

Weston Public Library Board
Regular Meeting

Tuesday, August 6, 2013

7:50 PM, Library Conference Room

Present: Library Board members: Joan Henderson, Anne Hunt, Lynne Langlois, Sherry Pallay, Richard Ross; Director Karen Tatarka

Absent: Michael Bellacosa, Barbara Groves, Amy Sanborn, Denis Toner

Meeting called to order by Member Langlois at 7:50 PM.

State Grant Status:

- Director Tatarka reported that the Library will not be moving ahead with the state grant because of architectural concerns about the structural integrity of replacement windows given the current window design. Energy savings would not have been realized for twenty years.

Treasurer's Report:

- No news to report.

Endowment Fund:

- No news to report.

Space and Strategic Planning:

- Members of the committee discussed the potential scope of the Library project. Two architects and two designers are being considered and a budget is being explored. Member Langlois reported on the informal discussion she had with her brother who is a contractor about the potential cost of asbestos versus raised flooring.

Technology Planning:

- A motion was put forth by Member Ross and seconded by Member Henderson to hire Fredi B Design to create a new website design with a budget of \$5500. The vote for approval was unanimous.

Policies:

- A motion was put forth by Member Henderson and seconded by Member Hunt to approve the *Community Notice* and *Local Business Boards* documents as amended. The vote for approval was unanimous.

Directors Report:

- The gate count increased from 4604 to an all time high of 5961 and use by outside groups decreased from 40 to 25. Circulation count was 4369 for physical items.
- The trim on the double paned windows has been re-stained.

- Two wireless range extenders were installed to increase the WIFI range.
- Two new bar code scanners were installed at the front desk so that patrons can use smart phones instead of library cards.
- Several volunteers are continuing to help with the catalogue inventory project. Two new Pages were enlisted from the group of volunteers.
- The line drawing of the Library was completed. There was some discussion about using the image for a newly designed library card, as well as for Library tee shirts. The summer craft and children's reading programs were extremely well received. The Library is planning to schedule Touch a Truck for September 21.
- Director Tatarka presented the fourth quarter report.

Edge Initiative:

- The Edge Initiative was completed. Director Tatarka reported that the experience was helpful because it confirmed many of her ideas about the current state and future needs of the Library and gave her important benchmarks to follow. A final report by the Edge Coalition summarizing the findings of the project will be available in August so it will be possible to view how we compare to the other Libraries that were involved.

Friends:

- Member Pally reviewed present and future scheduled programs. Lunch and Learn was among the events this month and it sold out this year.
- Plans are underway for the Anniversary celebration. Some of the acts have been scheduled.

Minutes:

- A motion was put forth by Member Henderson and seconded by Member Hunt to approve the July Minutes as amended. The vote for approval was unanimous.

On a motion by Member Ross, and seconded by Member Hunt, the meeting was adjourned at 9:15 PM.

Respectfully submitted,

Sherry Pally
Secretary