claims trend for July and August. They also told members that they had a departure from the Finance Department, and rather than fill it, they are exploring any opportunities this might provide to slightly restructure the Department.

**DESIGNATING FUND BALANCE:** Finance Director Darling told the Board that previous year appropriations totaling \$246,487 for the purpose of contract settlements

must be designated for that purpose by specific vote, or the money will be treated as undesignated fund balance by the auditor in his June 30, 2015 reported total. A motion (Mr. Sargent, Mr. Grauberd second) to designate the amount of \$246,487 from previous year unspent appropriations for the purpose of labor agreement settlements passed by a vote of 6-0.

**AUDITOR REVIEW:** The group discussed the appointment of an audit firm for the current fiscal year. The Town's current firm has completed ten audits. The Board has been very pleased with their performance, so the discussion centered on whether the length of service would direct a change in firms. The Board discussed the matter, and ultimately decided to interview other firms and then decide whether it wishes to make a change.

**GLOBAL FACILITIES REPORT:** First Selectman Weinstein discussed the Report that she authored and what the next steps are in the review process. She said the architect has worked with the Department to remove 900 square feet of proposed space, and is reviewing the potential for the reduction of an additional 400 sq.ft. She said the capacity of the septic system at Hurlbutt School is being reviewed to determine if it is a feasible solution to project septic requirements.

Mr. Ferguson said that he read the report, and felt the assertion that the Board of Finance has agreed to a new construction initiative is not correct. The point was discussed, and the group was able to agree that whether or not the wording is confusing, the situation is that the Board had agreed to pursue additional funding for further development of cost estimates related to construction of a new public safety complex.

**MINUTES:** A motion (Mr. Ferguson, Mr. Bochinski second) to approve the meeting minutes of September 10 as presented passed by unanimous vote.

**ADJOURN:** At 10:15 pm, a motion (Mr. Bochinski, Mr. Grauberd second) to adjourn the meeting passed by unanimous vote.

## SENIOR CENTER EXCURSION BUS

### PROPOSAL from THE FRIENDS of the WESTON SENIOR ACTIVITIES CENTER

Key to the quality of life of our senior citizens is access to transportation. A Weston Senior Activities Center excursion bus will broaden the geographical horizons and enhance the quality of life for many of our senior residents. A well utilized excursion bus would allow seniors who otherwise are unable to escape the confines of Weston to venture forth from home on a regular basis.

In recent years, the Center has had great success with a pilot program, underwritten by the Friends of the Senior Activities Center, that offered several excursions a year in a somewhat costly rental bus to sites of cultural, historical or entertainment value. These excursions have been very popular and fully subscribed. By definition, our participating seniors are "active" and enjoy field trips both for the interesting places they can visit and the quality time they can spend socializing with peers. Many eagerly await the expansion of this program with the purchase of a Senior Center excursion bus for more frequent, varied and affordable outings.

Please see Wendy Petty's cost benefit analysis included in this report. Therein she estimates that the bus will pay for itself in approximately 2+ to 3+ years, or faster if used more often. Additionally, when one considers the thousands of passenger rides per year, the benefits of owning an excursion bus become even more apparent.

An excursion bus does not obviate the need next year to replace the Town's aging, ten passenger Dial-a-Ride van which is fully booked usually for medical appointments. In fact, seniors often are inconvenienced by being put on a waiting list. Having two vehicles will relieve this problem, provide greater flexibility in scheduling, and greatly enhance the lifestyle and physical wellbeing of our senior citizens.

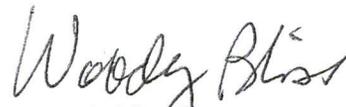
The Board of the Friends of the Weston Senior Activities Center respectfully requests that our elected representatives on the Board of Selectmen and the Board of Finance look favorably upon this proposal to purchase a Senior Center excursion bus. The Friends are pleased to offer up to \$40,000 toward the purchase of an appropriate vehicle which the Town will own. We request that matching funds from sources such as the Morehouse Elderly Assistance Fund and from the Town be made available in a timely way. Working together in a public-private partnership, this vehicle could arrive in time for the holidays as a wonderful gift from the community to Weston's seniors.



