

Weston Public Library Board Meeting
March 10, 2015

PRESENT: Amy Sanborn, Michael Bellacosa, Denis Toner, Lynne Langlois, Barbara Groves, Pam Kersey, Anne Hunt and Director Karen Tatarka

ABSENT: Rick Ross and Harriette Heller

Chairman Sanborn called the meeting to order at 7:50 PM.

TREASURER'S REPORT

Treasurer Toner announced that the Fairfield County Bank accounts have all been closed and the monies have been transferred to TD Bank.

BUDGET

Director Tatarka, Chairman Sanborn and Member Kersey attended the Town Budget meeting. They were asked to explain details on the budget renovation including the State Grant funds. Chairman Sanborn recommended that as a result of the meeting, special budget buttons would not be necessary. The Friends have created a flyer with information pertaining to the budget information. The public budget meeting will be March 31. The Board of Finance will meet on April 7. As a consequence, Chairman Sanborn reminded the board that our next Board meeting will be Monday, April 6.

SPACE PLANNING

The committee is working on the project with the Building Committee. One issue to be determined is how the fees for work are calculated. The committee will be meeting with Michael Tribe and Trisha McDermott on Wednesday. The contract and a schedule to replace the windows need to be developed. We continue to work with Cardno on various aspects of the project.

The money from the State grant could be released May 30 if we are prepared to ask to be on the Bond Commission's May agenda and the Commission includes our project on its May agenda, which is uncertain. Tom Landry is comfortable with moving forward with the project as long as the window project is finished by October. Bid documents can be prepared in advance of the ATBM but can't be sent out until after the budget is passed. We will need to send revised plans to the State.

Chairman Sanborn and Director Tatarka will meet with Selectman Weinstein and Town Administrator Tom Landry to discuss the funding situation in advance of the ATBM and referendum. There is a possibility that asbestos is present in the hallway between the Community Room and the Children's Room. We will need to find out the cost of removal. This work may become part of the current project.

BOARD GOVERNED FUNDS

Nothing to report.

STRATEGIC PLANNING

Member Toner, Chairman Sanborn and Director Tatarka will meet with First Selectman Weinstein. So far, she has been pleased with what the Board has been doing.

Director Tatarka has presented the plan to the staff and they will be working on action plans.

Selectman Weinstein would like the Board to go to the Selectmen's meeting on either April 2 or 19th to discuss the plan.

POLICIES

Director Tatarka has been given the ability to close the library due to inclement weather. In the meantime, the Town is also working on a Policy and Procedure Manual which would also address this issue. She has prepared a draft of the proposal and will discuss it with Mr. Landry.

DIRECTOR'S REPORT

Gate count for February was 4,289 up 8% over last year.

Circulation was up about 4.5% which was the busiest February since record keeping was initiated.

An article on the new 3-D printer should be appearing shortly in the Forum. The policy pertaining to usage is on the website. So far, patrons who have seen the printer are intrigued.

Miss Joy had about 60 people turn out for the Take Your Child to the Library Day puppet show.

The Lunch and Learn program on First Tech Tips on e-Bay had about 25 attendees.

We have an intern from the high school working on digitizing oral histories of the town.

We are also working on creating a database of obituaries.

The Friends will be working with the Historical Society for the spring Landmark Homes of Weston project. In conjunction with this, we are hoping to have a display of drawings from high school students of a 900 sq. ft. space concept home.

Roof leaks in the book drop area and the Community Room may have been caused by either bad cedar shingles or an ice dam in the gutters. We will need to monitor this situation going forward.

The Governor has proposed cutting the State library budget. This might affect borrowing materials from different libraries throughout the state. It could also eliminate the ability to purchase books from the CT Library Consortium, at a discount of approximately 40%.

Money was received from the State for completing the annual survey.

FRIENDS

They will be meeting tomorrow night.
A poetry workshop is being held in April.

MINUTES

Member Kersey moved to approve the January minutes. Member Toner seconded. The motion passed with one abstention.

OLD BUSINESS

The press release announcing Peter Gisolfi Associates should be in the Forum soon.
The newest ACB Trustee Manual has arrived. Chairman Sanborn will scan it and send it to Board members.

Our next Board meeting will be Monday, April 6.

An astronomy program is planned for some time in the fall.

NEW BUSINESS

Nothing

Member Langlois moved to adjourn the meeting. Member Groves seconded. The motion passed unanimously. The meeting adjourned at 9:10 PM.

Respectfully submitted,

Anne Hunt
Secretary

Approved 5/5/15