

Weston Public Library Board  
Regular Meeting

Thursday, January 3, 2013

7:45 PM, Library Conference Room

Present: Library Board members: Barbara Groves, Joan Henderson, Anne Hunt, Sherry Pallay, Richard Ross, Chairman Amy Sanborn, Denis Toner; Director Karen Tatarka  
Absent: Michael Bellacosa

Meeting called to order by Chairman Sanborn at 7:50 PM.

The meeting began by welcoming new board members Richard Ross and Barbara Groves.

Chairman Sanborn will give the Library Board calendar meeting dates for 2013 and the new board member contacts to Donna Anastasia.

Treasurer's Report:

- Treasurer Toner reviewed the Second Quarter Treasurer's Report. Member Sanborn put forth a motion, seconded by Member Henderson to approve the report. The vote was unanimous.
- Member Toner will provide metrics related to patron use and expenditures of our library relative to other towns to use for budget and informational purposes.
- Chairman Sanborn will discuss account options for the Vitale funds with Pat Sullivan.

Endowment Fund:

- Member Toner presented a handout to the board with a financial plan overview of potential investment possibilities for the Library Board governed funds. He suggested the possibility of putting money in funds that would offer more growth if this was feasible given the Library regulations.

Budget

- Chairman Sanborn and Director Tatarka will meet with Rick Darling, Tom Landry and Gail Weinstein to discuss preliminary budget issues. Director Tatarka submitted a preliminary budget request to the Town.

Directors Report:

- Director Tatarka reported that the Town will cover the costs for painting the community room, the ceiling in the children's room, the staff hallway and the office. The work will be done this month.
- The fire door will be replaced this month.
- Director Tatarka reported that Tom Landry will put aside Town funds to repair the roof.
- Director Tatarka reiterated the need to hire an appropriate cleaning service to maintain the Library because it is too much for one person.

- The gate count for December decreased from 5744 to 4011 and facilities use by outside groups decreased from 33 to 20.
- Approximately 60 people attended the Charles Keating “Christmas Voices” event. Mr. Keating mentioned that he would be willing to do another fundraiser with the money possibly going towards a new sound system. Approximately 50 people attended the family film movies.
- Kiwanis will be taking over the responsibility of transporting our donated children’s books for *Norwalk Reads*.
- There was a discussion concerning the disposition of the card catalogue case since it is no longer needed.
- The culling of the fiction collection has begun to increase available space. The art collection will be reclassified.
- Director Tatarka discussed the possibility of donating the record collection and will explore this option in the future.

#### Technology Planning:

- Kindles and Nooks are now preloaded with some of our requested titles.
- The Friends voted to purchase the digital signage for the Library.
- Director Tatarka met with the technology committee in December to continue discussion concerning the redesign of the Library website.
- Director Tatarka and the technology committee met with ECA, a collaborative workstation vendor, to explore additional collaborative workstation options.
- Director Tatarka will explore prices for a mobile website.

#### Friends:

- Member Pally reviewed several recent and future Friends events including additional details on the upcoming War of 1812 program that will be cosponsored with the Weston Historical Society. There will be five events related to the War of 1812 program over the next two months.
- Member Pally reported that the Friends received a grant from Weston Education Foundation to fund a writing program.

#### Minutes:

- A motion was put forth by Member Sanborn and seconded by Member Hunt to approve the December minutes as amended. With the exception of Members Groves, Langlois, and Ross who abstained, the vote was unanimous.

#### New Business:

- Member Henderson suggested the possibility of having a defibrillator in the Library. She will explore this with Director Tatarka.

On a motion by Member Hunt, seconded by Member Ross, the meeting was adjourned at 9:16 PM.

Respectfully submitted,

Sherry Pally  
Secretary