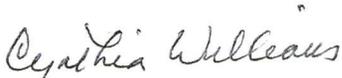
Nina Daniel, President



Bruce Missett, Vice-President



Woody Bliss, Treasurer



Cynthia Williams, Secretary



Bruce Lorentzen, Board Member



Diana Heisinger, Board Member

## Cost Benefit Analysis for Excursion Bus

The main purpose of the Weston Senior Center excursion bus is to enhance the lives of our senior citizens, especially those who would be stuck at home. The excursion bus will allow them to travel out of Weston and greatly enrich their lives.

Each bus rental costs between \$900-\$1,100 with driver tip. So for purposes of quick calculations, we will use \$1,000 per trip. Smaller buses do not cost any less than the 47 passenger buses. We need the wheelchair accessible vehicles. The cost is the similar if we go out to lunch locally or to NYC Radio City Music Hall. Obviously we are not going to rent a coach bus to go out to lunch or shopping.

If we plan for 2 trips a month, that is \$2,000 a month, approximately \$24,000 / year. To pay for the excursion bus it would take approx. 3 ½ years.

If we plan for 3 trips a month, \$36,000/ year. To pay for the excursion bus it would take approx. 2 ½ years.

While it is hard to put a value on enhancing the lives of seniors and Weston residents, we can justify it in terms of use as above.

The Excursion bus is not to be confused with the Dial-a-Ride van. The Dial-a-Ride van is fully utilized and used primarily for necessity based medical appointments. At this time, we use the Dial-a-Ride van (the only bus available) which holds 10 and then have to start a waiting list. In order to offer more frequent trips, purchasing a new excursion bus allows us to plan for a wider range of trips, without having to justify the number of people going or the cost of the actual event.



Wendy Petty

# Trip Ideas

## **Antiques + Shopping**

A Mother-Daughter Day Trip to Woodbury  
A Walk in Stonington Borough  
An Afternoon in New Preston  
Day Trip to Coventry, Connecticut  
Day Trip to the Ivoryton Playhouse in Essex  
Day Trip to the Antiques Marketplace in Putnam\*  
Day Trip of Rare Books and Stone Houses in Chester, VT  
Christmas Tree Shop

## **Food Lovers**

Westport Farmers Market Trip  
A Walk Through the Coventry Farmers Market  
An Afternoon at Rosedale Farms  
Day Trip to the Hill-Stead Museum Farmer's Market  
Day Trip to Lost Acres Orchard in Granby  
Day Trip to the Griswold Inn in Essex  
Local lunch outings

## **Misc. Day Trips**

An Afternoon at Connecticut Valley Winery  
An Afternoon in New Preston  
Lunch at On the Green in Litchfield  
A Day Trip to Sunset Meadows Vineyard  
Dinner on the Water at the Dogwatch Cafe  
Lunch at Little City Pizza  
An Afternoon at Rosedale Farms  
A Taste of Downtown Hartford  
Day Trip to Coventry, Connecticut  
Day Trip to the Essex Steam Train  
Day Trip to the Griswold Inn in Essex  
Day Trip to the Hill-Stead Museum Farmer's Market  
Day Trip to Bushy Hill Orchard in Granby  
Day Trip to Lost Acres Orchard in Granby  
Day Trip to Hike Mansfield Hollow State Park  
Day Trip to the Rocky Hill / Glastonbury Ferry in Rocky Hill  
Autumn Day Trip to Hike the Hublein Tower in Simsbury  
An afternoon in New Preston  
A day trip to Essex, CT (Including the Griswold Inn)  
Michaels Art Store  
JC Moore Art Store  
Highline (NYC)  
9/11 Memorial (NYC)

