



Incorporated 1787

**Board of Police Commissioners
Tuesday May 3, 2016
Meeting Minutes
7:00 PM Town Hall Commission Room**

Meeting called to order at 7:00 PM

Commissioners Present: Bill Brady Chairman, Beth Gralnick Vice Chairman, Susan Moch, Dawn Egan, Peter Ottomano, Woody Bliss and Jess DiPasquale arrived at 8:25 PM for Executive Session

Others Present: Chief Troxell, John Conte Town Engineer, Chris Proudfoot Westport Police

- 1. Pledge of Allegiance**
- 2. Consideration / Approval April 5, 2016 Meeting Minutes**

Commissioner Brady made a motion to approve the April 5, 2016 meeting minutes Commissioner Gralnick moved to approve minutes, Commissioner Egan 2nd, motion passed. Commissioner Bliss abstained and Commissioner DiPasquale was not present.

- 3. Police Department New Renovation Review Update – Board of Finance Meeting Thursday, May 3, 2016, 8:00 PM at Town Hall, Sergeant Daubert is sitting in for the Chief. Allen Swerdlow will be presenting a power point presentation regarding three options for the renovation of the Police Department.**
- 4. Chiefs Report**

Current Monthly Reports / OT / Budget – The Chief spoke to Rick Darling and Rick said the Police Department will not have to have a supplemental appropriation. They still have to backfill money into the overtime line based on the union contract settlement for retroactive pay and also to put in 9% into the current overtime line before the end of June. We have received \$22,625.00 in CIRMA reimbursements.

April was distracted driving awareness month the Officers were out on the road checking for violations.

The Chief would like to re-establish the citizen academy for spring 2017.

Johnny Marsili will be graduating from Milford Police Academy May 23rd, 2016. Commissioner Brady will attend and suggests other Commissioners consider attending.

Grant Updates / Donations – Dana and Steven Spencer gave the Police Department a \$500.00 donation. The Chief will deposit it in the equipment budget line.

Commissioner Brady made a motion to approve the \$500.00 donation from Dana and Steven Spencer, Commissioner Moch moved and Commissioner Gralnick 2nd, motion passed.

Officer Joe Miceli has been looking into grants that may be available.

The Commissioners would like the Police Officers to be trained and equipped to carry Narcan. The Commissioners would like to have on-site training for the Officers.

State of Connecticut Department of Transportation Letter – Department of Transportation sent a letter to the Chief on April 12, 2016 regarding improperly posted speed limit signs and improper use of temporary stop signs on Old Mill Road. If not corrected by May 12, 2016 the town will face penalties. The Chief will forward the letter to Town Attorney Pat Sullivan for her review.

Town Engineer, John Conte – Will work with Joe Lametta and the Chief to correct the stop signs on Old Mill Road. John also stated that they are going to be doing maintenance on three bridges in town on Cavalry Road, Davis Hill and River Road once they get started there will be one lane open on those bridges.

Additional Business for Commission Consideration – Stop sign on Pent Road when the new bridge went up by Pent Road and Old Orchard Road they took a stop sign out which was on Pent Road at Godfrey Road the plans never called to replace the stop sign. The Chief would like to replace the temporary stop sign with a permanent one. We will have to have a public hearing at our June 7, 2016 Commission Meeting.

Tree on Norfield Road – The Commissioners would like to have the tree warden, John Pokorny look at the tree on Norfield Road to make sure the tree is healthy, if not, they would like the tree to come down. Per documentation located by Commissioner Brady the previous tree warden concluded the tree was a serious safety hazard and should be removed in 1998.

Commissioner Moch made a motion to see if the tree is currently healthy, 2nd by Commissioner Egan, motion passed.

Chief Troxell will call John Pokorny and if necessary, he will call Weston Arborists.

Chief Troxell would like to get a 2013 used car from Chevrolet for an SRO officer. The price was originally \$19,950.00 but because of de-appreciation it is now \$18,950.00. Discussion about do we have other cars that can be used? The answer is no due to outside jobs, court, etc.

Commissioner Bliss made a motion to get the 2013 car from Chevrolet for the SRO for \$17,000.00, Commissioner Gralnick 2nd, motion passed. Chief feels he can get it for \$17,000.00.

Budget Discussion - Nothing to discuss at this time.

5. Sub-Committee Reports

Citizen of the Year Update – will be discussed in Executive Session.

6. Additional Business for Commission Consideration – None at this time.

Commissioner Brady asked for a motion to go into Executive Session at 8:20 PM moved by Commissioner Moch, 2nd by Commissioner Gralnick, motion approved.

Commissioner DiPasquale arrived for Executive Session at 8:25 PM.

The Commission came out of Executive Session and returned to public session at 9:10 PM.

A motion was made and seconded to name Margaret Wirtenberg the 2016 Board of Police Commissioners Citizen of the Year. The motion passed unanimously.

A motion was made and seconded for the Chief to give a conditional offer of employment as a police officer to Christopher Proudfoot. The motion passed unanimously.

The meeting adjourned at 9:15 PM.

**Respectfully submitted,
Mary Gunshor
Police Commission Recording Secretary
Approved 6/7/16**

