

a)

PLANNING & ZONING COMMISSION
TOWN OF WESTON
CONNECTICUT
APPLICATION FOR SPECIAL PERMIT

DATE _____

APPLICANT _____

ADDRESS _____

OWNER _____

ADDRESS _____

TAX ASSESSOR'S MAP NO. _____ TAX ASSESSOR'S LOT NO. _____

DISTRICT: RESIDENTIAL _____ BUSINESS _____

GIVE AN ACCURATE DESCRIPTION OF THE LOCATION OF PROPERTY: (MUST CONFORM WITH THE PLOT PLAN AND TAX ASSESSOR'S MAP)

INDICATE THE SPECIFIC PROVISIONS OF THE ZONING REGULATIONS PURSUANT TO WHICH A SPECIAL PERMIT IS REQUESTED:

STATE PRECISELY THE NATURE OF THE USE PROPOSED WITH RESPECT TO SUBJECT PROPERTY

FREQUENCY OF USE: _____

HOURS OF USE: _____

MAXIMUM NUMBER OF PERSONS ON PREMISES DURING USE: _____

MAXIMUM NUMBER OF VEHICLES ON PREMISES DURING USE: _____

TYPES OF VEHICLES: _____

FEE: \$70.00 \$75.00 \$230.00

APPLICATION FOR SPECIAL PERMIT (CONTINUED)

Does a pre-existing non-conforming use exist at this time relative to the subject property, if so please explain in detail.

Has any previous application been made to the ZBA for a zoning variance or special permit to ZBA or P&Z relating to all or part of said property? When? for what?

I hereby depose and affirm that I have read the "Application procedure and Requirements," and that the statements in the application, and the information contained in the accompanying submission attached hereto, are true, to the best of my knowledge.

Applicant: _____

Owner: _____

APPLICATION PROCEDURE AND REQUIREMENTS FOR SPECIAL PERMITS

b)

All applications for special permits shall be submitted on the official form (available at the offices of the Town Clerk), and filed with the Town Clerk at Town Hall during normal business hours.

APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:

1. APPLICATION FEE in accordance with following schedule (Checks made payable to Town of Weston):
 - a) Apartment, under Sec. 321.2d.....\$70.00
 - b) Office or home occupation, under Sec. 321.2a.....\$75.00
 - c) All other special permits.....\$230.00
2. PLOT PLAN (4 copies) ... drawn to scale and certified -Substantially Correct by a licensed Civil Engineer or Surveyor, showing the following as of the date of application:
 - a) Dimensions of present lot or area and any proposed changes.
 - b) Size and location of all existing buildings.
 - c) Size and location of all proposed buildings or additions.
 - d) All information that may be necessary or useful to define clearly the problem involved, including, but not limited to, the location of all water courses, wetlands. Areas subject to flooding, stone walls, driveways, off-street parking areas, exterior lighting, significant landscaping features, and easements.
3. BUILDING FLOOR PLAN (4 copies)...drawn to scale of not less than 1/8" = 1' showing usage, area sizes, special features.
4. BUILDING ELEVATIONS (4 copies)... drawn to scale of not less than 1/8" = 1' showing elevations, building height, building materials, special features.
5. CONFORMANCE COMPUTATIONS, showing:
 - a) Lot coverage computation.
 - b) Parking space computation.
 - c) Gross building floor area computation by floor.
 - d) Structure height.
6. TAX ASSESSOR'S MAP (1 copy)
 - a) Indicate lot(s) involved in application.
 - b) Print names of property owners on lots within 250 feet of every boundary of lot(s) involved, plus those property owners across any road or street adjacent to the involved lot(s).
7. PLAIN STAMPED ENVELOPES:...addressed to each property owner within 250 feet of every boundary of lot(s) involved, plus whose property owners across any read or street adjacent to involved lots(s).

c)

APPLICATION PROCEDURE AND REQUIREMENTS FOR SPECIAL PERMITS (*Continued*)

8. TOPOGRAPHIC MAP (1 copy), and photographs when appropriate. (Map available from the Town Engineer for copying.) (1" = 500')
9. INDICATE ON APPLICATION, PLOT PLANS AND TAX ASSESSOR'S MAP when property is within 500 feet of any Town Boundary Line.

This item is not required of applicants for special permits to construct an apartment under Section 321.2d, or to establish a home occupation under sections 321.2a and 343.

NO APPLICATION WILL BE ACCEPTED UNTIL IT IS COMPLETED AND DOCUMENTED AS SPECIFIED ABOVE. To insure acceptance, the applicant should review his application with the Town Clerk at the time of filing. Applicant should review Sections 331 - 336, and in the case of applications involving special permits for home occupations, Section 343 as well.

Public Hearings are normally held each month at the Town Hall. Applicants will be informed by mail of the date of the hearing of their application.