

# SCHOOL BUILDING & BUILDING COMMITTEE MEETING MINUTES –May 14, 2008

Attendance/Distribution:	Firm/Company:	Present:
<b>Weston School Building Committee &amp; TOW Building Committee:</b>		
Joe Fitzpatrick (JF)	Committee Chair (SBC/BC)	yes
Richard Wolf (RW)	Vice Committee Chair (SBC/BC)	yes
David Coprio (DC)	(SBC/BC)	no
Don Gary (DG)	(SBC/BC)	yes
Allen Swerdlowe (AS)	(SBC/BC)	yes
Ellen Uzenoff (EU)	(SBC)	yes
<b>Others:</b>		
Carl R. Goedecke (CRG)	TOW, Owner's Representative	yes
Tom Landry	TOW Administrator	yes
Dan Clarke	Dir, Facilities for BOE	yes
John Reed	Superintendent of Schools, TOW	no
Doris Fiotakie	Weston Public Schools	no
Dr. Margaret Wirtenberg	Public	yes
Donna Bauman	Public	yes
Kathy Meighan	Public	yes
Kim Winchell	HB Fishman	yes
Mark Petrin	IES	yes
David Maurer	IES	yes
Gene Leitermann	TPC	no
William Warfel	WW, LLC	no
Shashi Attawar	IES	yes

<u>Item #:</u>	<u>Description/Discussion:</u>	<u>Action/Follow up:</u>
1)	<b>Attendance:</b>	CRG as above
2)	<b>Meeting Called to Order: @ 7:34PM</b>	JF
3)	<b>Approve Minutes of Previous Meetings:</b>	
a)	Approve Minutes of 4/30/08;	approval postponed to next SBC meeting
4)	<b>HS Auditorium:</b>	
a)	IES discussed that the low bidder, Carlson Construction did include all work defined in the scope of work; that they have acceptable references & are qualified for the project; items needing further clarified will be discussed with Carlson & IES to clarify the wood finish; IES will & the SBC will do further reference checks prior to the 5/12 SBC Special meeting; approved seating is to be as recommended by TPC, Ducharme, with oak wood finished to match the ex auditorium wood; IES to develop a time line with Carlson for completion by NLT Oct 15, 2008;	SBC will recommend to the BOS, on 5/27 that the Auditorium project be funded per an outline to be developed at a special SBC meeting on 5/21/08;
b)	Construction supervision for the project will be developed by the SBC	SBC will request interviews with prospective applicants at the next meeting;
5)	<b>TOW Roof Replacement:</b>	
a)	Joe F reported that the TOW Historic District Committee & Board of Selectman approved the use of slate for the Town Hall roof replacement; Kim Winchell HBF reviewed the slate options & suggested the "Semi Weathering Gray" as the choice which most closely matches the existing roof; Kim noted that this slate will change colors to some extent due to UA within 2 years and then stabilize; after 2 years the color should be similar to the present slate; color mix will develop to brown, gray, buff and green; Kim to work with Silktown & TL to develop an approved schedule;	The SBC recommended approval of the "Weathering Gray" ; approval unanimous; the contract completion will be coordinated with TL, Kim & Silktown; roof #2 is not to be included; mobilization will start immediately;
6)	<b>O&amp;G Schedule / Progress:</b>	

## SBC/BC MEETING MINUTES – 05/14/08– Cont.

<u>Item</u>	<u>Description/Discussion</u>	<u>Action/Follow up</u>
a)	HS:	
i)	Commissioning: Review complete; report to be submitted early in "08;	BOE/Dan C & John V to follow;
b)	3-5 Close:	
i)	Close-out status: (1) Pipe & Power (Bond Co); discussed in executive session	CRG to follow with KB/ C&W & MS/O&G;
ii)	Commissioning: Review complete; report to be submitted early in "08;	BOE/Dan C to follow with the final report & corrective recommendations in early 2008;
7)	<b>Alternate Energy Committee (AEC):</b>	
i)	A report is being edited and will be issued to the BC for review in the near future; a preliminary discussion with the BOS will be scheduled for 5/27;	AEC to follow; grants available will be reviewed as well
8)	<b>New Business as may properly come before the SBC:</b>	
9)	<b>Executive Session:</b>	
a)	A preliminary review of pending claims took place in closed (no public in attendance) session;	None
10)	<b>Change Order &amp; Invoice Approval:</b>	
a)	Invoices: Soft cost invoices presented for approval;	Several invoices were submitted for approval / payment; TOW, Commission Room
11)	<b>Next Meeting Regularly Scheduled SBC &amp; BC Meeting:</b> Wednesday, <u>6/04/08</u> @ 7:30; PM, TOW, Commission Room	
12)	<b>SBC &amp; BC Adjournment:</b> Meeting adjourned @ 9:25 PM	AW motioned, RW 2 <sup>nd</sup> to adjourn; approval unanimous

This is a summary of the items discussed at the above noted meeting and is a record of the proceedings; should any participating party note discrepancies please make them known, in writing, to all parties within 2 working days of distribution.

SBC MINUTES NOTED for REVIEW; MINUTES APPROVED \_\_\_\_ / \_\_\_\_ / \_\_\_\_ by SBC  
Carl R Goedecke, Owner's Rep.      cc: All