

Weston Public Library Board  
Regular Meeting

Tuesday, April 4, 2018  
7:45 PM, Public Library Conference Room

Minutes

Attendance: Barbara Groves, Anne Hunt, Amy Jansen, Pam Kersey, Lynne Langlois, Rick Ross, Amy Sanborn, Denis Toner, Karen Tatarka

Absent: Peter Shih

Guests: Susan Richard, representing Friends of the Library

1. Meeting called to order by Chairman Hunt at 7:45 PM.
2. **Treasurer's Report:** Treasurer Kersey distributed the 3Q Report. Treasurer Kersey reported there was little activity during the quarter. Registration for the PLA conference was paid in March. Reconciliation of the PayPal account and payment to the Friends was also in March.

Member Groves moved to accept the Treasurer's Report. Second by Member Ross. Motion carried unanimously.

3. **Discussion of FY 2018-2019 Budget:**  
The \$15,000 in the Town's Capital Budget for half of the estimated cost of the shelving for the Children's Room remodeling will remain in the Town Budget to be addressed at the ATBM.
4. **Space Planning:** The board discussed the purchase of new patio furniture as selected by our generous donor, Helen Chrysler-Greene. It would include one Isola love seat, two Isola lounge chairs, one Isola teak coffee table, and one Isola teak side table to be ordered through Frontgate. There is a possibility of another source for the teak tables that Member Langlois is going to explore.

Member Kersey moved to approve up to \$4,000 for the above furniture including shipping and delivery charges. Second by Member Groves. Motion carried unanimously.

Director Tatarka reviewed the status of the signage for both Mrs. Greene and the general library signage. Fabrication samples have been requested. It could take six weeks to receive.

Director Tatarka gave an update on the bathroom remodeling. There is not enough money in the current capital budget to replace the partitions. They will be

strengthened. The board discussed floor tiles. Two samples will be requested. Countertops were also discussed. When we have the floor tile sample, the counter top samples and the model of the sink, we will look at everything together and make a decision. Paint color selection will follow.

The board discussed the status of the roof replacement.

Director Tatarka reviewed the process of selecting a vendor with whom to work on the Children's Room remodeling. The decision was made to invite the sales reps and designers from RH Lord (4/18) and Creative Library Concepts (4/20) to the library to be interviewed with respect to the project.

5. **Chairmen's Reports:** Chairman Hunt reported that revision of the Donor Recognition policy is in the works. The Strategic Planning Committee is working on finding a date when they can meet. Member Sanborn said she would inquire as to what the Town is doing with respect to creating a Survey Committee and report back in case the Strategic Planning Committee should decide it might want to utilize a survey as part of its planning process.

Chairman Hunt and Member Groves reported on Daffodil Days to be held April 22nd-April 29th. This included a discussing the various events, finalizing the flyer, sending of invitations (Susan Richard will follow up with the Friends), and requesting for volunteer help from the board. Director Tatarka reminded the group that a press release would need to be submitted to the Forum by Friday, April 13th. The board discussed asking the Friends to split the cost of the Donor and Volunteer Tea Party on Sunday the 29th.

6. **Director's Report:** Discussion of various items including the possibility of an electric car charger station in the library parking lot, an update on the electrical and basement work, planned computer replacements have been ordered through Bibliomation, the condition of the compressor unit that was pushed off its pad, and the impact of the March nor'easters on the library. Director Tatarka gave a brief report on the PLA Conference and how valuable it was and how appreciative she is for the board to pay for her and Children's and Teen Librarian Petrino to attend the conference. The Director's Report is attached. No motion.
7. **Friends:** Update from Friends Representative Richard, Director Tatarka and Chairman Hunt on the various activities of the Friends. The friends are looking for new board members. There is one new person. The Friends will be sponsoring Play With Your Food again this summer. They are working on a variety of Lunch and Learn ideas. The New Yorker and book groups and the Photography Club continue to do well. Director Tatarka reported that the New Yorker group may go forward with the plan to install a bench as a tribute to Diane Lovey. Friends Rep Richard will pull together the sample and plaque information and share it and proposed location with

the Space Planning, Buildings and Grounds Committee. The Town Beautification Committee has been and will continue to be in the loop. No motion.

8. **Minutes:** Member Kersey moved to approve the March 6, 2018 minutes. Second by Member Groves. Approved by Members Kersey, Sanborn, and Hunt. Abstentions from Members Toner, Ross and Langlois as they were absent from the March 6 meeting.

Member Groves made a motion to approve the minutes from the Special Meeting on March 28, 2018. Second by Chairman Hunt. Approved unanimously by those in attendance at the meeting.

9. **Old Business:** Member Langlois shared the language proposed by former Library Director, Jane Akinson, for consideration for the plaque to honor Franc Vitale: In memory of Franc Vitale, artist, gardener, Library patro, and benefactor, whose generosity made the 2016 renovation a reality. The sense of the meeting was that nothing could possibly be any better. No motion.

10. **New Business:** None. No motion.

11. **Adjournment:** Member Ross moved to adjourn at 10:27 PM. Second by Member Langlois. Motion carried unanimously.

The next Library Board Meeting is Tuesday, May 1, 2018.

Respectfully submitted,

Amy Sanborn  
Secretary

Approved May 1, 2018