

## Agenda

Lachat Town Farm Commission Monthly Meeting  
Town Hall Meeting Room  
Tuesday, May 3, 2016

### A. Approve April 5, 2016 minutes.

### B. Committee's Review:

#### *Facility Committees:*

1. Community Garden and Children's Garden/Greenhouse - Kat McConnaughey & Michelle Fracasso
  - a. additional garden beds in CG - need costs of materials and timeline - Ellen getting
  - b. discussion on interns in Apr/May helping in the CG**
  - c. discuss CG responsibilities concerning deposits and jobs that need to be done.**
  - d.. **greenhouse update - Ellen**
  - e. discuss the need for fencing around children's garden area-in CT AG dept. grant**
  - f. discussion Girl Scouts planting butterfly garden and potato garden.**
  - g. discuss possibility of enlarging the garden for more raised beds - not necessary yet
2. Farmhouse/Building Committee - Carol Baldwin report
  - a. update porch construction and greenhouse foundation status
  - b. update on heat and electric
  - c. interior work: removal of paint, mold, mildew, etc.
  - d. discussion of FH kitchen design and kitchen equipment needs for FH and garage apt.**
  - e. timing for when kitchen will be put in and completed.**
  - f. Galvalume slate gray porch roof - done
3. Grounds Committee
  - a. possible surveillance of the property for security - price - Max Burns**
  - b. list of projects for volunteers - clean out loft of barn, weed around garden, move dirt piles
  - c. list organizations willing to send volunteers
  - d. appoint leader to get volunteers for the season**
  - e. get update from Beautification Committee on their proposals
  - f. liming of grass to get rid of some poison ivy
  - g. need to appoint someone in charge of grounds**
4. Farm Committee - Production Garden
  - a. get soil test done - discuss soil ph
  - b. crop plan for 2017 planting - contingent on having a farmer/educator to tend garden
  - c. chicken coop?
  - d. get costs for liming of back fields and lawn to get rid of invasives and poison ivy**

#### *Operations Committees:*

5. Program Committee:
  - a. list of existing programs and dates for 2016- Lily Edelman-Burns**
  - b. Set up follow up meeting with Michelle Albright to discuss programs this summer**
  - c. enlist volunteers to help run programs**
  - d. upcoming events:**
    - i. May 7th Vernal Pool Day - need a volunteer - 4-5:30pm**
    - ii. May 28th Music in the Meadow - need a cast of volunteers - 6-8:30 actual event - volunteers needed for setup from 4:30 or 5:00 to 9:00 - 9:30pm to clean up**
    - iii. Memorial Day parade float - line up at 9:45am: volunteer to take on plan for float and someone to supervise interns to make it and a truck to pull the flat bed - (Pokorny's flatbed)**
    - iv. June 12th - Lachat Day-family event**

## 6. Fund-Raising and Events Committee:

- a. Create Committee - outside volunteers?
- b. **list of potential events - CG Potluck dinner with Weston Acoustical entertainment on May 28th, Flea Market/Tailgate Tag Sale, Mid-Winter event, etc.**
  - i. **set up committee and chair of the Fund raising committee and the Flea Market - this is a six month project that's got to be done in 3.**
  - ii. **committee to prepare a proposal for the commission on how it will be conducted, where, how many vendors, etc., etc.**
  - iii. List of grants to write for 2016
- c. **discussion concerning the barn planning grant - Ed Parker**
- d. **discuss canceling idea of the Flea Market - too much in one year!!**

## 7. PR/Outreach Committee

- a. develop plan to provide information to schools and local websites about the farm and its upcoming programs
- b. reach out to schools through Michelle Albright and social media - need a plan
- c. Website discussion - Facebook, FOL website, twitter, instagram, etc. - Logo design
- d. connect community garden communication and responses, etc. with the website
- e. **Molly Moseley and NCC design students update - talk about two meetings so far**
- f. **discuss intern program and schedule for overseeing their days at work (3/16 - 6/10) - commission members should volunteer for a day at least or find people to take their place.**

## 8. Farmers Market committee: - Elizabeth Zeppernick

- a. Discuss Elizabeth's ideas for the farmer's market
- b. discuss ideas and get research going on what can be done and who we should approach

## C. New Business

- a. Kiwanis looking for projects - make a list
  1. help clean up large logs - split and pile
  2. clean up bank
  3. bluebird houses for the farm - put up
  4. help take down all the wood from the loft in the barn-- **where to put the junk taken out of the barn - transfer station?**
  5. thank Michelle Fracasso for the clean up at the children's garden area and the bank in back of as well as other projects at the farm.
  6. sign for Farm - "Open to Public - Dawn to Dusk" - Carol Baldwin
- b. **New Commission Members and Advisory board members - new names (2) of people interested in being on the commission by next meeting**

\*\*We have a large agenda and the priority items for discussion are in boldface type.