



Incorporated 1787

Parks & Recreation Commission

**REGULAR MEETING  
MINUTES  
MONDAY AUGUST 9, 2010  
7:30 P.M.**

**WESTON TOWN HALL  
DAUGHERTY COMMISSION ROOM**

David C. Juneau  
*Chairman*  
Committees:  
Administrative,  
Fields

Carl Bernstein  
*Vice Chairman*  
Committees:  
Fields, Parks

Eric Albert  
*Secretary*  
Committees:  
Administrative,  
Programs

Marc Butlein  
*Commissioner*  
Committee:  
Programs

P.J. Dodge  
*Commissioner*  
Committee:  
Fields

Carlos Mello  
*Commissioner*  
Committee:  
Aquatics

Robert A. Uzenoff  
*Commissioner*  
Committee:

*Official action of the commission in these minutes is indicated by underlining.*

The Weston Parks and Recreation Commission (WPRC) held its regular monthly meeting on Monday, August 9, 2010 at Weston Town Hall. Commissioners present: Eric Albert, Carl Bernstein, Marc Butlein, David Juneau and Robert Uzenoff. Carlos Mello joined the meeting at 7:53 p.m. Commissioners absent: P.J. Dodge. Staff present: Weston Parks and Recreation (P&R) Director David Ungar. Public present: None.

- 1) Call to order: Mr. Juneau called the meeting to order at 7:32 p.m.
- 2) Approval of Minutes. Minutes of the July 12, 2010 meeting were approved as corrected. For: Albert, Bernstein, Butlein, Juneau and Uzenoff. Against: None.
- 3) Public Forum: None.
- 4) Unfinished Business
  - a) Review of Action Items Due from July 12, 2010 Meeting.
    - i) 2010-04 – The Commission requested that Mr. Ungar move this project forward at a faster pace. Mr. Ungar agreed to continue to work with Ms. Shattuck to try to schedule site visits with other local P&R departments in order to do further diligence regarding software possibilities. Mr. Ungar will provide further information at the Commission’s September meeting.

- ii) 2010-07 – Mr. Ungar met with Mr. Brolin of Sports Turf Specialties. See discussion at Item 6(a) below. This item is now closed.
  - iii) 2010-08 – Mr. Bernstein and Mr. Ungar further discussed the bond/deposit issue and decided that in light of the fact that Weston Little League is paying additional amounts toward the Bisceglie Field 1 renovation, it would not be an appropriate time to pursue a bond or deposit for field usage. This item is now closed.
  - iv) 2010-09 – The Commission discussed that the Town’s Capital Planning Committee will begin meeting prior to the start of the next budget cycle (September-October time frame) and that P&R will try to get on their agenda early in the process. The Commission agreed to try to get the P&R 10-year capital plan in the hands of the Capital Planning Committee members in advance of a meeting and discussed the idea of contacting a few representatives of the Committee in advance. This item remains open.
- b) Other Unfinished Business.
- i) Mr. Bernstein reminded the Commission that the annual Labor Day Weekend Movie Night is set for Sunday, September 5<sup>th</sup> with the feature film being *The Music Man*.
- 5) Reports of Standing Committees and Resulting Motions.
- a) Administrative Committee (Messrs. Juneau and Albert).
    - i) No items to report.
  - b) Aquatics Committee (Mr. Mello).
    - i) Mr. Ungar reported that usage at the Bisceglie Scribner Park (BSP) pond was still low. Lynn Stevens is in the process of surveying prior users of the pond to try to learn why usage is down this summer. Mr. Ungar expects to provide a further report at the Commission’s September meeting.
    - ii) Mr. Ungar reported that the Middle School pool is currently closed for its scheduled annual draining, cleaning and mechanical work. There are no significant issues to report and the pool should re-open on schedule in time for the start of the school year.
  - c) Fields Committee (Messrs. Bernstein and Juneau and Ms. Dodge).
    - i) See discussion of Revson and BSP 1 fields at Items 6(a) and 6(b) below.
    - ii) Mr. Ungar reported that they are starting this week to prep all infields for fall usage.

