

Weston Public Library Board Meeting
February 4, 2014

PRESENT: Michael Bellacosa, Denis Toner, Lynne Langlois, Joan Henderson, Amy Sanborn, Anne Hunt and Director Karen Tatarka.

By phone: Rick Ross

ABSENT: Barbara Groves

Chairman Sanborn called the meeting to order at 7:55 PM.

Election

- Chairman Sanborn nominated Member Hunt to be Secretary. Member Langlois seconded. Motion passed unanimously.

Treasurer's Report

- No recent activity
- A payment was made to reimburse Pat Sullivan for her legal advice related to the Vitale estate.
- Member Henderson moved to accept the report as amended. Member Langlois seconded. Motion passed unanimously.

Board Governed Funds

- Questions to clear with the Town on Board Governed Funds documents:
 - Will the Town require an audit of the Funds?
 - Need clarification on language in different parts of the documents
 - Does the Town need to be a signatory on the Funds?Chairman Sanborn will discuss these issues with the Town.
- Treasurer Toner is exploring Board insurance coverage and reviewing Board Governed Fund documents with appropriate people.
- The board will continue discussion as to whether it should have a brief statement on the WPL website summarizing the Board Governed Funds. The form of the statement and its inclusion will require board approval.

Budget

- Director Tatarka announced First Selectman Weinstein has decided to include the additionally requested \$5,000 in the books and materials line for her proposed FY 2014-2015 budget.
- The First Selectman will be presenting the budget to the other Selectmen on February 12. It will be voted on February 24.
- Board of Finance will be meeting March 10 to review the budget.
- The board will continue to monitor the additional need for staffing which has been deferred.

Space and Strategic Planning

- The first focus group met and Suzanne Douglas Harris, the facilitator, was pleased with the gathering. Everyone who was contacted to participate did so without reservation. No substitutes were needed.
- The next focus group is scheduled for Sunday, February 9th. The public focus group will meet Sunday, February 23.
- Everyone who attended the focus group was given a copy of the survey which will be circulated to the public later. Ms. Harris suggested that the survey not go town-wide until after the focus groups have met to determine if they needed to be amended.

Technology Planning

- The attributes of the new website were discussed. Member Bellacosa moved to approve the new website and ready it for launch. Member Langlois seconded. Motion passed unanimously.
- The Friends will send out a blast announcing the website launch.

Director's Report

- 33 groups used the library in January. The gate count was 4,464. Print resources are up 2%.
- The Minecraft program attracted 17 children. They shared tips and usage ideas. March 2 will be the next program utilizing Legos.
- Raspberry Pi is a microcomputer the high school students will be building which allows access to the card catalogue. The high school has a 3-D printer which will be used to build cases for the devices.
- The library held sign-ups for library cards at the Middle School. They are working on a mobile broadband system to make accessing sign-ups easier.
- The card catalogues are Town property and therefore their sale has to be supervised by the Town. A silent auction will be open until the end of the month. An article will be appearing in the Forum about the auction.
- Matthew Harrison and Valada Yaneva have contacted Director Tatarka about a new music program. She has also been contacted by the Karkowska sisters who play the violin and the piano. Since the Friends may also be having a big program in May, the decision was to wait until after the next Friends meeting on February 12 to make a determination on which program we will sponsor and when.
- Chairman Sanborn suggested another option. A former Weston student has composed a musical show which he is currently attempting to present in NYC. She will present the idea to the Friends to see if there is any interest in pursuing it as a fund raising event.
- Director Tatarka presented changes in the policy about DVD circulation. Member Henderson moved to accept the changes in policy. Member Bellacosa seconded. Motion passed unanimously.
- Director Tatarka presented the second quarter report on circulation materials.

Friends

- The New Yorker roundtable is starting again. The cost is going to be less than discussed last month.
- Several Lunch and Learns are scheduled in March.

Minutes

- Member Bellacosa moved to accept the December 3, 2013 minutes as amended. Member Henderson seconded. Motion passed unanimously.
- Treasurer Toner moved to accept the January, 2014 minutes as amended. Member Bellacosa seconded. Member Langlois abstained. Motion passed with one abstention.

Old Business

- 50th year commemorative mugs were discussed. Travel mugs were suggested as possibilities. Chairman Sanborn will look into it.

New Business

- None.

Member Henderson moved to adjourn. Member Ross seconded. The meeting adjourned at 10:00 PM.

Respectfully submitted,

Anne Hunt
Secretary