



Incorporated 1787

Parks & Recreation Commission

**REGULAR MEETING
MINUTES
MONDAY JUNE 14, 2010
7:30 P.M.**

**WESTON TOWN HALL
DAUGHERTY COMMISSION ROOM**

David C. Juneau
Chairman
Committees:
Administrative,
Fields

Carl Bernstein
Vice Chairman
Committees:
Fields, Parks

Eric Albert
Secretary
Committees:
Administrative,
Programs

Marc Butlein
Commissioner
Committee:
Programs

P.J. Dodge
Commissioner
Committee:
Fields

Carlos Mello
Commissioner
Committee:
Aquatics

Robert A. Uzenoff
Commissioner
Committee:

Official action of the commission in these minutes is indicated by underlining.

The Weston Parks and Recreation Commission (WPRC) held its regular monthly meeting on Monday, June 14, 2010 at Weston Town Hall. Commissioners present: Eric Albert, Carl Bernstein, Marc Butlein, David Juneau, and Robert Uzenoff. Carlos Mello joined the meeting at 7:43 p.m. Commissioners absent: P.J. Dodge. Staff present: Weston Parks and Recreation (P&R) Director David Ungar. Public present: Dan Clarke (Weston Board of Education, Facilities Director), Mark Berkowitz (Weston High School, Athletic Director), John Matthews (Weston High School, Varsity Lacrosse Coach), Betsy Peyreigne (Weston Lacrosse Club), Rose McNally (Progression Lacrosse).

- 1) Call to order: Mr. Juneau called the meeting to order at 7:37 p.m.
- 2) Approval of Minutes. Minutes of the May 10, 2010 meeting were approved without corrections. For: Albert, Bernstein, Butlein, Juneau and Uzenoff. Against: None.
- 3) Public Forum.
 - a) See discussion at Item 6(c) below.
 - b) Mr. Clarke and Mr. Berkowitz appeared at the meeting in response to the appearance of Mr. Ungar and certain P&R commissioners at Board of Education facilities subcommittee meetings. An agreement has been drafted among Mr. Ungar, Mr. Berkowitz and Mr. Clarke to clarify the allocation of maintenance items for the

natural turf school fields. Mr. Clarke indicated that the recent cooperative efforts among P&R and BOE have been very useful.

- c) In response to an inquiry from Mr. Bernstein, Mr. Clarke stated that Steck's seems to be doing better since the meeting that Mr. Ungar and Mr. Clarke had with them.

4) Unfinished Business

a) Review of Action Items Due from May 10, 2010 Meeting.

i) 2009-22 – Mr. Juneau spoke recently with Helen de Keizer, Chair of the Commission on Aging. Ms. De Keizer will discuss with her Commission to see if there are ways that P&R can assist on senior activity issues. WPRC will await any further contact from the Commission on Aging. This item is now closed.

ii) 2010-02 – The Commission further discussed the draft Capital Asset Replacement Schedule and Proposed Capital Plan Summary, which was prepared by Mr. Mello and Mr. Ungar. There was one addition to the draft – \$25,000 to 2015 for process (road materials) at Morehouse Farm Park. Mr. Juneau made a motion that the Commission accept the proposed 10-year capital asset schedule dated February 8, 2010 (with the one addition noted above). Mr. Butlein seconded the motion. All in favor 6-0. The proposed 10-year capital asset schedule is accepted by the Commission. See Attachment entitled “Weston Parks & Recreation Proposed Capital Plan Summary, dated May 10, 2010.” This item is now closed.

iii) 2010-03 – Mr. Uzenoff spoke with the head groundskeeper of the Bridgeport Bluefish, who expressed willingness to meet with Mr. Ungar to discuss the ballfields. Mr. Ungar is in the process of arranging such a meeting. In addition, Mr. Juneau spoke with Dan Devito of Westport P&R to gain an understanding of how they maintain their baseball fields. This item is now closed (as it is subsumed by Item 2010-07).

iv) 2010-04 – This item is ongoing. Mr. Ungar reported to the Commission that the proposed discussions with Easton's P&R department did not prove fruitful because Easton does not use the RecTrack software for on-line registration. Mr. Ungar and Ms. Shattuck are in the process of identifying another local town to talk with regarding RecTrack.

v) 2010-07 – This item is ongoing.

b) Program Website Presence: See discussion at Item 4(a)(iv) above.

c) Other Unfinished Business: None.

5) Reports of Standing Committees and Resulting Motions.

