

Agenda

Lachat Town Farm Commission Monthly Meeting
Annex Conference Room at 7:30pm
Tuesday, May 7, 2016

A. Approve May 3, 2016 minutes.

B. Committee's Review:

Facility Committees:

1. Community Garden and Children's Garden/Greenhouse - Kat McConnaughey & Michelle Fracasso
 - a. additional garden beds in CG - need costs of materials and timeline -Kat
 - b. follow-up discussion on interns in Apr/May helping in the CG**
 - c. discuss CG responsibilities concerning deposits and jobs that need to be done.**
 - d.. **greenhouse update - Ellen**
 - e. discuss the need for fencing around children's garden area-in CT AG dept. grant**
 - f. report on Girl Scouts painting butterflies and planting butterfly garden and potato garden.**
2. Farmhouse/Building Committee – Carol Baldwin report
 - a. update on porch construction and greenhouse foundation status including posts
 - b. update on heat and electric
 - c. interior work: removal of paint, mold, mildew, etc.
 - d. discussion of FH kitchen design and kitchen equipment needs for FH and garage apt.**
 - e. timing for when kitchen will be put in and completed.**
3. Grounds Committee
 - a. **possible surveillance of the property for security - price - Max Burns**
 - b. list of projects for volunteers - clean out loft of barn, weed around garden, move dirt piles
 - c. list organizations willing to send volunteers
 - d. appoint leader to get volunteers for the season**
 - e. get update from Beautification Committee on their proposals
 - f. liming of grass to get rid of some poison ivy
 - g. need to appoint someone in charge of grounds**
4. Farm Committee – Production Garden
 - a. get soil test done - discuss soil ph
 - b. crop plan for 2017 planting - contingent on having a farmer/educator to tend garden
 - c. chicken coop?
 - d. get costs for liming of back fields and lawn to get rid of invasives and poison ivy**

Operations Committees:

5. Program Committee:
 - a. **list of existing programs and dates for 2016- Lily Edelman-Burns**
 - b. Set up follow up meeting with Michelle Albright to discuss programs this summer**
 - c. enlist volunteers to help run programs - report**
 - d. upcoming events:**
 - i. **June 4th - Sal Gilbertie**
 - ii. **June 11th - Birds of Prey**
 - iii. **June 12th - Lachat Day-family event**

6. Fund-Raising and Events Committee:

- a. Create Committee - outside volunteers?
 - b. **list of potential events: Flea Market/Tailgate Tag Sale in October, Mid-Winter event, etc.**
 - i. **set up committee and chair of the Fund raising committee and the Flea Market - this is a six month project that's got to be done in 3.**
 - ii. **committee to prepare a proposal for the commission on how it will be conducted, where, how many vendors, etc., etc.**
 - iii. List of grants to write for 2016
 - c. **discussion concerning the barn planning grant - Ed Parker**
 - d. **discuss canceling idea of the Flea Market - too much in one year!!**
7. PR/Outreach Committee
- a. develop plan to provide information to schools and local websites about the farm and its upcoming programs
 - b. reach out to schools through Michelle Albright and social media - need a plan
 - c. Website discussion - Facebook, FOL website, twitter, instagram, etc. - Logo design
 - d. connect community garden communication and responses, etc. with the website
 - e. **Molly Moseley and NCC design students update - talk about two meetings so far**
 - f. **discuss intern program and schedule for overseeing their days at work (3/16 - 6/10) - commission members should volunteer for a day at least or find people to take their place.**
8. Farmers Market committee: - Elizabeth Zeppernick
- a. Discuss Elizabeth's ideas for the farmer's market
 - b. discuss ideas and get research going on what can be done and who we should approach
- C. New Business**
- a. Kiwanis looking for projects - make a list
 - 1. help clean up large logs - split and pile
 - 2. clean up bank
 - 3. bluebird houses for the farm - put up
 - 4. help take down all the wood from the loft in the barn-- **where to put the junk taken out of the barn - transfer station?**
 - 5. thank Michelle Fracasso for the clean up at the children's garden area and the bank in back of as well as other projects at the farm.
 - 6. sign for Farm - "Open to Public - Dawn to Dusk" - Carol Baldwin
 - 7. talk about Kiwanis request to use Lachat property for a wood splitting area
 - b. **New Commission Members and Advisory board members - new names (2) of people interested in being on the commission by next meeting**

**We have a large agenda and the priority items for discussion are in boldface type.