

Weston Public Library
Emergency Board Meeting
October 17, 2016

PRESENT: Michael Bellacosa, Barbara Groves, Anne Hunt, Lynne Langlois, Amy Jansen, Denis Toner, Rick Ross, Amy Sanborn and Director Karen Tatarka

ABSENT: Pam Kersey

Chairman Sanborn called the meeting to order at 7:02PM.

Chairman Sanborn reviewed the history requiring an Emergency Board Meeting. Pursuant to the Freedom of Information Act, the reason for the Emergency Meeting must be included in the minutes and the minutes must be filed within 72 hours of the meeting. The reason for the Emergency Board Meeting is included at the bottom of these minutes.

On a motion by Anne Hunt, second by Rick Ross, the Weston Public Library Board voted unanimously to reaffirm its decision made in early June 2016 not to renovate the public bathrooms located in the Library.

On a motion by Michael Bellacosa, second by Rick Ross, the Weston Public Library Board unanimously approved up to \$30,000 to fund a possible shortfall related to the ongoing library renovation project as scoped out in the spreadsheet circulated to the Board of Selectmen and the Board of Finance dated 10/4/16 2:52 PM as amended and now dated 10/17/16 9:24 PM, attached.

Further, it was the sense of the meeting that, upon completion of the renovation, the Library Board and Staff request that we work with the Building Committee to develop an appropriate plan and schedule of maintenance items going forward to maintain and protect the Town's asset that is the Weston Public Library.

Rick Ross moved to adjourn the meeting. Barbara Groves seconded the motion. The meeting adjourned at 8:43 PM.

The reason for holding an Emergency Meeting of the Weston Public Library Board at 7 PM on Monday, October 17, 2016 is as follows:

- On Thursday, October 6, 2016 the Board of Selectmen approved sending a request to the Board of Finance ("BOF") requesting a supplemental appropriation of up to \$112,502 to cover an expected shortfall related to the ongoing renovation of the Weston Public Library.
- The BOF met on Thursday, October 13, 2016 at 7:30 PM. The supplemental appropriation was discussed. The BOF tabled the request and asked the Library Board to consider coming up with more money from its Endowment Fund.
- After returning from the BOF meeting, the Library Board Chair notified the Library Board by email at 10:49 PM that a Special Meeting of the Library Board would need to be scheduled as soon as possible to address the request of the BOF for more money from the Library Board Endowment Fund and not delay the project. The board was told a poll of availability would be sent the following morning and to replay promptly.
- On Friday morning, October 14, 2016, the Library Director distributed a Doodle Poll to the board

with 19 possible meeting times between Saturday, October 15, 2016 and Thursday, October 20, 2016.

- By the close of business on Friday, October 14, 2016 with the board responses received there was not yet a date at which there would be a quorum available.
- Over the weekend, with additional responses received, it became apparent that of the 19 possible meeting dates and times, the only time at which a quorum would be available was Monday, October 17, 2016 at 7 PM. Posting 24 hours in advance of the meeting was then not an option. Hence, the meeting became an Emergency Meeting.
- On Sunday, October 16, 2016 a draft agenda was prepared and board members were notified that we would be meeting Monday, October 17, 2016 at 7 PM.
- After confirming at 9 AM Monday, October 17, 2016 that the room on the agenda was available, notice of the meeting was promptly posted in Town Hall. The meeting and agenda were promptly posted on the Town Hall web site. (Agenda later corrected to refer to the meeting as an Emergency Meeting, not a Special Meeting.) The Library Board then received an email confirming the location of the meeting. Shortly after 9 AM the Library Board Chair notified the local paper by phone and by email that the meeting was being held on Monday, October 17, 2016, where and at what time.

Respectfully submitted,

Anne Hunt
Secretary