

**BOARD OF FINANCE  
MEETING NOTICE  
February 10, 2011  
7:30 PM TOWN HALL MEETING ROOM**

Present: Chairman Michael O'Brien, Vice Chair Jerry Sargent, Melissa Koller, Michael Carter, Bob Atkinson and Steve Ezzes; First Selectman Gayle Weinstein, Town Administrator Tom Landry, Information Systems Manager Sharon Shattuck, School IT Director Erik Haakonsen, Fire Marshal John Pokorny, Selectman Dan Gilbert, Finance Director Rick Darling and Secretary Donna M. Anastasia. *Not attending Patty Kopas.* A few residents attended.

Chairman O'Brien called the meeting to order at 7:47 PM

**Discussion/decision regarding supplemental appropriation request in the amount of \$ 9,000 for virtual server conversion.- Sharon Shattuck**

IT Manager for the Town Sharon Shattuck and IT Director for the Schools Erik Haakonsen presented a request for a virtual server conversion plan for the Town. The supplemental appropriation includes the remote setup, a new Active Directory, data replication and licensing. The initial costs would be split 70% paid by the schools and 30% by the Town. There was general discussion regarding the life expectancy of the newer servers (4-6 years) and cost comparisons. The system does carry an uninterruptible power supply and the hosting arrangement is marked for July if the initial work can begin now.

The proposed FY 2011-2012 budget assumes this approved appropriation which will be paid out of the current fiscal year budget.

**Motion:** *Chairman O'Brien made a motion to approve a supplemental appropriation request in the amount of \$9,000.00 for virtual server conversion, Mr. Sargent seconded. With none opposed motion carries unanimously.*

**Discussion/decision regarding supplemental appropriation from the non-recurring capital fund in the amount off \$15,966 for the purchase of fir hose and nozzles for the Weston Volunteer Fire Department- John Pokorny, Curtis Gunn.**

John Pokorny Fire Marshal and Fire Chief explained that each year the department loses some hose due to age and wear and tear. This particular hose which is a 5” hose is used for long driveways, dry hydrants and pools. Each time the hose is repaired it shortens the length.

There was a discussion among members of the board, the First Selectman and Fire Marshal regarding the source of the funds; whether the cost should be paid out of the equipment budget or out of Capital for future expenditures. This topic will be discussed at another time.

**Motion:** *Mr. Carter made a motion to approve a supplemental appropriation from the non-recurring capital fund in the amount of \$15,966. for the purchase of fire hose and nozzles for the WVFD, Mr. Sargent seconded; with none opposed motion carries unanimously.*

**Discussion/decision regarding supplemental appropriation request in the amount of \$155,000 for the OPEB fund. – Tom Landry**

Mr. Landry went over the five year plan which was adopted about 4 years ago when the OPEB account was set up. This supplemental is actually a planned supplemental which marks the fifth year of the plan. Numbers were readjusted after the Milliman report was completed. The school is funding the account a little differently by level funding and using the ISF account. However if over time the school uses up the ISF they could find themselves at a 250 to 550 jump in one year.

Mr. Landry mentioned that there currently is legislation being introduced as a pilot program with cities (Bridgeport, Hartford, New Haven) which would allow bonding as a trial. If it passes there may be that option in a couple of years.

**Motion:** *Mr. Sargent made a motion to approve a supplemental appropriation request in the amount of \$155,000. for the OPEB fund, Mr. O’Brien seconded and with none opposed motion carries unanimously.*

**Discussion/decision regarding Town operating budget projected status for the current year. – Rick Darling**

Mr. Darling gave a current budget summary highlighting some unexpected expenditures. There is a projection of a 177K deficit in three areas; police overtime, snow storm removal/road maintenance costs and legal costs. The fund looks good and the projection is that tax revenue will carry a 98.8 collection rate. The Flynn contract is being reviewed and has been sent to legal counsel.

**Discussion/decision regarding OPEB account FIA management report.**

Karen Paulson of FIA will be invited to a future meeting for a portfolio update. The OPEB account is on target and Milliman will have the next evaluation July 1, 2011 at which time we will look at revising the discount rate assumption.

**Discussion/decision regarding approval of meeting minutes of January 13, 2011.**

**Motion:** Ms. Koller made a motion to approve the meeting minutes of January 13, 2011 as submitted, Mr. Atkinson seconded and motion carries.

**Any other business**

There was a brief discussion regarding the start time of the Board of Finance meetings; all board members present unanimously agreed to permanently begin meetings at 7:30 PM.

**With no further business to come before this board, the meeting adjourned at 8:52 PM.**

**Attachment: 11 pages**

**Respectfully submitted**

**Donna M. Anastasia, Secretary**