

Weston Public Library Board Meeting  
June 2, 2015

PRESENT: Chairman Amy Sanborn, Lynne Langlois, Harriette Heller, Rick Ross, Denis Toner, Pam Kersey, Michael Bellacosa, Anne Hunt and Director Karen Tatarka

ABSENT: Barbara Groves

Chairman Sanborn called the meeting to order at 7:49 PM. Chairman Sanborn requested a change be made to the agenda. On a motion by Member Langlois, seconded by Member Ross, Policies was added to the agenda as item # 4 by a unanimous vote.

#### TREASURER'S REPORT

Treasurer Toner had nothing to report at this time.

#### ELLA GIFFORD AWARD

Chairman Sanborn announced that the Ella Gifford Award was presented to Zoe C. Howard. Her field of interest is historical fiction. The book, Shipping News, was recommended by the school as Ms. Howard's gift. Chairman Sanborn also purchased the other recommended book, The Girl on the Train, currently an extremely popular title. The Girl on the Train will be given to the library. She requested reimbursement for the total expense, including the cash gift. The sense of the meeting was to reimburse her.

#### SPACE PLANNING

The Space Planning Committee gave the board an update on the current status of the renovation project. We need the consent of the Building Committee and Pat Sullivan before agreeing to the contract. It was discussed and reaffirmed by the board that both Chairman Sanborn and Treasurer Toner will be signing the contract for the Library Board given the financial commitment related to the project. Treasurer Toner will be brought into the loop on the contract before he is asked to sign. Any additional work on the Children's Room will need to be discussed by the board going forward. We did not make the agenda of the State Bond Commission in May. Hopefully we will be included at the June meeting. We will know by June 19.

#### POLICY

A program is scheduled at the library on June 10 on Mayhem in the Middle East. There has been some concern expressed about security. The Weston Police have said they can handle the situation. Our library Room Use policies do not address the security issue. Chairman Sanborn suggested that Director Tatarka and she determine an acceptable protocol to bring to the board that does not put an undo burden on the library staff or board. In part, Director Tatarka will explore options for on line room reservations. This will be discussed at future board meeting followed by meetings with the appropriate parties involved in security matters for the town.

## STRATEGIC PLANNING

On May 21, Treasurer Toner presented our Strategic Plan to the Selectmen. Chairman Sanborn and Director Tatarka were also there. There was broad recognition of Director Tatarka's work at the library. Chairman Sanborn indicated Treasurer Toner did an excellent job and also thanked the entire Strategic Planning Committee for its work.

## DIRECTOR'S REPORT

Gate count for May was 5,128 which is an increase of about 6% over last May. Circulation was also up.

Director Tatarka visited an AP History class.

The last Tech Tip session is going to be on Social Media. Hopefully, the Friends will continue with these sessions in the fall.

Rose Simpson is our new employee and she is adjusting to her new job very well. She has been investigating the use of a Roku device which would allow viewing movies and TV episodes wirelessly. Director Tatarka presented the proposal Rose developed. The sense of the Board was to support purchase of one device from Director Tatarka's Director's Fund.

The 3-D printer is gaining recognition in the community.

The summer reading program is about to start. There is on-line registration available. Last year, 172 children registered online. Miss Joy will be holding a kick-off picnic on June 12. She will be visiting schools next week to promote the program and attending Hurlbutt's Family Fun night.

The Library has purchased as many of the summer reading titles as possible and will be trying a new way of organizing the collection to encourage use. Miss Joy will also offer written reading logs with the theme "Catch a Dragon by the Tale"

Two of our pages, Emma Finegan and Tom Burke, are graduating this year. There will be a pizza party for them on Thursday night

Karen will have the remaining names of Gifford award winners added to the plaque. Lynne Langlois will provide wording for a plaque to be added to the giclée print purchased in honor of Jane Atkinson on her retirement. The sliding doors have been repaired.

The office fax machine went off-line in April and has not yet been re-established. This was the Library's only useable landline. When the library loses power, the VOIP phones go dead. The Town is going to try to get a landline so the Library won't lose the ability to communicate with the community.

With the Town IT employee retiring early, they are having issues trying to upgrade to Windows 7. There are three computers in the office that are dying and need to be replaced. Public machines are also starting to fail. The staff machines are scheduled to be replaced in July. Two public machines are scheduled to be replaced this fiscal year.

The Southern CT Modern Quilt Guild has offered a quilt to the Library to be used for fundraising in thanks for use of Library space. The sense of the Board was to offer the quilt to the Friends of the Library.

## FRIENDS

Play with Your Food continues successfully and will be held on July 14.

The Friends have been made aware that they are going to have to get specific costs per participant before the Board will agree to subsidize the program next year.

#### MINUTES

Member Langlois moved to accept the minutes as amended. Member Heller seconded. The motion passed with one abstention.

#### NEW BUSINESS

None proposed.

#### OLD BUSINESS

Member Bellacosa will ask about the feasibility of a program on September 18. The October dates under consideration didn't work out.

Member Ross moved to adjourn the meeting. Member Kersey seconded. The motion passed unanimously.

The meeting adjourned at 9:25 PM.

Respectfully submitted,

Anne Hunt  
Secretary

Approved August 4, 2015