

- 31 ii) 2010-10 – The draft field usage policy will be sent to the Board
32 of Selectmen for their review. If the Selectmen approve the
33 policy, it would then be sent to the full Board of Education for
34 their review and approval. This item remains open.
- 35 iii) 2010-12 – This item remains open.
- 36 b) School Campus Maintenance Update.
- 37 i) Messrs. Belair and Clarke and Ms. Keating stated that the
38 intention is still for the BOE to take over maintenance
39 responsibilities for the on-campus fields, as discussed with the
40 Commission at prior meetings. P&R would remain responsible
41 for 30% of the on-campus field maintenance costs. They
42 provided the Commission with a draft action plan. They
43 conducted site visits at other school systems to observe and
44 understand best practices and further stated that Mr. Ungar was
45 instrumental in helping them develop the plan. Following
46 discussion regarding various parts of the proposed action plan,
47 the BOE attendees stated that the plan would be presented to the
48 full BOE for approval next Monday. The Commission was
49 supportive of the plan, although recognizing that there are
50 budget-related issues that will need to be worked through.
- 51 c) Other Unfinished Business.
- 52 i) With regard to the Bisceglie-Scribner Park (BSP) fitness trail,
53 Mr. Ungar recently walked the trail with Tom Landry to review
54 the current condition of the trail. According to Mr. Ungar, the
55 trail is in need of more level footing if it is to be actively
56 promoted for usage by seniors. Mr. Ungar stated that process or
57 stone would need to be added to cover tree roots, which would
58 significantly improve the footing on the trail. A cheaper, but
59 less effective, alternative would be wood chips. Mr. Ungar
60 further reported that the fitness trail stations remain in solid
61 condition, although there is a steep hill to climb at the end of the
62 trail. At Mr. Juneau's request, Mr. Bernstein agreed to walk the
63 fitness trail with Mr. Ungar to further review the conditions. In
64 addition, Mr. Ungar is scheduled to meet during the upcoming
65 week with the chair of the newly-formed Pedestrian and
66 Bicycling Committee to discuss the trail.
- 67 ii) With regard to Weston Racquet Club's (WRC) inquiry about
68 summer usage of the Town tennis courts, Mr. Ungar reported
69 that he spoke to WRC, told them about Norwalk Racquet
70 Club's programs on the courts in prior summers, and informed
71 WRC that if they are interested in bidding on sponsoring
72 programs for the upcoming summer, they should inform WPRC
73 and we would consider it.

- 74 iii) With regard to RecTrack registration software, Mr. Ungar
75 reported that he has had positive discussions with First
76 Selectman Weinstein and Tom Landry and the hope is that the
77 software will be funded and up and running by the beginning of
78 the 2011-12 school year.
- 79 5) Reports of Standing Committees and Resulting Motions.
- 80 a) Administrative Committee (Messrs. Juneau and Albert).
- 81 i) No items to report.
- 82 b) Aquatics Committee (Mr. Mello).
- 83 i) Mr. Ungar indicated that there was an issue with low air
84 temperatures on the Middle School pool deck and in the locker
85 rooms. The problem has been resolved.
- 86 c) Fields Committee (Messrs. Bernstein and Juneau and Ms. Dodge).
- 87 i) Mr. Ungar reported that the fields have been successfully shut
88 down for the winter months.
- 89 d) Programs Committee (Messrs. Albert and Butlein).
- 90 i) Mr. Ungar reported that sign-up numbers for rec basketball
91 were good and that all spots were filled for the P&R-sponsored
92 ski trip.
- 93 e) Parks Committee (Mr. Bernstein).
- 94 i) See discussion of BSP fitness trail at Item 4(c)(i) above.
- 95 6) New Business.
- 96 a) Parks & Recreation Proposed 2011-12 Budget.
- 97 i) Mr. Ungar presented the draft 2011-12 P&R budget request to
98 the Commission for its review. He stated that all the salary line
99 item figures were provided to him by the Town and reflected
100 slight cost-of-living and/or negotiated step-up increases. In
101 addition, there are substantial expected cost savings from lower
102 gas costs for the Middle School pool.
- 103 ii) The Commission first considered the Administration budget,
104 proposed at \$192,389.00. Mr. Albert made a motion for the
105 Commission's approval of the Administration budget as
106 proposed. Motion seconded by Mr. Juneau. All in favor 5-0.
107 The Commission approves the P&R Administration budget.
- 108 iii) The Commission then considered the Pool budget, proposed at
109 \$150,415 (of which 60%, or \$90,249, is P&R's budget item).
110 Mr. Mello made a motion for the Commission's approval of the
111 Pool budget as proposed. Motion seconded by Mr. Bernstein.
112 All in favor 5-0. The Commission approves the P&R Pool
113 budget.

