

## Agenda

Lachat Town Farm Commission  
Special Monthly Meeting  
Lachat Town Farm at 7:30pm  
Tuesday, January 9, 2017

### A. Call meeting to order

### B. Approve December 5th, 2017 minutes.

### C. Committee Financial Reports:

### D. Committee Review:

#### *Facility Committees:*

1. *Community Garden and Children's Garden/Greenhouse* - Kat McConnaughey
  - a. send request to CGers for class interest - what classes do they want, compost, gardening, etc.
  - b. set up committee for dinners - Potluck for Town and Potluck for CG
2. *Farmhouse/Building Committee* - Carol Baldwin, Ed Parker
  - a. **Update on house**
  - b. **lease agreement with Town update**
  - c. **update on barn restoration - Ed**
  - d. **garage apartment window for egress to make useable - Jonathan Luiz**
  - e. **Garage door surround quote - Dave Gengo**
  - f. **machine shop windows replaced by Dave Gengo - waiting for estimate**
3. *Grounds Committee*
  - a. **possible surveillance of the property for security - price - Nest.com?**
  - b. **stack wood received from DPW**
  - c. **schedule crew to cut wood along perimeter of field for future fire wood**
4. *Farm Committee - Production Garden/Greenhouse* - Terry Cho
  - a. **building of a goat house**
  - d. purchase a small shredder for the compost pile? Take a vote
  - e. **wish list of needs for farm**
  - f. **use of the greenhouse for seedlings, microgreens - CGers would like to use for growing their seedlings - make decisions on what's going to be grown - Terry Cho**
  - g. **purchase a larger heater for the greenhouse - take vote - review quotes**

#### *Operations Committees:*

5. *Program Committee:* Lily, Anita
  - a. **update on programming for winter**
6. *Fund-Raising and Events Committee:*
  - a. **update from Carol Baldwin on year-end appeal - need to make purchases**
  - c. Grant Award from Town of Weston from - have we received it? What about 2018 grant?
7. *PR/Outreach Committee* - Lily and Anita
8. *Farmers Market Committee:* - Elizabeth Zeppernick
  - a. **update on 2018 plans**
9. *Friends of Lachat:*
  - a. discuss status of lease agreement and insurance
  - b. status of Town decisions re: Town Meeting for vote of approval - when?
  - c. status of job description for Farm Manager
10. *New Business:*
  - a. **discuss any new business ideas, etc.**
  - b. Meeting with Adam Krumweide at Lowe's about grants - discount on supplies, etc.

\*\*We have a large agenda and the priority items for discussion are in boldface type.

## Committee Projects - 2018

### Community Garden Committee:

1. Move the compost bins from the greenhouse area into the CG
2. Set up schedule for mowing and weeding in the garden for 2017
3. Set up programming for the classes this winter in the farmhouse - work with Lily
4. Get new source for organic soil to be dropped at end of April - Ellen to help
5. Consider some new smaller beds for flowers, etc.
6. Plan two potluck dinners for next season
7. Plan a gathering for CGers for the holidays
8. Set up a volunteer Committee for the CG
9. Make up a wish list for the CG

### Children's Garden:

1. Fencing around garden to fulfill AG Grant
2. Work on exfoliating and planting the bank in the Ch. G.
3. CH. G to be used for summer programming for children - produce to be sold at FM or given to Social Services

### Building Committee: Farmhouse/Garage apartment/Machine Shop

1. put in shelves and hooks in closets
2. Put doorknobs on closet doors
3. Paint handicap ramp with deck ramp and regular outdoor paint for railings
4. put in exit window for garage apartment
5. clean out bays in garage apartment
6. take down screens and put up storm windows on garage apt.\*
7. move filing cabinets into office space (one of them is in barn)\*
8. purchase two Shark vacuum cleaners at Costco or BBB (have coupon)
9. Clean out the Machine shop
10. Ask CLASP if we can have the potbelly stove at Dan Offut's barn and the tall metal structure with basket drawers \*
11. Finish up all the little details that need to be completed for farmhouse - Dave Gengo
12. Discussion on restoration of barn and get estimates on how much it will cost to restore and what a new barn will cost that is self sufficient for events
13. Machine Shop Garage doors have been okayed by the Town Administrator and will be covered by the Endowment Fund. Dave Gengo to do the surround for the new door.
14. Painting of the well house in the spring - Nick get estimates
15. Redo the bulkhead door into cellar - Dave Gengo to complete
16. Purchase of refrigerators for the farmhouse and the garage apartment - part of grant for Garage apartment that needs to be fulfilled by May
17. Set up schedule of volunteers for cleaning all the buildings weekly
18. Remove refrigerator from garage bay
19. Need oilcloth rug for kitchen floor because of spaces in flooring
20. Clean out garages and machine shop

### **Grounds Committee:**

1. Mow the ski hill for sledding - Done
2. Prepare driveways for plowing (get sticks to mark boundaries, etc. )
3. Get prepared for more firewood to be dropped from the DPW for bonfire - Done
4. get more chips for the pathways that have been started - check in with Bonnie Troy, DPW, Lou Ten and Carol's friend at Sporre.
5. Take care of the truck - who's doing the registration and insurance? Where are the keys?
6. Set up arrangement with Key Club to pick up recyclables and deposit bottles & cans after events on Friday evening
7. Continue working on pathways up to upper parking, etc.

### **Farm Committee: Terry Cho**

1. Production garden
2. Greenhouse planting this year - CGers to use for seedlings?
3. Goat House building - who will build and where
4. New Bees for hives
5. Pollinator garden update
6. Fencing for the children's garden area - part of the AG Grant to be fulfilled by May
7. Make up wish list for farm
8. Drop stones at the drip line edge of the greenhouse on both sides for drainage

### **Programming Committee/PR Outreach: Lily, Anita, Ellen, Carol**

1. Discussion of programs for 2018
2. Singer/Songwriter/Salons for Last Friday of the month in farmhouse
3. Programs for the farmhouse all winter
4. Programs for the rest of the season
5. Publishing of lists of programs both on social media, newspaper, town website and on our Lachat website.
6. Set up protocol for holding classes in the farmhouse - who does what + cleanup
7. Set up committee to help with programs
8. Educational programs for birthday parties
9. Advertising on social media, etc. - create a schedule of dates for various programs and events
10. develop plan to provide information to schools and local websites about the farm and its upcoming programs - Lily and Anita
11. Hurlbutt Buzz advertising for on-going programs - Lily and Anita
12. Connect community garden communication and responses, etc. with the website - Gayle

### **Farmer's Market Committees:**

1. Meeting with Lori Cochran, Elizabeth Zeppernick, E McCormick
2. Update plans for 2018