- iii) Mr. Ungar spoke with Dr. Dest regarding his visit and review of the fields, which will occur either late in the week of August 23 or sometime during the week of August 30. Mr. Ungar will provide the Commission with the final date of Dr. Dest's visit as soon as it is determined in the event any Commissioners would like to participate.
  - iv) Mr. Ungar reported that the grass surfaces on the BSP, Morehouse and Revson fields look good as the irrigation systems have been working well during the extreme heat of July.
- d) Programs Committee (Messrs. Albert and Butlein).
- i) Mr. Ungar reported to the Commission that he learned today of a summer baseball camp being conducted by an outside party, IST, at the request of Weston Little League. The camp is occurring on BSP Fields 2 and 3 and no prior notice was given to Mr. Ungar or anyone else at P&R. Mr. Ungar expressed his significant concerns to both John Clevenger of Weston Little League and IST regarding the fact that IST/Weston Little League never sought P&R approval and did not make the required payment for field usage. Mr. Juneau will follow up with Mr. Clevenger and Mr. Ungar will speak further with IST.
  - ii) Mr. Uzenoff suggested that the Commission draft a memorandum of understanding or similar document that lays out all field usage rules, including fee issues, so that all users of Town fields can understand the rules/regulations. Mr. Mello and Mr. Ungar will draft a field usage policy document for review by the full Commission.
- e) Parks Committee (Mr. Bernstein).
- i) No items to report.
- 6) New Business.
- a) Report on Meeting with Dennis Brolin of Sports Field Specialties re. Revson Field.
    - i) On Thursday, August 5, Mr. Ungar met with Mr. Brolin, who had been recommended by both Mr. Clevenger and Don Lemieux, the head groundskeeper for the Bridgeport Bluefish. Mr. Clevenger and First Selectman Weinstein also participated in this meeting. Prior to the meeting, Mr. Brolin walked Revson Field himself and also read the Milone and MacBroom report as well as Dr. Dest's prior reports.
    - ii) Recognizing that replacement of the field in its entirety is not a viable option, Mr. Brolin made several suggestions that he believed would allow for a drier/more playable field. These

recommendations include: significantly raising the pitch of the infield in order to run water away (by approximately 6 inches); adding drainage trenches; stepping up the core aeration and top dressing with sand. Mr. Brolin is working up a cost estimate for his recommended renovations, which he will provide to Mr. Ungar within a week.

- iii) Mr. Brolin also suggested that the use of quick dry or surface be limited as it appears not to have been used properly. In this regard, the Commission discussed the possibility of banning the use of quick dry from the BSP fields and at Revson unless applied by P&R or its contractors and/or school personnel. Mr. Juneau will draft a proposal to send to Weston Baseball/Weston Little League regarding future usage of quick dry on the Town's baseball fields.
- iv) In the meantime, Mr. Ungar will share Mr. Brolin's recommendations with Dr. Dest to get his views. Mr. Brolin and Dr. Dest have worked together in the past on other projects.
- b) Update on Bisceglie Scribner Park Field #1 Renovation.
  - i) Mr. Ungar reported that the infield renovation work on BSP Field 1 began last week. The contractor, MVP Aqua Turf, had conducted work as follows: stripping the infield and cutting four feet into the outfield edges down to the base turf; excavating the clay and underneath drainage materials from the baselines; adding a fabric layer over the trap rock and drainage sand over the fabric to prevent water infiltration onto the drainage rocks (in the baselines and basepaths). The sod will be put in on Thursday with the project expected to be completed by the end of the week assuming satisfactory weather. Mr. Ungar stated that he was very pleased with the work thus far and expected the field to be playable by the end of the summer.
- 7) Correspondence.
  - a) Mr. Juneau received correspondence from Helen de Keijzer, Chair of the Commission on Aging, who indicated that she would reach out again in the near future to further discuss the idea of joint work between the two commissions.
- 8) Announcements, Remarks for the Good of the Order: None.
- 9) Adjournment: The Commission adjourned at 9:20 p.m., Mello/Uzenoff motion and second. All in favor 6-0.

Respectfully Submitted,

Eric Albert

## OPEN ACTION ITEMS

- 2010-04 Opened on 1/11/10. Mr. Albert will work with Mr. Ungar to further investigate the option of automating P&R program registration and upgrading the P&R website. Mr. Ungar and Ms. Shattuck are conducting further investigation into various software products. Mr. Ungar will provide an update to the Commission at its September meeting.
- 2010-07 Opened on 5/10/10. A joint P&R/BOE committee, in conjunction with Weston Baseball, will identify a ballfields expert and commission a study of Revson. Mr. Ungar met with Dennis Brolin of Sports Turf Specialties on August 5, 2010. This Item is now closed.
- 2010-08 Opened on 6/14/10. Mr. Bernstein and Mr. Ungar will discuss the possibility of a bond/deposit requirement with Weston Little League/Weston Baseball/The Diamond Club. Mr. Bernstein and Mr. Ungar decided against pursuing a bond/deposit at this time. This Item is now closed.
- 2010-09 Opened on 7/12/10. Mr. Mello and Mr. Ungar will schedule a meeting with the Town's Capital Planning Committee to discuss the P&R 10-year capital plan. This item remains open.
- 2010-10 Opened on 8/9/10. Mr. Mello and Mr. Ungar will draft a field usage policy document for review by the full Commission.
- 2010-11 Opened on 8/9/10. Mr. Juneau will draft a proposal to send to Weston Baseball/Weston Little League regarding future usage of quick dry on the Town's baseball fields.