

DRAFT

Weston Public Library Board
Regular Meeting

Tuesday, February 6, 2017
7:45 PM, Public Library Conference Room

DRAFT Minutes

Attendance: Barbara Groves, Anne Hunt, Amy Jansen, Pam Kersey, Lynne Langlois, Rick Ross, Amy Sanborn, Peter Shih, Director Tatarka

Absent: Denis Toner

Guests: Susan Richard, Sue Urbania, representing Friends of the Library

1. Meeting called to order by Chairman Hunt at 7:48 PM.
2. **Treasurer's Report:** Treasurer Kersey reported that there was little activity during January. Some donations came in through the Pay Pal account. No motion.
3. **Discussion of FY 2018-2019 Budget:**
The Board discussed the Town's Capital Committee request to have the Board fund half of the shelving cost for the Children's Room renovation. Additionally, the Capital Committee is recommending that \$100,000 be added to the Library roof sinking fund to cover the estimated cost of the roof repairs so it may be accomplished in FY 2018-2019. There was discussion of the status of hiring the Assistant to the Children's Librarian approved by the Town at the 2017 ATBM and subsequent machine vote. This is now on hold for this year and in the FY2018-2019 budget. The board discussed the impact of this development on Children's programming and the library staff as a whole.
Chairman Hunt moved to approve up to \$15,000 from the Board to cover half of the estimated shelving cost for the Children's Room renovation. Second by Member Groves. Motion carried unanimously.
4. **Space Planning:** Discussion of outstanding items related to the renovation of the main part of library and the upcoming renovation of the Children's Room. This included an update on the signage plans and furniture for the patio. There was also a discussion regarding the Children's Room renovation process and the various steps to be taken going forward. Director Tatarka presented the status of the bathroom and stairwell work approved in FY 2017-2018 Capital Budget. No motion.
5. **Chairmen's Reports:** Discussion of committee assignments going forward. There was a discussion about the Board's role in fundraising for the library. Members Hunt, Sanborn and Shih are planning to attend a round table being hosted by the State

Library on Fundraising and Development on February 20th in Wallingford. No motion.

6. **Director's Report:** Discussion of various items including library programming policy related to businesses, two concerts, use of some old board stationery for gift acknowledgement and funding of Director Tatarka's attendance at the Public Library Association ("PLA") Conference in Philadelphia this year. Director's Report attached.

Member Ross moved to fund \$400 for Director Tatarka to attend the PLA Conference in Philadelphia in March 2018. Second by Member Kersey. Motion carried unanimously.

7. **Friends:** Update from representative of Friends of the Libray including the status of the book groups, the New Yorker group, the Photograhly Club and the Genealogy class. All are going wonderfully. Director Tatarka acknowledged the generous donation by Woody Bliss of a Cricut "die cut" machine for use in the Maker Space and by the Children's Librarian and other staff. No motion.
8. **Minutes:** Member Ross moved to approve the December 5, 2017 minutes as ammended. Second by member Kersey. Approved unanimously.
Member Kersey moved to approve the January 9, 2018 minutes. Second by Member Jansen. Motion carried unaninously.
9. **Old Business:** No Old Business. No motion.
10. **New Business:** Discussion of some possible future activities. No motion.
11. **Adjournment:** Member Ross moved to adjorn at 9:53 PM. Second by Member Groves. Motion carried unanimously.

Next Regular Meeting of the WPL Board will be Tuesday, March 6, 2018, 7:45pm WPL Conference Room A.

Respectfully submitted,

Amy Sanborn, Secretary