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GLOBAL FACILITIES COMMITTEE MEETING MINUTES October 30, 2014

ATTENDANCE: The meeting was convened by First Selectman Gayle Weinstein at 7:48am in the Town Hall Meeting Room with the following people in attendance: Beth Gralnick, John Troxell, Colleen Palmer, Ellen Uzenoff, Joe Olenik, Allen Swerdlowe, Margaret Wirtenberg, Juanita Forsythe, Tom Landry, Matt Brodacki, Pat Daubert, Joe Micelli, Melissa Koller, and John Ojarovsky.

PUBLIC SAFETY COMPLEX: First selectman Weinstein told the group that architect Humes has told her that drainage can be accommodated in the area of the Onion Barn. This will permit the new construction to be located next to the Fire Station as envisioned. The State considers Town Hall to be part of the School campus for septic purposes, and prefers the Town to connect the building to the Xenon treatment plant rather than build a separate septic system. Mr. Humes said that tests show the lawn in front of the Town Hall and adjacent to the Library can successfully accommodate a septic system to support this development.

The group spent considerable time reviewing the schematic plans for the project, and offered many plan suggestions. Much of the discussion was focused upon identifying redundancies in the design. Mrs. Weinstein noted that the design is 1,500 square feet larger than originally anticipated. As this represents a \$750,000 cost increase, she wants to reduce that as much as possible to enhance the chances of securing voter approval for this project.

TOWN HALL RENOVATION: First Selectmen Weinstein reviewed schematic drawings with the group which contain renovations to the existing Police Department to provide space for Social Services upstairs, Land Use and Technology downstairs, the addition of an elevator, and renovations in the area that presently includes the offices of the IT Director, First Selectman, and Administrative Assistant. This project would be undertaken after the Police vacated their current space, which is estimated as perhaps three years away. The working period for vacating and demolition of the school annex is estimated at 4 to 5 years away.

OTHER PROJECTS: First Selectman Weinstein briefly described to the group existing conditions at the Library, and the desire to transition the facility into community space. She explained that a grant application for renovations has been made to address necessary updates (up to \$1 million) and that the Town should learn the status of the application late in November. The grant requires a Town dollar match. Once the application status and amount are determined, a decision regarding whether to participate will be made. She also briefed the group on progress on the Lachat Farm project, both on building repairs and development of the garden area.

ADJOURN: The meeting adjourned at 9:10 am.

Global Facilities Committee Minutes- draft
January 7, 2014

Attendance: Gayle Weinstein, Steve Ezzes, Allen Swerdlowe, Chief Troxell, Juanita Forsythe, Melissa Koller, Beth Gralnick, members of the public

Update regarding the School Space needs study: Ms. Weinstein presented an overview of the School space needs study.

Discussion/Decision regarding Police Department sire evaluation: 2 site plans were presented. One was a separate facility, and the other was an addition to the current location. The original proposal for an addition had the Communication Center located in the current location of the reception area of the Police Department. Because of concerns raised by the Fire Department regarding the proposed location of the Communications Center, Ms. Weinstein asked the architect, Brian Humes, to flip the entrance around, closer to the current location. All agreed that if we were going to add an addition rather than build new, that it made more sense.

Discussion/Decision regarding next steps with regard to formulating a global facilities plan: After some discussion, all agreed to wait to hear what was approved by the Board of Education, as no members or staff were present.

Respectfully submitted,
Gayle Weinstein