## **Holidays**

A Walk in Stonington Borough  
Christmas in Bethlehem, CT Day Trip  
Day Trip to Essex, Connecticut  
Day Trip to the Griswold Inn in Essex  
Wadsworth Museum Festival of the Trees  
NYC Radio City  
Nutcracker Ballet

## **Museums and Historic Homes**

Olana (Hudson, NY)  
Vanderbilt Museum (Hyde Park)  
Bronck Museum (Coxsackie, New York)  
Lyndhurst (Tarrytown, NY)  
Boscobel (Garison, NY)  
Florence Griswold Museum (Old Lyme, CT)  
Caramoor (Katonah, NY)  
Wilderstein (Rhinbeck, NY)  
Montgomery Place (Annandale-on-Hudson, NY)  
Mark Twain House (Hartford,CT)  
Kykuit (NY)  
Metropolitan Museum (NYC)  
MOMA (NYC)  
Guggenheim Museum (NYC)

## Senior Center Bus Description

The proposed bus for the Senior Center needs the following attributes to ensure reasonable utilization and acceptance by both the driver and the riders. The 20 seat capacity (16 with wheelchairs) is preferred over both larger and smaller units.

The larger unit becomes unwieldy, expensive to purchase and operate and wouldn't be used as often. A smaller unit would be oversubscribed on many occasions thus shutting out folks from some trips. For those rare times when a larger group is planning on a trip, it becomes feasible to rent a motor coach.

Reliability of the existing bus has been in question for the last few years and just recently, it broke down while on a trip to Hartford. Two vehicles were dispatched to 'rescue' the passengers. A new vehicle will ensure that folks will get to their destination/.

We are requesting additional features to enhance safety such as a rear-view camera, driver side running board and seat belts.

Special suspension is requested to enhance safety and comfort of ride. A deterrent to full participation in past trips has been that the ride is uncomfortable. The drivers also report that the ride causes fatigue and improved suspension will reduce the fatigue factor. Seat cushioning and fabric will be chosen to provide for the needs of elderly passengers.

With a 5 year 75,000 mile warranty, this unit should provide safe and reliable transportation. Maintenance issues will similarly be minor for several years. Gasoline powered will mean lower emissions than diesel powered buses.

Blue  
Trent

(SAMPLE)



# STOCK # 150059 VEHICLE SPECIFICATIONS

Alliance Bus Group, Inc.  
13 Rebel Road  
Hudson, NH 03051  
Tel: (603) 886-0880 Fax:

New/Used: NEW  
Year: 2015  
Mileage: 962  
Type: Mid Size  
Body Style: Cutaway  
Make: Startrans  
Model: Senator II  
Length: 25  
Width: 96"  
Body #:

Chassis: Ford F450  
Fuel: GAS  
VIN: 1FDFE4FS4FDA17733  
Wheelbase: 176  
GVWR: 14500  
Engine: 6.8L  
Trans: Automatic  
Brakes: Hydraulic  
Susp: Mor-Ryde

Ambulatory Capacity: 16  
# Wheelchairs: 2  
Luggage: -  
Floor Layout: FF/WC  
Trim Level: Upgrade  
Interior Color: Repel Icon Blue  
Prim Ext Color: White  
Sec Ext Color:  
Memo: Two double foldaway seats for a maximum ambulatory capacity of 20.

