

Weston Public Library Board
Regular Meeting

Tuesday, October 4, 2012

7:45 PM, Library Conference Room

Present: Library Board members Vice Chairman Michael Bellacosa, Anne Hunt, Lynne Langlois, Sherry Pallay, Chairman Amy Sanborn; Director Karen Tatarka
Absent: Joan Henderson, Ellen Mason (resigned), Denis Toner

Meeting called to order by Chairman Amy Sanborn at 7:45 PM.

Treasurer's Report:

- Treasurer Toner was absent.

Endowment Fund:

- A motion was put forth by Chairman Sanborn and seconded by Member Hunt to approve \$2000 to purchase daffodils for a mass planting on the Library grounds in honor of Frank Vitale. The vote was unanimous.

Policies:

- Member Sanborn will amend the *Endowment Policy, Short Term Funds Policy and Guidelines for Accepting Donations* after consulting with Pat Sullivan and present the revisions to the Board at the next meeting for their final review.

Directors Report:

- Library hours were extended to 6pm on Monday and Tuesday.
- An interior designer, specializing in libraries, is scheduled to visit the Library this Thursday. The Board is invited to attend.
- The gate count for September was 4446 and facilities use by outside groups was 33.
- Touch-A-Truck was attended by 70 children and positively received so the plan is to schedule this event annually.
- Director Tatarka stated that she is pleased that the Weston Newcomers and Neighbors Club have scheduled several events at the Library since this will introduce new residents to the building.
- Director Tatarka submitted the Library Annual Town Report FY 2011-2012 to First Selectman Gayle Weinstein, as well as posting it to the public. Report highlights included a 30 percent rise in computer use, 40 percent rise in programming and 50 percent rise in attendance at programs.
- One-Click is now available for Android mobile devices.
- Director Tatarka plans to meet with an electrician to discuss outside lighting.
- A project to correct Dewey Decimal errors will continue until completion.

- Director Tatarka will review the Fairfield County Library Administrations Group Survey which should be useful in comparing our collections and services with other Fairfield Libraries.
- Chairman Sanborn and Director Tatarka will attend the Association of Connecticut Library Boards conference on Endowment Funds this month.

Technology Planning:

- A motion was put forth by Chairman Sanborn and seconded by Member Langlois to authorize Director Tatarka to spend up to \$250 for the Kindle Fire.
- Director Tatarka will present a written proposal for digital signage prior to the next Board meeting.
- Member Bellacosa presented his research on the use of Paypal for online patron donations. Director Tatarka suggested that a donation page should not be added until the Library website is redesigned.

Friends:

- Chairman Sanborn and Member Hunt will work with the Friends to discuss and coordinate programs for a 50th Anniversary Library event.

Minutes:

- A motion was put forth by Member Hunt and seconded by Member Bellacosa to approve the September minutes as amended. The vote was unanimous.

Old Business

- A classical music concert coordinated by Diedre Doran and featuring Matthew Harrison and Vlada Yaneva is set for October 14. Chairman Sanborn and Member Pally will coordinate refreshments for the event.

On a motion by Member Sanborn, seconded by Member Pally, the meeting was adjourned at 10:00 PM.

Respectfully submitted,

Sherry Pally
Secretary