

# TOWN of WESTON, CONNECTICUT



Incorporated 1787

Parks & Recreation Commission

## REGULAR MEETING

### MINUTES

MONDAY, JANUARY 9, 2012

7:30 P.M.

WESTON TOWN HALL

DAUGHERTY COMMISSION ROOM

Eric Albert  
Chairman  
Committees:  
Administrative,  
Programs

Robert Uzenoff  
Vice Chairman  
Committee:  
Administrative

Carl Bernstein  
Commissioner  
Committees:  
Fields, Parks

Marc Butlein  
Commissioner  
Committee:  
Programs

Brian Collins  
Commissioner  
Committee:

Jed Ferdinand  
Secretary  
Committee:  
Aquatics

David Juneau  
Commissioner  
Committee: Fields

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*Official action of the commission in these minutes is indicated by underlining.*

The Weston Parks and Recreation Commission (WPRC) held its regular monthly meeting on Monday, January 9, 2012 at Weston Town Hall. Commissioners present: Eric Albert (Chairman), Jed Ferdinand, Bob Uzenoff, Marc Butlein, Brian Collins and David Juneau (8:15 p.m.). Commissioners absent: Carl Bernstein. Public present: Linda Gelfand and her son David.

1) Call to order: Mr. Albert called the meeting to order at 7:45 p.m.

2) Approval of Minutes. Minutes of the December 12, 2011 meeting were approved subject to minor modifications. For: Albert, Ferdinand, Collins, Butlein and Uzenoff. Against: None. Motion carried 5-0.

3) Public Forum.

a) None.

4) Unfinished Business

a) Review of Action Items: None.

b) Middle School Pool Status Report: Mr. Ungar presented the Middle School Pool Report, dated January 9, 2012 (copy attached). Mr. Ungar stated that the showers are in the process of being worked on and there is a tentative repair date of Saturday, January 14, 2012. Some progress has been made on boys' locker room. Flooding, septic and pool perimeter lighting are still to be worked

- 31 on. Larger issues remain to be addressed over time and are under  
32 consideration by the Board of Ed. Mr. Butlein suggested that Mr.  
33 Ungar should create the same type of checklist that we devised for  
34 the pool for the Commission's other areas as well, such as fields  
35 and facilities. The Commissioners were favorably inclined to the  
36 proposal.
- 37 c) Update on 2012-13 Operating and Capital Budget: Since the  
38 December 2011 meeting, when the Commission approved draft  
39 Capital and Operating Budgets, Mr. Ungar had an initial meeting  
40 with the First Selectman, Finance Director and members of the  
41 Budget Committee. There were a few questions about line items on  
42 the Operating Budget related to the salary structure for counselors  
43 and lifeguards. They also requested a report for Bisceglie Pond for  
44 summer 2011. Additional questions included field maintenance  
45 policies (related to outsourcing or doing maintenance in-house  
46 again) and the impact on the Operating Budget if certain pool  
47 improvements (such as the new UV system) are implemented.
- 48 In terms of the Capital Budget, the First Selectman was favorably  
49 inclined about the line items for the new tractor and truck. As of  
50 another meeting of the Capital Planning Committee earlier this  
51 morning, the truck was still in the budget, with the understanding  
52 that it would need to be shared with the Police Department for  
53 emergencies.
- 54 Chairman Albert and Mr. Collins raised questions about great detail  
55 for certain line items from the Enterprise Fund for part-time help.  
56 Mr. Ungar reports that the majority of expenditures are for salaries  
57 of lifeguards and counselors. He can get additional backup  
58 documentation and will provide it to the Commission and to the  
59 First Selectman.
- 60 d) Revson Field: Mr. Ungar reports that the goal is to make sure that  
61 the Junior Varsity field will be completed and ready for play in the  
62 A punch list will be created for JV field. It is expected that all work  
63 will be completed and that the field will be ready for play in the  
64 spring. The Varsity Field will not be ready. Work will continue on  
65 that field as soon as weather permits.
- 66 e) Mr. Albert reported on a recent conversation with the First  
67 Selectman. The First Selectman has made the following  
68 suggestions to the Commission:
- 69 1. Financial Reporting: As a Commission and  
70 department of the Town, it is important to craft a  
71 model for regular financial reporting. This will  
72 ensure greater transparency. There is no specific  
73 timetable in mind. The reporting should be on a  
74 more regular and consistent basis. Mr. Butlein

- 75 suggested that a P&L report should be created  
76 for each activity. Commissioner Albert  
77 recommends that we find out how other  
78 departments falling under the Board of  
79 Selectman's jurisdiction report their finances.  
80 There was a discussion whether RecTrac might  
81 be useful to gather information for financial  
82 reporting. The Commissioners asked Mr. Ungar  
83 to gather readily available information and  
84 reports and bring them to the February meeting,  
85 so that the Commission can consider this issue  
86 further.
- 87 2. Adult and Senior Programs: There is a desire to  
88 have P&R offer more adult and senior programs.  
89 The Commission was favorably inclined to  
90 consider additional programs. There was a  
91 suggestion to look to commissions of other  
92 towns to see what programs other towns offer.
- 93 3. Capital Projects: For large capital projects, such  
94 as the Middle School Pool, while they are the  
95 Board of Ed's responsibility, the First Selectman  
96 recommends that it would still be valuable for  
97 the Commission to be involved.
- 98 5) Report of standing committees and resulting motions:  
99 a) Administrative Committee: None.  
100 b) Aquatics Committee: See 4(b), above.  
101 c) Fields Committee: See 4(d), above.  
102 d) Programs Committee: The number of registrants for youth  
103 basketball was positive for both boys and girls.  
104 e) Parks Committee: The walking trail at Bisceglie is holding up very  
105 well.
- 106 6) New Business:  
107 The next step in the budget process is the Board of Selectman's review  
108 meeting set for Monday, February 13, 2012, the same night as the  
109 Commission's February meeting.  
110 Mr. Collins reports that at times he has seen cars parked at Bisceglie at  
111 nighttime. He suggests that Mr. Ungar report this to the police and ask  
112 them to check on Bisceglie at night.
- 113 7) Correspondence: None  
114 8) Announcements: None

- 115 9) Adjournment: The Commission adjourned at 9:30 p.m., Butlein/  
116 Uzenoff motion and second. All in favor 6-0.
- 117 Respectfully Submitted,  
118 Jed Ferdinand, Secretary

**MIDDLE SCHOOL POOL REPORT 9-Jan-12**

	FIXED	IN PROCESS OF BEING FIXED	ATTENTION NEEDED
<b>BOYS LOCKER ROOM</b>			
URINAL	x		
WATER FOUNTAIN	x		
HANDICAP SHOWER	X		
BATHROOM LIGHTS	X		
FLOODING			X
<b>GIRLS LOCKER ROOM</b>			
SEPTIC ODOR			X
HANDICAP SHOWER	X		
DECK DOOR LOCK	X		
FLOODING			
<b>POOL DECK</b>			
PERIMETER LIGHTS			X
LOCKS		X ALL NEW LOCKS IN AUG 2012	
ELECTRICAL OUTLETS	X		
EXHAUST FANS	X		
WATER FOUNTAINS	X		
DIVING BLOCKS		X March installation	
<b>FILTER ROOM</b>			
OUTLETS	X		
<b>CHEMICAL ROOM</b>			
WASHING MACHINE DRAIN	X		
<b>POOL SHOWERS</b>			
		x/parts ordered, will need to shut down all water to pool area - look Jan. 14 tentative date	