	<u>Quantity</u>
12 Month / 12000 Mile Warranty	1
36" w X 36" h Double T-Slider Windows - 31% Tinted	1
5/8" Plywood Floor Decking is Standard	1
Ceiling: Gray Cloth is Std	1
Drive Shaft Guard(s)	1
Entry Door - Electric Double-Out - 32"x83" is Standard	1
Entry Grab Rail - Left Side	1
Exterior - .024 Galvanized Steel	1
Gerflor Sirius NT Graphite is Standard	1
Heater Shut-Off Valve	1
Interior Courtesy Lights (4) LED are Standard	1
Interior Sidewalls - Standard Grey FRP	1
Lap Belts - Non-Retractable are Standard	1
Mud Flaps - Rear	1
Rear Bumper - Black Powder Coated Steel	1
Rear Egress Window is Standard	1
Rear Wall : Gray Cloth is Std	1
Roscoe Euro Style Exterior Mirrors 6.25"x9.25" & 6.75"x4" Convex is Standard	1
Safety Stanchion & Modesty Panel - Left Side of Entry	1
Side Walls - 1" x 1" & 1" x 2" Steel Tube	1
Steel Cage Construction 1 1/2" x 1 1/2" 14 Ga w/ (3) 3/16" Steel Roll Bars	1
Steel Wheel Wells - 12 Ga.	1
Stepwell Lights - LED - Door Activated	1
Track Seating	1
Undercoating	1
Warranty: 5 Year / 75000 Mile Structural	1
White Step Nosing at Entrance Steps	1
Senator II 24 6" Body on Ford E450 - 176" WB E-450 6.8L Gas W/225 AMP OEM ALT **	1
Gerflor Sirius NT #6727 Anthracite Grey I.L.O. Graphite	1
FRP on Rearwall - Gray	1
Mor-Ryde RL Suspension	1
Exterior Mirror Set, Remote/Heated, Ford	1
Valve Stem Extender Inner Dual Rear Wheel, pair	1
A/C 70K TAFM55 SUPER - TAFM55 REAR WALL EVAP, SMC3L SKIRT COND, 10 CID COMP - FORD 6.8 L GAS ENGINE	1
Hot Water Heater, 65K BTU-Mounted to Seat Frame	1
Door Ajar Buzzer on Rear Door	1
Door Ajar Buzzer on Wheelchair Door	1

4" Round LED Entry Door Exterior Light	1
Mid-Ship Turn / Marker Lights	1
Independent RED Brake & AMBER Turn Signal Lights	1
Additional Interior LED Dome Lamp - Each	2
Door Activated Interior Lights	1
Deluxe AM/FM/CD 4 Speakers w/MIC Input & Clock	1
Passenger Door, Electric standard	1
Rear Door, 1 Window	1
Additional Window for Rear Door	1
Double W.C. Doors w/ Windows, Interior Light, Leaf Spring, LED Exterior Lighting	1
Braun Century NCL919-2 Wheelchair Lift 34"x51"	1
STARCRAFT Fast Idle with FMVSS 403 Interlock Ford Gas/Dsl RCT-01363	1
Q-8301-L Max Retrctr Tie Down,Q8-6326-A1 Comb Lap/Shldr,L Trk	2
Priority Seating Sign <b>**Required for ADA Compliance**</b>	1
Back-Up Alarm SAE Type C 97 db A	1
White "Standee" Line	1
Ceiling Grab Rail each If 1 Specify Side:	1
1 1/4" Dual Entry Grab Rails Parallel to Entrance Steps both sides	1
Stanchion and Modesty Panel Behind Driver	1
SHIELD FC Recliner GM&Ford - RH Arm - 4 Position Lumbar - Mesh Pocket	1
Driver Seat Cover - Level 4 #189 Repel Icon Blue	1
Mid High Double Seat	8
Foldaway Seat - Double	1
Foldaway Seat-Double - Street side to fit in gas fill area	1
Seat Cover - Level 4 - #189 Repel Icon Blue	20
Anti-Vandal Grab Handle, Black Ea on:	8
Black US Armrest - Each - on:	10
TDSS-L Track on Foldaways Ea. Note Location in Special Instructions & Floor Plan	2
Vertical Stitching - Each	20
Seat Belt, Retractable <b>** NOT AVAILABLE WITH FOLDAWAY SEATS**ORDER USR BELTS</b>	16
Seat Belt - Freedman USR Retractable Per Person N/A Double Handi-Flip	4
Freight from IN to NH	1
ABG Volume Discount	1
Base Price Adjustment	1
2015 Price Increase	1
- DELIVERY CHARGE	1
- PDI - COMMERCIAL BUS MAKE READY WITH W/C LIFT	1
- SE - FIRE EXTINGUISHER	1
- SE - FIRST AID KIT	1
- SE - REFLECTOR TRIANGLE KIT	1
Ford E-450, 158"wb, 6.8L, 14,500#, 225 Amp	1

