

Agenda

Lachat Town Farm Commission Special Meeting
Meeting Room at Town Hall at 7:30pm
Thursday, October 13, 2016

A. Approve September 6th, 2016 minutes.

B. Committee's Review:

Welcome Terry Cho and Stirling Collins, our new commission members, to the Lachat Town Farm Commission. They were approved by the BOS on Thursday, October 6th.

Facility Committees:

1. Community Garden and Children's Garden/Greenhouse - Kat McConnaughey & Michelle Fracasso
 - a. **discuss Community Garden Potluck Supper in Sept. - Kat McConnaughey to be lead**
 - b. **discussion on interns for 2017 and who will run that program**
 - c. **discuss CG responsibilities concerning deposits and jobs that need to be done.**
 - d. **discuss the need for fencing around children's garden area-in CT AG dept. grant**
 - e. Michelle to talk about the children's gardens plans and dreams
2. Farmhouse/Building Committee – Carol Baldwin report
 - a Update on house and completion date possibilities
3. Grounds Committee
 - a. **possible surveillance of the property for security - price - Max Burns**
 - b. list of projects for volunteers
 - c. list organizations willing to send volunteers
 - d. **appoint leader to get volunteers for the season**
 - e. meet with Lou Ten about Beautification Committee ideas and implementation
 - f. **need to appoint someone in charge of grounds**
 - g. **Meeting with Bill Lomas - new Tree Warden - to catalog the trees on the property**
4. Farm Committee – Production Garden
 - a. garlic garden? who will plant this year?
 - b. crop plan for 2017 children's garden planting
 - c. chicken coop?
 - d. **get costs for liming of back fields and lawn to get rid of invasives and poison ivy**

Operations Committees:

5. Program Committee:
 - a. **next programs including winter and a list for all of next year and who will run them**
 - b. **Contact Youth Services about making us first on the list for next year with the same dates**
 - c. **enlist volunteers to help run programs - report**
 - d. **discuss PTO meeting and next meeting**
6. Fund-Raising and Events Committee:
 - a. **Discuss the Farm to Table dinner event on October 22nd and commission members assignments and the Leslie Mendelson music event on Saturday the 15th**
 - b. **create committee for Farm-to-Table dinner at the Schines.**
 - c. **list of potential events: Mid-Winter event or Holiday event , etc.**
 - i. **set up committees and chairs for all these events**
 - ii. **committee to prepare a proposal for the commission on how each event will proceed... where, how many vendors, etc.**
 - c. **discussion concerning the barn planning grant - Ed Parker**
 - d. List of Grants to be written for 2016
7. PR/Outreach Committee
 - a. **develop plan to provide information to schools and local websites about the farm**

and its upcoming programs

- b. reach out to schools through Youth Services and social media - need a plan
- c. website discussion - Facebook, FOL website, twitter, instagram, etc. - Logo design
- d. connect community garden communication and responses, etc. with the website
- e. Molly Moseley and NCC design students update**
- f. Ellen waiting for meeting with Lisa Deorio to meet new Environmental Science teacher and Sustainability teacher**

8. Farmers Market committee: - Elizabeth Zeppernick

- a. Discuss Elizabeth's ideas for the farmer's market
- b. discuss ideas and get research going on what can be done and who we should approach

C. New Business

- a. Need to meet with Tom Landry about the staffing proposal and with Lily and Max about the proposal and job description**
- b.
- c. New Commission Members and Advisory board members - Mike Smith is leaving and Gayle Clayton can't take the commission position so we need two more people.**
- e. discuss pricing event rentals at the farm for birthdays, parties, etc.**
- f. discuss rules for use, etc. - someone to collect information from other locations that rent their premises (Norfield Church, Emmanuel Church, etc., etc.)**
- g. Kiwanis has requested using the Lachat Town Farm for their annual barbecue at the end of Aug.**

**We have a large agenda and the priority items for discussion are in boldface type.