

MINUTES

STRATEGIC PLANNING COMMITTEE

October 28, 2015 -- Meeting Room, Town Hall

Present:, Jane Connolly (Co-Chair)(by video), Dennis Tracey (Co-Chair), Marc Karasu, Christopher Spaulding, Barbara Reynolds, Richard Frisch, David Levy, Lucy Bowden, Kerry Brock, Keisha Biggs Fink, Glenn Major, Jonathan Moffly, Charlie Shipman, Anita Dinwoodie, Bill Douglass, Michael Carter, Gayle Weinstein (guest)

Meeting called to order 7:33.

Gayle Weinstein made a presentation on FOIA and Open Meetings Law. We must make sure

- All meetings are posted 24 hours in advance
- Public needs to attend
- Randi Derene will post notices of meeting; ccing Gayle Weinstein
- Cannot discuss in a quorum outside of a public meeting
- Personal emails may be requested if the town receives an FOIA request
- Minutes of meeting must be posted within 7 days; votes must be posted within 24 hours

Gayle Weinstein then made a presentation on the budgeting process and “Crafting a Strategic Plan for Weston’s Future”.

There followed discussion of the work of the committee. Mr. Glass stated that we need a SWOT analysis – strengths, weaknesses opportunities and threats. It was agreed that the committee would perform a SWOT analysis during an upcoming meeting.

Mr. Levy raised the question of what time frame are we looking at? Ms. Weinstein recommended a short, medium and long term strategic plan.

Ms. Fink raised the issue of what prior analysis had been done on bus service to Weston. It was agreed that background could be obtained from Bob Turner. Ms. Wirtenberg stated that SWERPA considered it; a study was done to combine with Norwalk bus system. We should address it again in a future meeting.

Ms. Brock suggested that we obtain data on the distance of Weston homes from transportation, and compare it to other towns. Mr. Karasu stated that technology is changing our need for transportation.

It was agreed that we would maintain a central database for Committee documents and information.

Mr. Tracey made a motion to approve the minutes of the meeting of October 7, 2015. Ms. Brock second; passed unanimously.

Adjourned: 8:45 pm

Co-Chair