- a) Administrative Committee (Messrs. Juneau and Albert).
 - i) No items to report.
- b) Aquatics Committee (Mr. Mello).
 - i) Mr. Ungar stated that there are no major issues to report concerning the Middle School Pool. There was an issue with the new CO₂ feeder that was installed in January, but the issue was resolved very quickly. Mr. Ungar also confirmed that the Middle School roof work is not impacting pool usage or access.
 - ii) Mr. Ungar further reported that Bisceglie Scribner Pond is set to open on June 19, and that the Westport/Weston Water District will be testing the pond's water every Monday, as they have done in the past.
- c) Fields Committee (Messrs. Bernstein and Juneau).
 - i) Mr. Ungar reported that the installation of a rain sensor (which automatically turns off the irrigation system when the enough rainwater is collected in the sensor) at Morehouse Farm Park (MFP) is completed and operating well.
 - ii) Mr. Albert asked Mr. Ungar about complaints about geese droppings at MFP. Mr. Ungar indicated that sprays are very expensive and raise certain environmental issues, so P&R handles the geese issue as best they can.
 - iii) Mr. Ungar reported that MFP Field 4 sharing and scheduling has gone very well this season, as it was used by several organizations including softball, AAU baseball and the 50/70 baseball league.
 - iv) Mr. Ungar reported that the Bisceglie Field 1 repairs will commence at the conclusion of the Little League summer tournament season (approximately mid-July) and that the work will be completed and the field reopened in time for the start of Fall baseball. The Commission then further discussed issues regarding field maintenance and upkeep. Mr. Juneau queried whether the users of the ballfields (parents/coaches) needed to be further educated about field maintenance. Mr. Butlein suggested that a way to hold teams/organizations accountable is to require the posting of a bond. Mr. Uzenoff characterized this more as a "deposit" than a "bond." The Commission recognized that there could be significant pushback from field users if a bond/deposit is required. Mr. Bernstein and Mr. Ungar will discuss the possibility of a bond/deposit requirement with Weston Little League/ Weston Baseball/The Diamond Club.
- d) Programs Committee (Messrs. Albert and Butlein).

- i) Mr. Ungar reported that summer camp enrollment has been tremendous. The camps begin on June 28 and run for 5 weeks. The camps will take place at the High School this year, as a result of the ongoing roof repairs at the Middle School.
- e) Parks Committee (Mr. Bernstein).
 - i) Mr. Ungar indicated that P&R is starting to advertise the availability and cost of the BSP pond passes. Mr. Uzenoff requested that P&R track pond usage as they have done in prior years.
- 6) New Business.
 - a) Paul Levin Labor Day Movie Night, Sunday of Labor Day Weekend.
 - i) Mr. Bernstein announced that the movie night is scheduled for Sunday, September 5 and will be “The Music Man.” As in years past, there will be no cost to the Town.
 - ii) The Commission expressed its full support for this event.
 - b) Commission on Aging Update from Chairman Juneau.
 - i) See discussion at Item 4(a)(i) above.
 - c) Field Times Request from Nutmeg Lacrosse Club (now known as Progression Lacrosse).
 - i) Rose McNally of Progression Lacrosse appeared before the Commission to request rental of field space for the summer and fall seasons for Progression, which would like to rent the turf field or any other available field. Progression sponsors elite travel teams in the summer, which include kids from Weston as well as other Connecticut towns. They also conduct lacrosse clinics in the Fall, open to any interested players in 5th through 12th grades. As an initial matter, Mr. Ungar stated that a lot of summer times already had been requested by Weston Soccer and Weston Lacrosse and that the fields are heavily used in the fall by numerous town organizations and teams.
 - ii) Betsy Peyreigne (Weston Lacrosse Club) and John Matthews (Weston High School Varsity Lacrosse Coach) appeared to explain that Weston Lacrosse is intending to sponsor its own youth lacrosse programs over the summer and fall and that field space for these in-town programs should be prioritized.
 - iii) The Commission then questioned the attendees to get a better sense of the program offerings by Progression and the intended offerings by Weston Lacrosse. The Commission supported the notion that in-town organizations, such as Weston Lacrosse, be given field priority over non-town groups.

- iv) Mr. Juneau on behalf of the Commission delegated to Mr. Ungar the task of working with Progression to see if there is field space available for rent during the summer months. The Commission took the position that it did not want Progression running clinics in Weston during the fall season, as Weston Lacrosse and the High School lacrosse coaches will be providing such offerings to Weston youth lacrosse players.
- d) Weston Family 4th of July Schedule of Events.
 - i) Mr. Ungar informed the Commission of the schedule of events for July 4th and stated that everything seemed ready for a fantastic event. Mr. Ungar stated that the collection point would be at the Weston Intermediate School driveway.
 - ii) Mr. Uzenoff stated that in recent years it appeared that picnics and chairs were set up on the turf fields, which we should discourage, and suggested that signage or yellow tape be posted to keep people off the turf. Mr. Ungar agreed.
- 7) Correspondence: None.
- 8) Announcements, Remarks for the Good of the Order.
 - a) The Commission extended its congratulations to Mr. Matthews and the Weston High School varsity lacrosse team for winning the state championship.
 - b) Mr. Bernstein stated that he had attended the Weston Little League end-of-season picnic the prior weekend and was very impressed by the event.
- 9) Adjournment: The Commission adjourned at 10:12 p.m., Mello/Butlein motion and second. All in favor 6-0.