- 114 iv) The Commission then considered the Grounds budget. As a
115 result of the ongoing, but not finalized, discussions concerning
116 BOE taking over the maintenance of school campus fields, the
117 proposed P&R Grounds budget included a “Plan A” and a “Plan
118 B”. Plan A assumes the status quo of P&R being in charge of
119 school campus fields maintenance. The proposed Plan A
120 budget (\$125,929) reflects a very small increase from 2010-11
121 attributed to the small proposed salary increases. Plan B
122 assumes a BOE take-over of school campus fields maintenance,
123 whereby P&R remains responsible for 30% of school campus
124 fields maintenance costs and 100% of town fields and parks
125 maintenance costs. Proposed Plan B (\$192,542) would include
126 a more significant increase from 2009-10. Following
127 discussion, the Commission was supportive of Plan B, but
128 believed that the part-time maintenance position (at \$17,600)
129 could be removed from the proposed budget. Mr. Mello made a
130 motion for the Commission’s approval of Plan B of the Grounds
131 budget as proposed (minus \$17,600 for the part-time
132 maintenance employee). Motion seconded by Mr. Albert. All
133 in favor 5-0. The Commission approves the P&R Grounds
134 budget as revised.
- 135 v) The Commission then considered the 2011-12 capital
136 improvement budget, proposed as follows: priority 1- turf
137 replacement fund (\$20,000); priority 2- BSP #2 infield
138 replacement (\$15,000); priority 3- seal High School track part 2
139 (\$27,500); and priority 4- P&R tractor replacement (\$25,000).
140 Mr. Albert made a motion for the Commission’s approval of the
141 proposed capital improvement budget items. Mr. Bernstein
142 seconded the motion. All in favor 5-0. The Commission
143 approves the P&R capital improvement budget.
- 144 b) Election of Officers and Setting of 2011 Meeting Dates (this Item
145 was discussed before Item 6(a)).
- 146 i) Mr. Bernstein stated that it was his understanding that Mr.
147 Juneau was not interested in serving another term as Chairman
148 of WPRC. The Commissioners and Mr. Ungar thanked Mr.
149 Juneau for his dedicated service as Chairman.
- 150 ii) Mr. Bernstein nominated Eric Albert to serve as Chairman of
151 WPRC for 2011. The nomination was seconded by Mr. Juneau.
152 All in favor 6-0. Mr. Albert elected Chairman of WPRC for
153 2011.
- 154 iii) Mr. Juneau nominated Bob Uzenoff to serve as Vice-Chairman
155 of WPRC for 2011. The nomination was seconded by Mr.
156 Butlein. All in favor 6-0. Mr. Uzenoff elected Vice-Chairman
157 of WPRC for 2011.

- 158 iv) The Commission agreed to continue to hold its regularly-
159 scheduled meetings on the second Monday of each month at
160 7:30 p.m., with the exception of holiday conflicts. The meeting
161 scheduled was approved as follows: January 10, 2011;
162 February 14, 2011; March 14, 2011; April 11, 2011; May 9,
163 2011; June 13, 2011; July 11, 2011; August 8, 2011; September
164 12, 2011; October 3, 2011; November 14, 2011; December 12,
165 2011; and January 9, 2012.
- 166 7) Correspondence.
- 167 a) Mr. Ungar stated that he received a request for turf field rental from
168 Everton America Soccer Club starting this Spring. Mr. Ungar will
169 take the request under advisement and if there is field time available
170 after the Spring field allocation takes place, he will further consider
171 Everton's request.
- 172 8) Announcements, Remarks for the Good of the Order.
- 173 a) None.
- 174 9) Adjournment: The Commission adjourned at 10:36 p.m., Bernstein/
175 Mello motion and second. All in favor 5-0.
- 176
- 177 Respectfully Submitted,
- 178 Eric Albert

OPEN ACTION ITEMS

- 2010-09 Opened on 7/12/10. Mr. Mello and Mr. Ungar will schedule a meeting with the Town's Capital Planning Committee to discuss the P&R 10-year capital plan. This Item remains open.
- 2010-10 Opened on 8/9/10. Mr. Mello and Mr. Ungar will draft a field usage policy document for review by the full Commission. The revised draft policy will be forwarded to the Board of Selectmen for their review. This Item remains open.
- 2010-12 Opened on 10/4/10. Mr. Mello will work with Mr. Ungar and the P&R staff to develop a framework to evaluate costs and revenues per participant, first for BSP Pond and then for other P&R-sponsored activities and amenities. This Item remains open.

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