

Weston Public Library Board Meeting
September 12, 2017

PRESENT: Amy Sanborn, Barbara Groves, Pam Kersey, Amy Jansen, Lynne Langlois, Michael Bellacosa, Denis Toner, and Director Karen Tatarka

ABSENT: Anne Hunt

Chairman Sanborn called the meeting to order at 7:45 PM.

Member Hunt's sister died – Chairman Sanborn raised the question about whether the Board should send something to Member Hunt; the idea of a card and bookplate commemorating her was suggested. Chairman Sanborn will check with Member Hunt when she returns.

Member Bellacosa made an announcement: he will be resigning from the Board at the end of the year (2017). He will be available as a concerned citizen to attend meetings if necessary or when needed.

Chairman Sanborn mentioned that the new position opening must be unaffiliated or Republican. Chairman Sanborn's term ends in December, but she is planning to remain.

TREASURER'S REPORT

Treasurer Kersey reported that for July and August, nothing except coffee and interest were noted. Regarding the coffee budget, the library is likely going to break even, sales are slower over the summer.

SPACE PLANNING

Chairman Sanborn has been tracking the renovation project and when viewing the total project, is noticing more in savings than accounted for, she has checked for mistakes, but decided what matters is the actual. Change orders on the accounting sheet are part of the installment payments. All in funding is \$906,219.72. The library still owes PGA & Gennarini- Member Kersey will review and write check for \$63,123. Amount has been approved in prior meeting, does not need a vote. The sense of the meeting is for Pam to write the check after her review.

Chairman Sanborn asked if Members would stop by the library and note three sample panels of 3M film by café. There was a glare issue noticed last year and fading evident on the floor, which is new cork. Director Tatarka suggests the lightest film.

Signage: Director Tatarka brought up the plaque for the children's room and another to honor Mrs. Greene. She is discussing verbiage with the sign vendor, SignWorks. Question was raised by Chairman Sanborn about funding- it was mentioned it does not matter, from a budget perspective, whether this is Library or Renovation related. Director Tatarka asked if the Board has suggestions for these signs, opinions on where they might be installed, how we should recognize donors, and if we should perhaps discuss at the October meeting.

Chairman Sanborn said Public Works will be leveling the patio and that she will discuss campus signage with Jonathan Ruiz.

DIRECTOR'S REPORT

Director Tatarka stated that the library had a great July and August – circulation was 20% higher than any previous summer. She attributes to this to the renovation and good collection development. Children's Librarian Alessandra Petrino is a new co-chair for the upcoming Connecticut Libraries Assoc. conference. The Karkowska Sisters performance is scheduled for Oct. 1. Member Groves made the motion to spend up to \$700 from the Director's Fund for the Karkowska Sisters performance. Member Ross seconded. Director Tatarka also raised the issue of the new code of conduct rules and asked the Board's opinion on the presence of animals, smoking, and alcohol policies, upon which there is no mention in town policies. The Board did not have recommendations to change the newly revised policies. There is a town hiring freeze until the state budget is decided, so the Children's Assistant position is on hold.

FRIENDS

There was no Friends meeting in August.

MINUTES

Review of minutes from last month is tabled for a future meeting.

OLD BUSINESS

There is an ongoing revision of the strategic plan. Member Tatarka also reminded us of the library's Amazon wish list.

Chairman Sanborn raised the issue of offering welcome to the library info for new Weston residents. The idea of have reminder post cards for library card renewals has also been raised in order to pull more Weston residents into the library. Member Kersey mentioned that the Weston Historical Society, for example, offers free membership to new Weston residents for 6 months. Other business is the High School Service Award – it was debated whether one or two students should receive this award and what types of service qualify a candidate. Member Kersey made the motion to let Director Tatarka decide about who to honor and facilitate the offer. Director Tatarka remarked that the new Cookbook Club is beginning, the Library's Quarterly newsletter will become monthly. Chairman Sanborn said that the library would be accepting the Chu painting donation and Karen will be sending the donor a copy of the donation policy, since it might be given to the Friends to sell.

NEW BUSINESS

None to introduce.

ADJOURNMENT

Member Ross moved to adjourn. Member Kersey seconded the motion. It passed unanimously. The meeting adjourned at 9:48 PM.

Approved November 7, 2017