

**SCHOOL BUILDING & BUILDING COMMITTEE MEETING MINUTES –November 19, 2008**

<u>Attendance/Distribution:</u>	<u>Firm/Company:</u>	<u>Present:</u>
<u>Weston School Building Committee &amp; TOW Building Committee:</u>		
Joe Fitzpatrick (JF)	Committee Chair (SBC/BC)	no
Richard Wolf (RW)	Committee Vice-Chair (SBC/BS)	no
David Coprio (DC)	(SBC/BC)	yes
Don Gary (DG)	(SBC/BC)	yes
Raisa Kendall (RK)	(BC)	no
Allen Swerdlowe (AS)	(SBC/BC)	yes
Ellen Uzenoff (EU)	(SBC)	yes
<u>Others:</u>		
Carl R. Goedecke (CRG)	TOW, Owner's Representative	yes
Dan Clarke (Dan C)	Dir, Facilities for BOE, Weston Public Schools	no
Dr. Margaret Wirtenberg	Public	yes
Donna Bauman	Public	no
Claudia Hahn	Public	yes
Johanna Pfund	Public	no
Peter Figliola	Public /Booster Barn	no

<u>Item #:</u>	<u>Description/Discussion:</u>	<u>Action/Follow up:</u>
1)	<b>Attendance:</b>	CRG as above;
2)	<b>Meeting Called to Order: @ 7:40 PM</b>	Call to order by AS, Acting Chair
3)	<b>Approval of Previous Meeting Minutes:</b>	
a)	Approval of the 11/12/08	DG motioned, DC 2 <sup>nd</sup> to approve minutes as written; approved with EU abstaining
4)	<b>Booster Barn (BB):</b>	
a)	Health code review is to be pursued by KB;	DM / KB to follow;
b)	Design comments:	KB to refine design with consideration to the comments noted;
i)	Center counters are movable (should they be on wheels;	
ii)	SBC & KB feels counters should be SS;	
iii)	Glass doors to have some form of obscure glass, back lit, doors 16" ± wide;	
iv)	The building will be fire rated per code;	
v)	Cooking exhaust will project higher than the press box, exact location to be determined, SBC prefers a path thru the press box;	
vi)	Counter overhead lighting needs to be designed by KB & reviewed with the SBC;	
vii)	SBC does not want lights on the outside of the building;	
viii)	The "eyebrow" over the counters to be removed;	
ix)		
c)	Dan C is to check the equipment list;	Dan C to review list with BOE, Boosters club & KB
d)	Colored elevation selected for further development was red with blue doors; materials to be budgeted;	KB to develop budget alternates for SBC approval;
i)	Alternate 1- brick	
ii)	Alternate 2 - Ground face block, colored;	
iii)	Alternate 3 – Painted block	
iv)	Alternate 4 – fiber cement panels	
e)	Budgets should be ready for the SBC review by 12/3/08	KB to distribute by e-mail
5)	<b>HS Auditorium Project:</b>	
a)	Construction Status:	
i)	CCC feels that the space will be finished by 12/3/08 including seating and mechanical	CCC to follow

## SBC/BC MEETING MINUTES – 11/19/08– Cont.

<u>Item</u>	<u>Description/Discussion</u>	<u>Action/Follow up</u>
	equipment; Seats are now scheduled to arrive 11/30	
	ii) The thrust stage apron will be reviewed after the stage is in place	SBC & Weston Arts Committee to follow;
	iii) AS asked for a review of the flutter-board finish;	CRG to follow with CCC
	iv) Control Rm. and catwalks are to be painted by the BOE; Dan C to coordinate with CCC;	Dan C to coordinate with CCC
<b>6)</b>	<b>TOW Town Hall Roof Replacement:</b>	
	a) The roof slate installation is proceeding per schedule;	HBF is following with TL
	b) It was confirmed that no shrub were damaged by Silkdown;	None
<b>7)</b>	<b>Alternate Energy Committee Discussion:</b>	
	a) AS & DG will meet with the legal firm that prepared the energy RFP this week; status of the RFP will be updated at next meeting;	AS & DG to follow;
<b>8)</b>	<b>New Business that may properly come before the meeting:</b>	
	a) Tom L asked the SBC to approve an auditor for the School Building Books to expedite the final payment from the State of CT;	For lack of a quorum at the time of the discussion, the audit proposal will be reviewed at the next SBC scheduled meeting;
<b>9)</b>	<b>Executive Session:</b>	
	a) CRG stated noted that C&W have not confirmed the mediation dates between the TOW & C&H (temp. schedule for 12/11/08) and between TOW & FT (temp. schedule for 12/12/08); SBC has not been officially notified of the mediations;	C&W to schedule;
<b>10)</b>	<b>Change Orders &amp; Invoices for Payment Approval:</b>	
	a) No Construction Applications, Consultant invoices or other invoices, were presented for approval;	None;
<b>11)</b>	<b>Next Regularly Scheduled Meeting of SBC &amp; BC Meeting:</b>	
	a) Wednesday, <u>12/03/08</u> @ 7:30; PM, Town of Weston, Commission Room	SBC / TOW, Commission Room
<b>12)</b>	<b>SBC &amp; BC Meeting Adjournment:</b>	
	a) Meeting adjourned @ 9:15PM	DG motioned, DC 2 <sup>nd</sup> to adjourn; approval unanimous

This is a summary of the items discussed at the above noted meeting and is a record of the proceedings; should any participating party note discrepancies please make them known, in writing, to all parties within 2 working days of distribution.

SBC MINUTES NOTED for REVIEW; MINUTES APPROVED \_\_\_/\_\_\_/\_\_\_ by SBC  
 Carl R Goedecke, Owner's Rep. cc: All