

SCHOOL BUILDING & BUILDING COMMITTEE MEETING MINUTES –November 12, 2008

Attendance/Distribution:	Firm/Company:	Present:
Weston School Building Committee & TOW Building Committee:		
Joe Fitzpatrick (JF)	Committee Chair (SBC/BC)	yes
Richard Wolf (RW)	Committee Vice-Chair (SBC/BS)	yes
David Coprio (DC)	(SBC/BC)	no
Don Gary (DG)	(SBC/BC)	yes
Raisa Kendall (RK)	(BC)	no
Allen Swerdlowe (AS)	(SBC/BC)	yes
Ellen Uzenoff (EU)	(SBC)	no
Others:		
Carl R. Goedecke (CRG)	TOW, Owner's Representative	yes
Dan Clarke (Dan C)	Dir, Facilities for BOE, Weston Public Schools	no
Dr. Margaret Wirtenberg	Public	yes
Donna Bauman	Public	yes
Claudia Hahn	Public	yes
Johanna Pfund	Public	yes
Peter Figliola	Public /Booster Barn	no

Item #:	Description/Discussion:	Action/Follow up:
1)	Attendance:	CRG as above;
2)	Meeting Called to Order: @ 7:42 PM	JF
3)	Approval of Previous Meeting Minutes:	
a)	Approval of the 8/17/08, 10/15/08 & 10/29/08	AS motioned, RW 2 nd to approve minutes of all three meetings as written; approval unanimous
4)	Booster Barn (BB):	
a)	JF reported that KB in moving forward with the BB as discussed at the previous meeting; AS suggested the SBC needs a final design and budget review as some items were still unresolved; among the items to be resolved:	KB will provide drawings & budget for distribution to the SBC;
i)	Should the "eye brow" over the door be removed or remain?	After SBC review of the KB budget the SBC will act on open items;
ii)	Will heat be provided to reduce winter maintenance and annual pipe draining?	
iii)	Are floor drains required?	
iv)	What is the final bay widths and window breakdown?	
v)	What are the options for the fold up doors?	
vi)	What are the budget and the options?	
5)	HS Auditorium Project:	
a)	Construction Status:	
i)	The project schedule remains as is, 11/26/08 for completion less punch list; the HS can begin reinstalling their sound system on 11/27; JF emphasized the need to keep pressure on Carlson Const. to meet the dates;	CRG to follow;
ii)	Carpet will be installed during the week of 11/17, the Auditorium floor will be painted first; SBC needs to approve the floor color;	CRG to expedite getting revised floor paint samples;
iii)	CAR #8019, paint, drywall & wood at entrances #4 & #10, \$5,019.77 was approved after review of the budget as it stands today;	CRG to notify CCC
iv)	Stage smoke damper heat detection operation will be verified by the BOE and made operational;	CRG to coordinate with Dan C;
v)	The thrust stage screening needs funding, ± \$14,000, the SBC asked the HS Arts Committee to investigate possible options;	Design & fabrication can be accomplished off site after field measurements are taken;

SBC/BC MEETING MINUTES – 11/12/08– Cont.

<u>Item</u>	<u>Description/Discussion</u>	<u>Action/Follow up</u>
	vi) Control Rm. and catwalks are to be painted by the BOE; CCC, CO # 8025 for the same is not approved;	CRG to coordinate with Dan C. & CCC
6)	TOW Town Hall Roof Replacement:	
	a) The roof slate installation is in progress, CRG notes many slate flakes were apparent at the site;	CRG to question HBF regarding an acceptable amount of slate flakes;
	b) It was by noted, the public, that shrub damage has occurred around the Town Hall;	The SBC stated that the contractor is responsible for construction related site damage;
7)	Alternate Energy Committee Discussion:	
	a) AS & DG will meet with the legal firm, that prepared the energy RFP, to sort out the status as a result for personnel changes at the law office;	AS & DG to follow;
8)	New Business that may properly come before the meeting:	
	a) None	None
9)	Executive Session:	
	a) CRG stated he was notified by Ken Bernard that mediation between the TOW & C&H is scheduled for 12/11/08 and between TOW & FT is scheduled for 12/12/08; the SBC has not been officially notified of the mediations;	CRG to ask C&W for a mediation schedule;
10)	Change Orders & Invoices for Payment Approval:	
	a) Construction Applications, Consultant invoices & other invoices, were presented for approval;	SBC approved invoices as presented except for IES invoices which were put on hold;
11)	Next Regularly Scheduled Meeting of SBC & BC Meeting:	
	a) Wednesday, <u>1/19/08</u> @ 7:30; PM, Town of Weston, Commission Room	SBC / TOW, Commission Room
12)	SBC & BC Meeting Adjournment:	
	a) Meeting adjourned @ 9:25 PM	AS motioned, RW 2 nd to adjourn; approval unanimous

This is a summary of the items discussed at the above noted meeting and is a record of the proceedings; should any participating party note discrepancies please make them known, in writing, to all parties within 2 working days of distribution.

SBC MINUTES NOTED for REVIEW; MINUTES APPROVED 11 / 19 / 08 by SBC
 Carl R Goedecke, Owner's Rep. cc: All