



# TOWN OF WESTON

## Job Opportunity for

### Social Services Program Assistant

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The Town of Weston seeks a Social Services Program Assistant. The position pays \$21.04 hourly. The position works an average of 18.75 hours per week. The position comes with no insurance, but does include vacation time and sick time.

A complete version of the job description is available for view and download online at <http://www.westonct.gov/townhall/632730>

To apply, applicants must send a cover letter, resume and fully completed application to Town Administrator Jonathan Luiz no later than Noon, EST on Friday, October 19, 2018. Application materials can be emailed to [jluiz@westonct.gov](mailto:jluiz@westonct.gov) or delivered to 56 Norfield Road, Weston, Connecticut, 06883. Emailing the materials is preferred. If emailing the materials, be sure to sign the last page of the application.

Employment applications are available in the Office of the First Selectman at the Weston Town Hall or online at <http://www.westonct.gov/townhall/632730>

Questions about the position should be directed to Mr. Luiz via email or phone at 203-222-2677. Email is the preferred method of communication.

Note: the final candidate will undergo a criminal background check that will be carried out by the Weston Police Department in conjunction with the State Police.

The Town of Weston is an Equal Opportunity Employer.