**TOTAL FLEET PRICE: \$76,389.59**

***Taxes, Fees & Delivery Are Additional***

Other models and floor plans of a similar size may be available at a lesser price.





**DRAFT  
Minutes  
November 2, 2015**

Present: Commission members Helen de Keijzer, Peg Anderson, Margarita Garces-Shapiro, Nina Daniel, and Don Gumaer; Department of Social Services Director Charlene Chiang-Hillman; Weston Senior Activities Center Director Wendy Petty and Program Coordinator Pam Wilson; Dial-a Ride driver Gordon Green; Westport Weston Health District (WWHD) representative Monica Wheeler and Woody Bliss.

The meeting was called to order at 9:25 a.m.

The October 5<sup>th</sup> meeting minutes were approved by concensus, as amended. (Within *the Friends Report*, Nina asked to change, "A portion of the money raised will go to help purchase the new bus" to, "All of the money....")

SWCAA report: Meta Schroeter stopped by and stated that the annual meeting was held this month; new board members were introduced and officers elected.

Weston Social services Report: Charlene was happy to report that our Meals-on-Wheels service provider contract will continue with no increases since volunteer drivers have been found to pick up meals in Westport (at the senior center) for delivery in Weston. Charlene stated that her office is busy with sign-ups for heating fuel assistance, holiday basket preparations, and meeting food needs. Food Pantry issues are not yet resolved and Woody said he would welcome the opportunity to talk with anyone about implementing new Pantry procedures.

Gordon gave his monthly report and commented on the van's tires. Discussion ensued about the upcoming need for replacing the van and about the Town's vehicle sinking fund. The importance of the Town making automatic annual contributions to the fund for replacement of future Dial-a-Ride vans was noted.

Weston Senior Activities Center report: Wendy and Woody Bliss stated that this year's most successful ever car show netted \$33,000 thus far and that they expected revenue would reach \$40,000-\$42,000 by the end of the year. The Friends have committed to spending the monies raised this year toward purchase of a new excursion bus for the Center and are preparing to request matching funds from the Town. Margarita made a motion that:

The Commission on Aging supports the Friends of the WSAC's request to the Board of Selectmen and the Board of Finance to match it's donation with town funds in order to purchase a senior center excursion bus.

Motion

The motion was seconded by Peggy and was passed unanimously.

Wendy continued and reported that she's happy working on the new Center website with Gayle Clayton. Helen passed around and discussed the design template, which was well received. Wendy went on to say that they are considering moving regular lunches to the Center while continuing to hold special holiday and/or other potentially larger lunches at Norfield Parish Hall. She commented that the numbers of participants is less consistent than in the past and the groups providing meals at Norfield are having more trouble finding volunteers to prepare and serve the meals. They are experimenting with sign ups for the lunches but no one will be turned away. Discussion ensued. Pam introduced the idea of a theme of the month for early next year; the first will focus on all things French and may include French language and cooking classes, movies, travelogues, and more.

WWHD report: Monica noted that recommendations on vaccines have changed and will write something on this topic for the next senior newsletter.

Helen mentioned the new Town Strategic Planning Committee and noted the importance of its potential work on issues such as alternative senior housing.

The meeting was adjourned at 10:50 a.m.

Respectfully submitted,

Don Gumaer,  
Acting Secretary