

## Agenda

Lachat Town Farm Commission Meeting  
Annex Conference Room at 7:30pm  
Tuesday, February 7, 2017

**A. Introduce Vickie Kelley as a potential new Commission member**

**B. Approve January 10, 2016 minutes.**

**C. Committee's Review:**

### ***Facility Committees:***

1. Community Garden and Children's Garden/Greenhouse - Kat McConnaughey
  - a. discuss 2017 date for Community Garden Potluck Supper
  - b. discussion on interns for 2017 and who will run that program
  - c. discuss CG responsibilities concerning deposits and jobs that need to be done.
  - d. discuss the need for fencing around children's garden area-in CT AG dept. grant
  - e. **develop a committee within the Community Gardeners to produce two pot luck dinners.**  
**One dinner for the CG and one done by the CGers for the whole town**

2. *Farmhouse/Building Committee* – Carol Baldwin report

- a. **Update on house, annual appeal results so far and completion date possibilities**
- b. **gather a crew to do the removal of the paint**
- c. **heat is on in the farmhouse and the sheetrock has been taped, primer to be done soon**
- d. **Painting of the hallways in the garage apartment - use a light color, oops! no VOC paint?**

3. *Grounds Committee*

- a. possible surveillance of the property for security - price - Max Burns
- b. **discuss a leader to develop an official volunteer group for the farm**
- c. **discuss meeting with Claudia Hahn and Cynny Williams**
- d. Check with Stirling on his needs for property management
- e. Meeting with Bill Lomas - new Tree Warden - to catalog the trees on the property - postpone til spring of 2017

4. *Farm Committee – Production Garden*

- a. **crop plan for 2017 children's garden planting - Michelle Fracasso -done in committee**
- b. chicken coop?
- c. Animals in children's area?
- d. **Shall we purchase a small shredder for the compost pile? Take a vote**

### ***Operations Committees:***

5. Program Committee: Meeting once a week to finish up the programming

- a. **progress report on programs including winter and a list for all of next year and who will run them - suggestions for meeting dates**
- b. **dates for Summer Camps and contact Youth Services (Charlene Mon)**
- c. **enlist volunteers to help run programs - who will do this? Perhaps Eli Roche will help?**
- d. **discuss PTO meeting date (March 9th at 9:45) for planning for the 2017 season - Terry Cho**
- e. **discussion on interns for 2017 and who will run that program - has been put on Weston High School website**

6. Fund-Raising and Events Committee:

- a. **Report on annual appeal letter results - Carol Baldwin (FOL)**
- b. **list of potential 2017 events:**
  - i. **set up committees and chairs for all these events**
  - ii. **committee to prepare a proposal for the commission on how each event will proceed... where, how many vendors, etc.**
- c. List of Grants to be written for 2017 - Patagonia, Newman's Own, WEF, Kiwanis, Ag Grant, Town of Weston Grant for 2017, NEGEF, etc.
- d. **Grant Award from Town of Weston from 2016 budget = \$3,000.**

7. PR/Outreach Committee -

**a. develop plan to provide information to schools and local websites about the farm and its upcoming programs**

- b. reach out to schools through Youth Services, PTO and social media - Mtg on 3/9 (PTO)
- c. website discussion - Facebook, FOL website, twitter, instagram, etc. - Logo design
- d. connect community garden communication and responses, etc. with the website
- e. Send thank you to Molly Moseley for brochure and appeal letter work
- f. Ellen waiting for meeting with Lisa Deorio to meet new Environmental Science teacher and Sustainability teacher - in the works - March meeting

**8. Farmers Market committee: - Elizabeth Zeppernick**

**a. update from Elizabeth on meetings, progress and needs**

**D. New Business**

- b. Need to meet with new Town Administrator about the staffing proposal and with Lily and Max to see if the proposal is workable for them - do this week.**
- c. discuss pricing event rentals at the farm for birthdays, parties, etc. - get advice from BOS and rules and regulations
- d. discuss rules for use, etc. - someone to collect information from other locations that rent their premises (Norfield Church, Emmanuel Church, etc., etc.)**
- e. Kiwanis has requested using the Lachat Town Farm for their annual barbecue at the end of Aug. - discuss with Dennis
- f. Checking with Town legal and Insurance people as to whether we can meet in the garage apartment at the farm - no problem according to Ken Bernhard - town legal

\*\*We have a large agenda and the priority items for discussion are in boldface type.