

## Commission for Children & Youth Minutes from the March 19, 2012 meeting

In attendance: Lynn Phillips, Doreen O’Leary, Dawn Egan, Dan Doak, Ellen Weyrauch, Jeff Drobner. Staff: Charlene Monn, & Charlene Chiang-Hillman; Student Commissioners: Jenna Klaasen; Guests: Gayle Weinstein, Lois Pernice

Lynn called the meeting to order at 5:25 pm and welcomed all.

The January & February minutes were approved as amended by Lynn Phillips, Ellen Weyrauch, seconded. Minutes approved.

### **Office Report:**

Charlene presented the office report - she discussed registration will begin on March 27 for the Spring WOW programs. Summer Camp Program registration will start on March 28. Camps will run from June 28<sup>th</sup> – July 27<sup>th</sup>. Programs will be held at WIS. Parenting programs are all ready for March 20, April 3, April 24 and May 1 for parents with students in grades 5-12 and March 28, April 11, April 25 and May 2 for parents with students in grades 3-6.

### **Family University – Lois Pernice**

Charlene is working with Lois Pernice on Family University. Charlene will advertise program on our website. Gayle to ask Rick Darling for \$700 check - \$500 toward speaker and \$200 for signs/advertising. There is a concern about attendance and Jeff said to keep in mind the idea is to allow this to grow – take big picture approach. Lynn said going forward, she would like to see WYS more involved.

### **New Business:**

Discussion on draft of job description for Weston Youth Services Director.

Lynn reported that she and Dawn met with Colleen Palmer this afternoon to ask for her input on what qualifications Dr. Palmer thinks would be advantageous in this position. They also discussed some of the needs of the schools and the possibility that the Youth Services Director might be able to help fill some of those needs.

The Commission discussed the position and the qualifications needed to fill it at length. Much of the conversation centered on how to balance the position between casework and programming. Jeff recommended we keep job description rather broad while Gayle mentioned for Union purposes we need to provide specifics. We all acknowledge that the needs in our town have shifted. Jeff to speak with Gayle about how

New Canaan town is set up to use as a guideline. Discussion on how much time should be spent on casework vs. program director – possibly 60/40 casework/programs.

When interviewing process begins, we should make sure we hire the right person with both program and clinical skills – recommend person having a LCSW.

**Other new business:**

Charlene asked the commission about a child needing a para during summer program and if we were legally liable. Gayle to ask town attorney.

The meeting was adjourned at 7:10pm

Respectfully submitted,  
Dawn Egan