TOWN OF WESTON
P.O.BOX 1007
56 NORFIELD ROAD
WESTON, CT 06883

LANDSCAPE AND TREE WORK

Sealed bids for landscape and tree work at the Town Hall, Library, Jarvis and Onion Barn from May 1, 2011 to April 30, 2012, on the contracts listed below, will be received by the Town Administrator in the Town Hall until **12:00 noon on April 27**,2010 after which time they will be publicly opened and read aloud. No bids will be accepted after said date and time. Bids should be clearly labeled BID FOR LANDSCAPE WORK, TREE PRUNING, TREE SPRAYING OR TREE FERTILIZATION and indicate which contract is being bid. Each contract will be awarded separately. All firms **shall include, with their bid, a certificate of insurance showing coverage for workers compensation, automobile and general liability insurance, and at least 3 recent references for similar work.** Contracts will be awarded based on previous performances, references, completeness of application and price. Submit bids to:

Tom Landry, Town Administrator
Town of Weston
56 Norfield Road, PO Box 1007
Weston, CT 06883

If you have any questions, please call the selectmen's Office 203-222-2656.

CONTRACT #1 – TOWN HALL, LIBRARY, JARVIS AND ONION BARN MAINTENANCE LANDSCAPING

Responsibilities:

The bid is for Town Hall, Library (including Memorial Garden), Jarvis Military Academy and Onion Barn properties. All debris must be removed from site and carted to Transfer Station. The Town of Weston will not charge a fee.

1. Weed and edge all beds and walkways.
2. Apply a granular or liquid weed control to beds.
3. Fertilize all shrubs with a granular or liquid fertilizer, with the exception of any trees that are in the beds.
4. Apply two (2) inches of shredded bark, mulch to be approved by the Beautification Committee. Keep mulch away from trunks of trees. DO NOT PILE UP AROUND TREES. Mulch should include trees at Onion Barn – maples and dogwoods. At Jarvis mulch

dogwoods and tea cup magnolia. crabapple in front of root cellar. Mulch dogwood (new) at Guideras(Norfield Road). Mulch triangle beds at Steephill and Kellogg Hill roads. Mulch memorial tree near Fire Dept. Take crowns of mulch down around all dogwoods at Town hall.

5. Town Hall front stone patio shall be sprayed for moss removal as needed through the season..

ITEMS 1-6 SHOULD BE COMPLETED AT TOWN HALL AND LIBRARY BY MEMORIAL DAY. ITEMS 8, 10, 12, 13, 14 INCLUDE JARVIS MILITARY ACADEMY AND ONION BARN

6. Spray all walkways with 3 applications of weed control during season.
7. Spray one application of Round-Up on poison ivy that grows on stonewall along Norfield Road (Library, Jarvis and Town Hall) and on stone wall behind Town hall that abuts school field.
8. Apply weed killer on ground in front of raised bed stone wall and around perimeter of Onion Barn as needed during season.

ITEMS 7-9 SHOULD BE DONE DURING THE SUMMER (June-August)

9. Prune and dead head all shrubs during season. It will be up to the contractor to know the proper timing of each shrub (trees in bed are excluded). All shrubs that extend onto and over walkways should be pruned back. All shrubs in front of library need to be cut back significantly. Take out bayberry suckers. Cut back AnthonyWaterer spirea at corner. Cut back bottom limbs of plants to expose juniper and barberry shrubs. Remove porcelain vine in corner shrub. Shear hollies at front steps of town hall.
10. Weed all beds around Town Hall, Library, behind Police Station and Onion Barn during season as needed. Remove weeds next to walkways at Police Station.
11. Remove aggressive vines on stone walls along Weston and Norfield Roads and also in lilac bushes.
12. Provide an hourly rate for extra work that might occur during the year, i.e. planting, removing transplanting bushes, etc.
13. Prune out dead branches of rhododendron in lawn next to drive by front wall.

ADDENDUM TO MAINTENANCE CONTRACT: These are some items that need to be included along with regular clean-up.

1. Clear vines from stonewall next to rear of Communications Center

2. Cut ornamental grass at Library turn around.
3. Remove volunteer cedar at back door of library over wooden bench.
4. Remove lilac limb over lawn at corner of Library
5. Andromeda at front walk in front of Town Hall should be cut back hard.
5. Inkberry at Town Hall (on Fire Dept side) CUT BACK HARD

CONTRACT #2 – TOWN HALL, ONION BARN, LIBRARY AND JARVIS INSECT AND DISEASE CONTROL – All major shade trees, dogwoods, evergreens, including trees in beds.

Responsibilities:

1. Provide following applications once per year using least toxic methods of control. All product labels will be submitted to Beautification Committee for approval before use. Additional applications may be requested by Town.

   Dormant Horticultural Oil (1x)
   Fungicide (3x) at bud break and 10 day intervals for dogwoods & crabapples
   Mugo pine: spray for sawfly, white birch: spray for birch leaf minor.
   Insecticidal soap/horticultural oil for Boxwood Leaf Miner on adults in late April/early May

2. Make monthly inspections (3x) June – August of all trees and shrubs for disease and insect infestations.

CONTRACT #3 – TOWN HALL, ONION BARN, JARVIS AND LIBRARY TREE PRUNING – All major shade trees, dogwoods, evergreens including all trees in beds. This also includes the trees in beds at Steephill and Kellogg Hill.

1. Prune all major shade trees, dogwoods, crabapples and evergreens including all trees in beds.
2. All debris must be removed from site and carted to Town Transfer Station. It will be up to the contractor to know the proper timing for each type of tree
3. Provide an hourly rate for extra work that might occur during the year.
4. Provide woodchips 3" thick around tree behind pool house to 10 feet from tree.

ADDENDUM TO CONTRACT items that need to be included along with regular pruning

1. Shear Arborvitae at Police Station front doorway

2. Lift cedar hanging over parking area in front of library
3. Lift limbs at Memorial Garden
4. Open up weeping hemlock in front of Town Hall
5. Remove 3 lower limbs from White Pine at patio
6. Shear hollies at Town Hall front steps
7. Touch up hemlock hedge at Town Hall near Fire Dept.

CONTRACT #4 – TOWN HALL, LIBRARY, JARVIS, ONION BARN TREE FERTILIZATION. All major trees, dogwoods, evergreens including all trees in beds.

1. Fertilize all major shade trees, dogwoods, evergreens, including all trees in beds. It will be up to the contractor to know the proper timing for each type of tree.

CONTRACT #5 – GREYLEDGE MAINTENANCE AND PLANTING

1. Weed and mulch triangles at Steephill and Kellogg Hill. Expose root collar of Japanese Maple at Steephill. Cut back spirea. Pickup, deliver and plant 21 Leucothoe: 12 at Steephill and 9 at Kellogg Hill .
2. Remove 2 large Alberta Spruce next to Town Hall at brick walk.