

## Weston Public Library Board Meeting September 1, 2015

PRESENT: Amy Sanborn, Rick Ross, Michael Bellacosa, Anne Hunt, Denis Toner, Barbara Groves, Pam Kersey and Director Karen Tatarka

BY PHONE: Harriette Heller

ABSENT: Lynne Langlois

Chairman Sanborn called the meeting to order at 7:48 PM. She requested a motion to amend the agenda by adding an item as #9, moving the Board into Executive Session--Personnel. Member Ross so moved, member Kersey seconded. The motion passed unanimously.

### TREASURER'S REPORT

Treasurer Toner distributed the fourth quarter Treasurer's Report. Sales of the library mugs have been robust. Director Tatarka requested ordering additional mugs. Chairman Sanborn suggested tabling the request until the next Board meeting so we have a chance to decide if we might want to change the mugs to include lids after the renovation is completed.

The largest expenditure on the report is for PGA. The next highest expense is the New Yorker program. We need to finalize the protocol with the Town to pay for the renovation project.

A discussion on insurance coverage followed. Treasurer Toner will follow up.

Member Kersey moved to accept the Treasurer's Report as presented. Member Ross seconded. The motion passed unanimously.

### SPACE PLANNING

An update on the status of the PGA contract was presented. After again reviewing the contract, Town Administrator Landry wanted to make a few changes. He is working with PGA to create an appropriate exhibit defining the scope of work. He also wanted to set fixed fees for architectural services (\$130,000) and the FF&E (\$17,000), for a total fee for Phase 2 of \$147,000 (\$12,000 for Phase 1 creditable).

The Board was comfortable with this proposed fee structure.

The SPC met with PGA to review revised furniture options. Sample of some items will be delivered to the library for consideration.

Member Toner suggested that we recognize Franc Vitale's generosity in some fashion once the renovation is completed. Depending on what the board wants to do, we may need to consult with the Town.

Director Tatarka is investigating additional means of grant money to help with technology purchases. She said that there will be sessions on how to use tablets and that a future session on converting VHS tapes to digital format will also be held.

### DIRECTOR'S REPORT

Director Tatarka had distributed her Annual Report at the August meeting. Chairman Sanborn suggested that a change be made to include the hours the Library Board and Friends contribute to "volunteer" time. There has been a 31% increase in the use of digital material and a 45% increase in adult programming attendance. Storage for the collection is being addressed while the renovation project is underway.

Director Tatarka has had preliminary conversations with Ken Crow, Asst. Supt., regarding the possibility

of using space at the schools for storage during the renovation. She was told the tutors will not be allowed to use school space.

Michael Albright will hold sessions on parenting help.

Tales to Tails program, dog therapy, is being considered. By reading to a dog, this program helps children who have difficulty or feel self conscious when reading aloud. The sessions would be held in the Community Room.

## FRIENDS

Chairman Sanborn and Director Tatarka met with Leslie Geller about the New Yorker program. The Friends were told the Board has agreed to subsidize the program through December 2015 with conditions as outlined in August. Ms. Geller explained that to determine the success of weekend sessions, 6 would have to be held and the availability of the facilitator would need to be determined. The Board would likely have to pay for these additional sessions. The New Yorker group would have to decide how to handle the fee collection. Ms. Geller said she would present the changes to the Friends at their first meeting, September 8. She also said they might consider a fundraiser. She indicated that if the Board were unable to help with the program fees, the Friends would continue the program themselves.

## MINUTES

Tabled

## OLD BUSINESS

Chairman Sanborn will follow up with Member Langlois about the wording for the giclée for Jane Atkinson.

## NEW BUSINESS

Chairman Sanborn reported she had been copied on an email that Members Bellacosa and Langlois' terms are expiring as of the end of December. She indicated how valuable they are as board members and hope they will decide to continue their service to our board and the community.

Discussion of a possible series of wellness programs in the spring.

Member Groves moved to go into Executive Session. Member Hunt seconded. Motion passed unanimously.

Out of Executive Session, Member Ross moved to adjourn the meeting. Member Bellacosa seconded. The motion passed unanimously. The meeting adjourned at 10:20 PM.

Respectfully submitted,

Anne Hunt  
Secretary

Approved October 6, 2015