Respectfully Submitted,
Eric Albert

OPEN ACTION ITEMS

- 2009-22 Opened on 11/9/09. Mr. Mello will pursue the idea of adult fitness with both the United Way and the Weston Commission on Aging. This item is now closed.
- 2010-02 Opened on 1/11/10. Mr. Mello will draft a proposed framework for a P&R 10-year capital plan. The Commission unanimously accepted the Plan at its June 14, 2010 meeting. This item is now closed.
- 2010-03 Opened on 1/11/10. The Fields Committee will further investigate BSP ballfield repair/maintenance options, including potentially seeking an expert opinion. Mr. Juneau spoke with Westport P&R regarding maintenance of their ballfields. Mr. Uzenoff spoke with the head groundskeeper of the Bridgeport Bluefish and Mr. Ungar is in the process of setting up a meeting with him. This item is now closed (as it is subsumed by Action Item 2010-07).
- 2010-04 Opened on 1/11/10. Mr. Albert will work with Mr. Ungar to further investigate the option of automating P&R program registration and upgrading the P&R website. Mr. Ungar and Ms. Shattuck are conducting further investigation into various software products.
- 2010-07 Opened on 5/10/10. A joint P&R/BOE committee, in conjunction with Weston Baseball, will identify a ballfields expert and commission a study of Revson. Mr. Ungar is in the process of arranging a meeting with the head groundskeeper of the Bridgeport Bluefish.
- 2010-08 Opened on 6/14/10. Mr. Bernstein and Mr. Ungar will discuss the possibility of a bond/deposit requirement with Weston Little League/Weston Baseball/The Diamond Club.

Weston Parks & Recreation
Proposed Capital Plan Summary
May 10, 2010

Asset	Est. Life	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Baseball/Softball											
Infields	5	\$ 25,700	\$ 25,700	\$ 25,700	\$ 25,700	\$ 25,700	\$ 25,700	\$ 25,700	\$ 25,700	\$ 25,700	\$ 25,700
Backstops	10	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Benches	10	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Turf fields	15	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Track	5	27,500	27,500				150,000	55,000			
Tennis courts	10										
Drive Way process	5				25,000						25,000
Pool – Filtration system	15			50,000							
Playground equipment	15					15,000					
Vehicles	10			35,000			35,000				
Tractors	20		30,000							17,000	
Planned Capital Replacements		\$ 80,700	\$ 110,700	\$ 88,200	\$ 103,200	\$ 93,200	\$ 238,200	\$ 108,200	\$ 53,200	\$ 70,200	\$ 78,200

Baseball/Softball

	<u>Infield</u>	<u>Backstop</u>	<u>Benches</u>
BSP - 1	\$ 10,000	\$ 4,000	\$ 1,000
BSP - 2	10,000	4,000	1,000
BSP - 3	10,000	4,000	1,000
MFP -2	6,500	4,000	1,000
MFP -3	6,500	4,000	1,000
MFP -4	6,500	4,000	1,000
MFP -5		4,000	1,000
Revson - 1	20,000	4,000	1,000
Revson - 2	20,000	4,000	1,000
Coley	6,500	4,000	1,000
Bus Garage	6,500	4,000	1,000
Firehouse	6,500	4,000	1,000
Onion Barn	6,500	4,000	1,000
North House	6,500	4,000	1,000
Middle School	6,500	4,000	1,000
Total	<u>\$ 128,500</u>	<u>\$ 60,000</u>	<u>\$ 15,000</u>
Estimated life - in years	<u>5</u>	<u>10</u>	<u>10</u>
Capital Replacement Cost - per year	<u><u>\$ 25,700</u></u>	<u><u>\$ 6,000</u></u>	<u><u>\$ 1,500</u></u>

Other Capital Items

	<u>Est. Cost</u>	<u>Life in Years</u>	<u>Target Replacement</u>
Turf Replacement	1,000,000	15	2018-19
Turf Replacement -WPRC allocation	20,000	annual	
Track (re-seal)	55,000	5	2011-12
Tennis (6 courts)	150,000	10	2015-16
Playground equipment			
BSP	125,000	15	2022-23
Keene	15,000	15	2014-15
Pool Filtration System	50,000	15	2013-14
Driveway process	25,000	5	2014-15
Vehicles			
Dump truck	35,000	10	2016-17
Pick-up	35,000	10	2012-13
Tractors			
Field groomer	17,000	10	2018-19
Bucket loader	30,000	20	2011-12